



Republic of the Philippines  
QUEZON CITY GOVERNMENT



PO Number

**GS-2503058**

Purchase Order Date: **APR 15 2025**

Procuring Unit	: QUEZON CITY ANTI-DRUG ABUSE COUNCIL	Project Number	: QCADAC-25-OSD-0206
Company Name	: VALCE BUILDERS CORPORATION	Mode of Procurement	: Public Bidding
Address	: 61 Blake St., Filinvest II, Brgy. Batasan Hills, Quezon City	Resolution No.	: 25-GSPB-085
Business Type	: Corporation Registration No. CS201604945	TIN	: 009-246-529-00000
		Contact Number	: 09209257455

**Sir/Madam:**  
Please furnish this office the following articles subject to the terms and conditions contained here:

**Place of Delivery :** CGSD Central Warehouse **Delivery Schedule :** Thirty (30) Calendar Days  
**Payment Term :** Credit

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
46	TRIPOD, 11 lb capacity video head; sliding balance plate; 34.4 to 72.6 inches height range; continuous pan drag/fixed tilt drag; 60mm leveling ball; independent twist-lock leg adjustment;	Unit	1	12,000.00	12,000.00
47	RJ45, standard modular connector, used for computer networking, Micron gold plating, 100 pcs/set	Set	1	499.60	499.60

**Total Amount : 711,781.00**

Total Amount In Words (Pesos): Seven Hundred Eleven Thousand Seven Hundred Eighty-One Pesos and 00/100 Only

Obligation Request : 100-2025-04-03036

Approved Budget for the Contract : 711,781.40

Funds Available:

**RUBY G. MANANGU**  
City Accountant



**MA ELENA C. URRIZTOWKO**  
Signature Over Printed Name  
Supplier / Date

**MA. JOSEFINA G. BELMONTE**  
City Mayor



Republic of the Philippines  
QUEZON CITY GOVERNMENT



PO Number **GS-2503058**

Purchase Order Date: **APR 15 2025**

Procuring Unit : QUEZON CITY ANTI-DRUG ABUSE COUNCIL	Project Number : QCADAC-25-OSD-0206
Company Name : VALCE BUILDERS CORPORATION	Mode of Procurement : Public Bidding
Address : 61 Blake St., Filinvest II, Brgy. Batasan Hills, Quezon City	Resolution No. : 25-GSPB-085
Business Type : Corporation Registration No. CS201604945	TIN : 009-246-529-00000
	Contact Number : 09209257455

**Sir/Madam:**  
Please furnish this office the following articles subject to the terms and conditions contained here:

**Place of Delivery :** CGSD Central Warehouse **Delivery Schedule :** Thirty (30) Calendar Days

**Payment Term :** Credit

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
26	SPECIALTY PAPER/BOARD, Letter Sizes (8.5 x 11), 270gsm Ivory Color, 10 sheets/pack	Pack	100	84.00	8,400.00
27	CERTIFICATE HOLDER, for Letter Sizes (8.5 x 11 sizes document), navy blue color	Piece	100	58.50	5,850.00
28	Ink for BROTHER-DCP-T420W, Assorted Colors; BT5000 (M,C,Y) - 30 pcs/each, BTD60 (BK) - 10 pcs	Piece	100	515.00	51,500.00
29	TONER, TASKalfa 3212i, BLACK	Piece	10	10,000.00	100,000.00
30	Air Freshener, Aerosol Type, 320ml	Can	10	304.00	3,040.00
31	Alcohol, Ethyl, 1 Gallon, 3.2 liters/gallon	Gallon	20	514.00	10,280.00
32	Battery, AA, 4 pcs/pack	Pack	10	123.00	1,230.00
33	Battery, AAA, 4 pcs/pack	Pack	10	308.75	3,087.50
34	Cleaner, toilet and urinal, 900ml	Bottle	20	173.00	3,460.00
35	Detergent Powder, all-purpose, 1.1kg, pouch	Pouch	20	153.00	3,060.00
36	Disinfectant Spray, Aerosol Type, 510g	Can	20	720.00	14,400.00
37	Hand wash, liquid, 225ml	Bottle	20	118.76	2,375.20
38	Insecticide, Aerosol Type, 600ml	Can	10	435.00	4,350.00
39	Mop, tornado mop, 30% more yarn than ordinary; 360 degrees rotating mophead; easy to assemble; two tier bucket; mop head - 16cm; rod - 45.5 x 26 x 21cm (LWH)	Piece	5	1,478.00	7,390.00
40	Broom, Tambo	Piece	10	245.00	2,450.00
41	Dust pan, Plastic	Piece	10	100.00	1,000.00
42	Toilet Tissue Paper, 2 ply, 12 rolls/pack	Pack	300	189.00	56,700.00
43	Trashbag, clear, XXL, 20pcs/roll	Roll	200	172.00	34,400.00
44	Trashbin, indoor; plastic material; 13 liters, any color	Piece	10	229.00	2,290.00
45	WIRED OPTICAL KEYBOARD, easy installation, anti-oxidation sealed membrane; 1600 dpi tracking engine; spill-resistant design; USB 2.0; black; 45.5 x 15 x 3cm (keyboard); with mouse	Unit	8	720.00	5,760.00

**Obligation Request :** 100 - 2025 - 04 - 03036

**Approved Budget for the Contract :** 711,781.40

**Funds Available:**

*Ma Elena O. Urbiola* 4/23/25  
**MA ELENA O. URBIOLA**  
 Signature Over Printed Name  
 Supplier / Date

*Ruby G. Manangu*  
**RUBY G. MANANGU**  
 City Accountant



Republic of the Philippines  
QUEZON CITY GOVERNMENT



PO Number **GS-2503058**

Purchase Order Date: **APR 15 2025**

Procuring Unit : QUEZON CITY ANTI-DRUG ABUSE COUNCIL	Project Number : QCADAC-25-OSD-0206
Company Name : VALCE BUILDERS CORPORATION	Mode of Procurement : Public Bidding
Address : 61 Blake St., Filinvest II, Brgy. Batasan Hills, Quezon City	Resolution No. : 25-GSPB-085
Business Type : Corporation Registration No. CS201604945	TIN : 009-246-529-00000
	Contact Number : 09209257455

**Sir/Madam:**  
Please furnish this office the following articles subject to the terms and conditions contained here:

**Place of Delivery :** CGSD Central Warehouse - **Delivery Schedule :** Thirty (30) Calendar Days -  
**Payment Term :** Credit

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
1	Ballpen, 0.5mm, color black	Piece	1,001	10.40	10,410.40
2	Cartolina, assorted colors, 10 pcs/pack	Pack	10	210.00	2,100.00
3	CLIPBOARD, legal, wood/lawanit, brown	Piece	20	112.00	2,240.00
4	Correction Tape, 5mm x 12m	Piece	100	54.00	5,400.00
5	Data File Box, stand file	Piece	20	222.30	4,446.00
6	Fastener, plastic, assorted color, 50 pcs/box	Box	100	169.00	16,900.00
7	Folder, pressboard, Legal, any color	Piece	200	35.00	7,000.00
8	Glue, all purpose, 225g, bottle, white	Bottle	50	175.00	8,750.00
9	Marker, fluorescent, 2 pcs/pack	Pack	50	130.00	6,500.00
10	Marker, permanent, black, fine tip	Piece	37	76.70	2,837.90
11	Marker, permanent, red	Piece	10	57.00	570.00
12	Marker, permanent, blue	Piece	7	76.70	536.90
13	Marker, whiteboard, black	Piece	50	53.00	2,650.00
14	Notepad, stick on, 3 inches x 3 inches, 100 sheets/Pad	Pad	100	45.00	4,500.00
15	Paper Clip, vinyl/plastic coated, 33mm, 100 pcs/box	Box	200	26.00	5,200.00
16	Paper, 80 gsm, Legal	Ream	500	385.00	192,500.00
17	Paper, 80 gsm, A4	Ream	100	351.00	35,100.00
18	Sticker paper, A4, 80gsm, 10s/pack, glossy	Piece	50	88.00	4,400.00
19	Sign pen, Black, 0.7mm	Piece	100	88.00	8,800.00
20	Stamp pad, felt, No. 2, Violet	Piece	20	180.70	3,614.00
21	Stamp pad, ink, 30ml/Bottle	Bottle	20	85.80	1,716.00
22	Stapler, No. 35, 13cm in length; 4 cm in width; 6 cm in height;	Piece	5	467.00	2,335.00
23	Tape, masking, 24mm, 20 meters/roll, cream/beige	Roll	340	117.00	39,780.00
24	Tape, packaging, 48mm, heavy duty, 100 meters/roll, tan color	Roll	50	99.45	4,972.50
25	Tape, transparent, 24mm, 30 meters/roll	Roll	100	50.00	5,000.00

**Obligation Request :** 100-2025-04-03036

**Approved Budget for the Contract :** 711,781.40

**Funds Available:**

*[Signature]* 4/23/25  
**MA. ELENA C. MARIANO**  
 Signature Over Printed Name  
 Supplier / Date

*[Signature]*  
**RUBY G. MANANGU**  
 City Accountant

**TERMS AND CONDITIONS**

1. ALL PRICES INDICATED HEREIN ARE VALID, BINDING AND EFFECTIVE AT LEAST WITHIN THIRTY (30) CALENDAR DAYS FROM DATE OF RECEIPT.
2. AWARDEE shall be responsible for the source(s) of its supplies/materials/equipment and shall make deliveries in accordance with the schedule, quality and specification of the award and purchase order. Failure by the AWARDEE to comply with the same shall be a ground for cancellation of the award and purchase order issued to that AWARDEE and for re-awarding the item(s) to the ALTERNATE AWARDEE.
3. AWARDEE shall pick up purchase order(s) issued in its favor within three (3) days after receipt of notice to that effect. A telephone call, fax transmission or electronic mail (e-mail) shall constitute an official notice to the AWARDEE. Thereafter, if the purchase order(s) remains unclaimed, the said purchase order(s) shall be sent by mailing or courier, messengerial service to the AWARDEE. To avoid delay in the delivery of the requesting end-user's requirement, all DEFAULTING AWARDEES shall be precluded from proposing or submitting a substitute sample.
4. Subject to the provisions of the preceding paragraph, where AWARDEE has accepted a purchase order but fails to deliver the required product(s) within the time called for in the same order, the delivery period may be extended a maximum of fifteen (15) calendar days under liquidated damages to make good the delivery. Thereafter, if AWARDEE has not completed the
5. delivery within the extended period, the subject purchase order shall be cancelled and the award for the undelivered balance, withdrawn from that AWARDEE. The BAC-Goods and Services shall then purchase the required item(s) from such other source(s) as it may determine, with the difference in price to be charged against the DEFAULTING AWARDEE. Refusal by the DEFAULTING AWARDEE to shoulder the price difference shall be ground for its disqualification from future bids of the same items, without prejudice to the imposition of other sanction as prescribed under RA 9184 and its RIRR.
6. When the supplier fails to satisfactorily deliver goods/services under the contract within the specified delivery schedule, inclusive of duly granted time extensions, if any, the supplier shall be liable for damages for the delay and shall pay the procuring entity liquidated damages, not by way of penalty, an amount equal to one-tenth (1/10) of one percent (1%) of the cost of the delayed goods/services scheduled for delivery for everyday of delay until such goods/services are finally delivered and accepted by the procuring entity concerned.
7. Rejected deliveries shall be construed as non-delivery of product(s)/item(s) so ordered and shall be subject to liquidated damages, subject to the terms and conditions prescribed under paragraph 4 hereof.
8. Supplier shall guarantee its deliveries to be free from defects. Any defective item(s)/product(s), therefore that maybe discovered by the **Quezon City Government** within three (3) months after acceptance of the same, shall be replaced by the supplier within seven (7) calendar days upon receipt of a written notice to that effect.
9. All duties, excise and other taxes and revenue charges, if any, shall be for the supplier's account.
10. As a pre-condition to payment, IMPORTANT DOCUMENTS specifically showing the condition and serial numbers of the imported equipment purchased should be submitted by the supplier to the **Quezon City Government**.
11. All transactions are subject to applicable withholding taxes in accordance with existing BIR rules and regulations.
12. Supplier shall furnish the End-user through the City General Services Department stockroom, the articles, described above;
13. The **Quezon City Government** reserves the right to accept or reject delivered articles if found not in conformity to the specifications, terms and conditions stipulated.
14. Provisions contained in Title VI, Book IV of the Civil Code of the Philippines on Sales are hereby incorporated and made as an Integral part hereof.
15. This contract shall also serve as **Notice to Proceed**, to take effect on APR 23 2025 and to expire on - MAY 23 2025.

CONFORME: [Signature]  
**MA ELENA C. CRIBIXION**  
SIGNATURE OVER PRINTED NAME

[Signature]  
IN THE CAPACITY OF President April 23, 2025  
DATE  
Value Builders Corporation  
COMPANY NAME

Duly authorized to sign this Purchase Order for and on behalf of \_\_\_\_\_

**SUBSCRIBED AND SWORN** to before me this \_\_\_ day of \_\_\_\_\_, \_\_\_\_\_ at \_\_\_\_\_, Philippines. Affiant personally known to me and were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiants exhibited to me his/her \_\_\_\_\_ with his/her photograph and signature appearing thereon with No. \_\_\_\_\_.

Doc. No. \_\_\_\_\_  
Page No. \_\_\_\_\_  
Book No. \_\_\_\_\_  
Series of \_\_\_\_\_

\*\*\*This Purchase Order shall be deemed invalid without Notary Seal (for project amounting to Php2,500,000.00 and above only)