



Republika ng Pilipinas
Lungsod Quezon

BIDS AND AWARDS COMMITTEE – GOODS & SERVICES

Second Floor, Civic Center Building F, Quezon City Hall Complex, Elliptical Road, Quezon City
8988-4242 local 8712 / 8710 / 8709
Procurement@quezoncity.gov.ph



MAY 15, 2025

INVITATION TO BID

NO.	PROJECT NO.	OFFICE	PROJECT NAME	AMOUNT	SOURCE OF FUND	DELIVERY PERIOD
1.	ASC-25-HCS-0542	AMORANTO SPORTS COMPLEX	VARIOUS HARDWARE AND CONSTRUCTION SUPPLIES	1,039,086.00	GENERAL FUND	30 CD
2.	CGSD-25-GRMS-0686	CITY GENERAL SERVICES DEPARTMENT	COMPREHENSIVE PREVENTIVE MAINTENANCE OF ELEVATOR AND ESCALATOR UNITS FOR QUEZON CITY GOVERNMENT INSTALLATIONS	7,544,567.70	GENERAL FUND	6 MONTHS
3.	ENGINEERING-25-VRM-0486	DEPARTMENT OF ENGINEERING	RM - HEAVY EQUIPMENT (PARTS AND LABOR)	3,168,347.00	GENERAL FUND	90 CD
4.	HEALTH-25-OESC-0248B	QUEZON CITY HEALTH DEPARTMENT	LINE 1: TONER, INK AND OTHERS	2,152,099.36	GENERAL FUND	30 CD
5.	HRMD-25-FIXTURES-0376	HUMAN RESOURCE MANAGEMENT DEPARTMENT	SUPPLY AND INSTALLATION OF MODULAR PARTITIONS INCLUDING FURNITURE AND OTHER WORKS FOR HUMAN RESOURCE MANAGEMENT DEPARTMENT (HRMD)	11,939,432.69	GENERAL FUND	120 CD
6.	OCM-25-PCP1-0650	OFFICE OF THE CITY MAYOR	HYGIENE KIT	2,748,117.20	GENERAL FUND	30 CD
7.	PDAO-25-CS1-0669	QUEZON CITY PERSON WITH DISABILITY AFFAIRS OFFICE	FOOD, DRINKS, AND OTHERS	1,617,740.00	GENERAL FUND	6 MONTHS
8.	PDAO-25-TFLES-0683	QUEZON CITY PERSON WITH DISABILITY AFFAIRS OFFICE	HOTEL ACCOMMODATION INCLUDING FOOD AND OTHERS	2,660,083.50	GENERAL FUND	6 MONTHS
9.	QCRRMO-25-EHSE-0651	QUEZON CITY DISASTER RISK REDUCTION AND MANAGEMENT OFFICE	SUPPLY, DELIVERY, AND INSTALLATION OF BIODIGESTER IN BARANGAY/ COMMUNITY FARM IN QUEZON CITY	5,000,000.00	GENERAL FUND	6 MONTHS
10.	QCRRMO-25-HLMF-0621	QUEZON CITY DISASTER RISK REDUCTION AND MANAGEMENT OFFICE	HOTEL ACCOMMODATION AND OTHERS FOR CAPACITY DEVELOPMENT FOR COMMUNITY SAVINGS GROUP AND BUSINESS CONTINUITY PLAN TRAINING FOR MSECs IN HAZARD PRONE AREAS	4,238,077.00	GENERAL FUND	6 MONTHS
11.	QCRRMO-25-SOP-0653	QUEZON CITY DISASTER RISK REDUCTION AND MANAGEMENT OFFICE	RESQC BAG	10,389,000.00	GENERAL FUND	30 CD
12.	QCSBCDPO-25-HLMF-0410B	QUEZON CITY SMALL BUSINESS AND COOPERATIVES DEVELOPMENT AND PROMOTIONS OFFICE	HOTEL ACCOMMODATION AND OTHERS	1,153,300.00	GENERAL FUND	5 MONTHS
13.	QCSBCDPO-25-HLMF-0499	QUEZON CITY SMALL BUSINESS AND COOPERATIVES DEVELOPMENT AND PROMOTIONS OFFICE	VENUE ACCOMMODATION AND OTHERS	3,570,920.00	GENERAL FUND	6 MONTHS
14.	QCTD-25-CS1-0631	QUEZON CITY TOURISM DEPARTMENT	FOOD AND DRINKS, AND OTHERS	3,577,925.00	GENERAL FUND	6 MONTHS
15.	QCU-25-FFRSE-0707	QUEZON CITY UNIVERSITY	FIRE EXTINGUISHER	3,364,999.00	GENERAL FUND	45 CD
16.	QCU-25-SERVICES-0600B	QUEZON CITY UNIVERSITY	SUBSCRIPTION TO E-RESOURCES (ONLINE DATABASE) FOR QUEZON CITY UNIVERSITY LIBRARY	1,565,000.00	TRUST FUND	30 CD
17.	QCYDO-25-EM-0498	QUEZON CITY YOUTH DEVELOPMENT OFFICE	EVENTS MANAGEMENT FOR BOOSTING YOUTH ENTREPRENEUR'S ADVANCEMENT IN THE MARKET (BEAM) AND LINGGO NG KABATAAN	3,591,350.00	GENERAL FUND	3 MONTHS
18.	RMBGH-25-GRMS-0341B	ROSARIO MACLANG BAUTISTA GENERAL HOSPITAL	PREVENTIVE MAINTENANCE SERVICES (PMS) OF SEWAGE TREATMENT PLANT	1,520,000.00	GENERAL FUND	6 MONTHS
19.	SDO-25-EMS-0583	SCHOOLS DIVISION OFFICE	SUPPLY AND DELIVERY OF MANIPULATIVES (MODELING CLAY AND OTHERS) FOR THE CITY-OPERATED CHILD DEVELOPMENT CENTERS IN QUEZON CITY	9,984,996.63	SPECIAL EDUCATION FUND	30 CD
20.	SDO-25-EMS-0726	SCHOOLS DIVISION OFFICE	EDUCATIONAL MATH MANIPULATIVES (FRACTION MANIPULATIVES)	2,628,000.00	SPECIAL EDUCATION FUND	45 CD
21.	SSDD-25-EMS-0598	SOCIAL SERVICES DEVELOPMENT DEPARTMENT	SCHOOL SUPPLIES (BAG, LANYARDS, SCISSORS AND OTHERS)	26,695,407.00	GENERAL FUND	6 MONTHS
22.	SSDD-25-FOODSTUFF-0610	SOCIAL SERVICES DEVELOPMENT DEPARTMENT	FOOD SUPPLIES (KALABASA, KAMOTE AND OTHERS)	33,406,759.72	GENERAL FUND	6 MONTHS

NO.	PROJECT NO.	OFFICE	PROJECT NAME	AMOUNT	SOURCE OF FUND	DELIVERY PERIOD
23.	SSDD-25-GARMENTS-0595	SOCIAL SERVICES DEVELOPMENT DEPARTMENT	SCHOOL UNIFORM	28,493,850.00	GENERAL FUND	30 CD
24.	SSDD-25-PCP1-0738	SOCIAL SERVICES DEVELOPMENT DEPARTMENT	HYGIENE KIT (TOOTHBRUSH, TOOTHPASTE AND OTHERS)	2,827,864.00	GENERAL FUND	6 MONTHS
25.	SSDD-25-PS2-0596	SOCIAL SERVICES DEVELOPMENT DEPARTMENT	PRINTING OF ECCD WORKBOOK AND OTHERS	6,827,706.00	GENERAL FUND	6 MONTHS
26.	SSDD-25-PS2-0627	SOCIAL SERVICES DEVELOPMENT DEPARTMENT	PRINTING OF GROCERY AND FREE MOVIE BOOKLET	13,800,000.00	GENERAL FUND	6 MONTHS

1. The **QUEZON CITY LOCAL GOVERNMENT**, through the *General Fund, Trust Fund, and Special Education Fund of various years* intends to apply the sums stated above being the ABC to payments under the contract for the above stated projects of contract for each lot/item. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The **QUEZON CITY LOCAL GOVERNMENT** now invites bids for various **Projects**. Delivery of the Goods is required *as stated above*. Bidders should have completed, within **the last three (3) years** from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “*pass/fail*” criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.
 - a. Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.
4. Prospective Bidders may obtain further information from **QUEZON CITY GOVERNMENT Bids and Awards Committee (BAC) Secretariat** and inspect the Bidding Documents at the address given below during *weekdays from 8:00 a.m. – 5:00 p.m.*
5. A complete set of Bidding Documents may be acquired by interested Bidders on **Monday, May 19, 2025** from the given address and website(s) below *and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB*. The Procuring Entity shall allow the bidder to present its proof of payment for the fees *in person*.

STANDARD RATES:

Approved Budget for the Contract	Maximum Cost of Bidding Documents (in Philippine Peso)
500,000 and below	500.00
More than 500,000 up to 1 Million	1,000.00
More than 1 Million up to 5 Million	5,000.00
More than 5 Million up to 10 Million	10,000.00
More than 10 Million up to 50 Million	25,000.00
More than 50 Million up to 500 Million	50,000.00
More than 500 Million	75,000.00

The following are the requirements for purchase of Bidding Documents;

1. PhilGEPS Registration Certificate (Platinum – 3 pages)
 2. Document Request List (DRL)
 3. Authorization to Purchase Bidding Documents
 - 3.1 Corporate Secretary Certificate for corporation (specific for the project)
 - 3.2 Special Power of Attorney for single proprietorship (specific for the project)
 4. Notarized Joint Venture Agreement (as applicable)
6. The **Quezon City Local Government** will hold a Pre-Bid Conference on **9:00 A.M. of Tuesday, May 27, 2025** at **2nd Floor, Procurement Department-Bidding Room, Finance Building, Quezon City Hall Compound**, and/or through video conferencing *via Zoom* which shall be open to prospective bidders.

Topic: BAC-GOODS Pre-Bid Conference Meeting
Join Zoom Meeting
<https://us02web.zoom.us/j/84835002246?pwd=OVRuVE0weXZMNXYwZG5LaWd1dXk1QT09>

Meeting ID: 848 3500 2246
Passcode: 154733

7. Bids must be duly received by the BAC Secretariat through manual submission at the 2nd Floor, Procurement Department, Finance Building, Quezon City Hall Compound on or before **10:00 A.M. of Tuesday, June 10, 2025**. Late bids shall not be accepted.
8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 14.
9. Bid opening shall be on **11:00 A.M. of Tuesday, June 10, 2025** at the given address below and/or via Zoom. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.

Topic: BAC-GOODS & SERVICES BIDDING
Join Zoom Meeting
<https://us02web.zoom.us/j/85850855933?pwd=R2dZUUp4Z3lyU29iZGV1WmdKRjZCd09>

Meeting ID: 858 5085 5933
Passcode: 118682

10. The ***Quezon City Local Government*** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidder
11. For further information, please refer to:

ATTY. DOMINIC B. GARCIA
OIC, Procurement Department
2nd Floor, Procurement Department,
Finance Building, Quezon City Hall Compound
Elliptical Road, Barangay Central Diliman, Quezon City.
Email Add: bacgoods.procurement@quezoncity.gov.ph
Tel. No. (02)8988-4242 loc. 8506/8710
Website: www.quezoncity.gov.ph

12. You may visit the following websites:

For downloading of Bidding Documents: www.quezoncity.gov.ph

By:


MS. MA. MARGARITA S. MEJIA, DPA
Chairperson, QC-BAC-Goods and Services