



Republika ng Pilipinas  
Lungsod Quezon  
BIDS AND AWARDS COMMITTEE – GOODS & SERVICES  
Second Floor, Civic Center Building F, Quezon City Hall Complex, Elliptical Road, Quezon City  
8988-4242 local 8712 / 8710 / 8709  
[Procurement@quezoncity.gov.ph](mailto:Procurement@quezoncity.gov.ph)



MAY 15, 2025

INVITATION TO BID

NO.	PROJECT NO.	OFFICE	PROJECT NAME	AMOUNT	SOURCE OF FUND	DELIVERY PERIOD
1.	ASC-25-CCP-0533B	AMORANTO SPORTS COMPLEX	CHLORINE HTC	578,500.00	GENERAL FUND	30 CD
2.	BUDGET-25-OESC-0414B	CITY BUDGET DEPARTMENT	INK CARTRIDGE AND OTHERS	981,283.96	GENERAL FUND	30 CD
3.	BUDGET-25-OSD-0415B	CITY BUDGET DEPARTMENT	RING BINDER AND OTHERS	171,989.96	GENERAL FUND	30 CD
4.	CAO(TFS)-25-CE2-0491B	CITY ADMINISTRATOR'S OFFICE (TASK FORCE STREETLIGHTS)	JACKHAMMER AND HYDRAULIC PRESS MACHINE	217,621.00	GENERAL FUND	60 CD
5.	CAO(TFS)-25-PE-0488B	CITY ADMINISTRATOR'S OFFICE (TASK FORCE STREETLIGHTS)	BINOCULAR AND DSLR CAMERA	151,254.00	GENERAL FUND	30 CD
6.	CLIMATE-25-AP1-0667	CLIMATE CHANGE AND ENVIRONMENTAL SUSTAINABILITY	VARIOUS NATIVE FRUIT-BEARING/ORNAMENTAL SAPLINGS AND OTHERS	848,745.00	GENERAL FUND	6 MONTHS
7.	CPDD-25-PS2-0575B	CITY PLANNING AND DEVELOPMENT DEPARTMENT	PRINTING OF LOCAL DEVELOPMENT INVESTMENT PLAN (LDIP) AND Q.C. ECOLOGICAL PROFILE	710,450.00	GENERAL FUND	30 CD
8.	DBO-25-EM-0639B	DEPARTMENT OF BUILDING OFFICIAL	EVENT PLANNING AND COORDINATION SERVICES FOR SYMPOSIUM	612,250.00	TRUST FUND	15 CD
9.	DPOS-25-FURNITURE-0336B	DEPARTMENT OF PUBLIC ORDER AND SAFETY	OFFICE CHAIR AND OTHERS	461,399.90	GENERAL FUND	30 CD
10.	DPOS-25-HCS-0474	DEPARTMENT OF PUBLIC ORDER AND SAFETY	ACETYLENE TORCH AND OTHERS	393,420.70	GENERAL FUND	30 CD
11.	DSQC-25-CS1-0567B	DEPARTMENT OF SANITATION AND CLEANUP WORKS OF QUEZON CITY	FOOD AND DRINKS	364,000.00	GENERAL FUND	6 MONTHS
12.	DSQC-25-OESC-0428B	DEPARTMENT OF SANITATION AND CLEANUP WORKS OF QUEZON CITY	TONER AND DRUM CARTRIDGE	101,999.98	GENERAL FUND	30 CD
13.	ENGINEERING-25-CE2-0466C	DEPARTMENT OF ENGINEERING	DIE SHOE AND OTHERS	224,003.30	GENERAL FUND	45 CD
14.	HEALTH-25-OESC-0497B	QUEZON CITY HEALTH DEPARTMENT	TONER	210,000.00	GENERAL FUND	30 CD
15.	ITDD-25-IS-0689	INFORMATION TECHNOLOGY DEVELOPMENT DEPARTMENT	SUBSCRIPTION TO INTERNET SATELITE CONNECTION	210,000.00	GENERAL FUND	6 MONTHS
16.	ITDD-25-SERVICES-0622	INFORMATION TECHNOLOGY DEVELOPMENT DEPARTMENT	VARIOUS SUBSCRIPTION	954,930.87	GENERAL FUND	6 MONTHS
17.	LEDIPO-25-OESC-0427B	LOCAL ECONOMIC DEVELOPMENT AND INVESTMENT PROMOTIONS OFFICE	TONER CARTRIDGE AND OTHERS	582,635.00	GENERAL FUND	6 MONTHS
18.	NDH-25-OSD-0607	NOVALICHES DISTRICT HOSPITAL	VARIOUS OFFICE SUPPLIES AND OTHERS	931,170.00	GENERAL FUND	30 CD
19.	OCM-25-FOODSTUFF-0400	OFFICE OF THE CITY MAYOR	VARIOUS FOOD STUFF	455,324.88	GENERAL FUND	6 MONTHS
20.	OCM-25-OESC-0682	OFFICE OF THE CITY MAYOR	TONER CARTRIDGE AND OTHERS	120,503.88	GENERAL FUND	6 MONTHS
21.	OCS-25-OE-0404	OFFICE OF THE SECRETARY TO THE SANGGUNIANG PANLUNGSOD	VARIOUS OFFICE EQUIPMENT (DIGITAL COPIER, DIGITAL DUPLICATOR, AND OTHERS)	761,170.84	GENERAL FUND	30 CD
22.	QCCSD-25-OEPA-0430B	QUEZON CITY CITIZEN SERVICES DEPARTMENT	REPAIR OF OFFICE EQUIPMENT (PARTS AND LABOR)	107,048.00	GENERAL FUND	30 CD
23.	QCRRMO-25-APP-0397	QUEZON CITY DISASTER RISK REDUCTION AND MANAGEMENT OFFICE	SMART TV AND OTHERS	114,131.40	GENERAL FUND	30 CD
24.	QCRRMO-25-SERVICES-0632	QUEZON CITY DISASTER RISK REDUCTION AND MANAGEMENT OFFICE	ACCIDENT INSURANCE COVERAGE FOR ACCREDITED COMMUNITY DISASTER VOLUNTEERS OF QUEZON CITY	100,800.00	GENERAL FUND	6 MONTHS



NO.	PROJECT NO.	OFFICE	PROJECT NAME	AMOUNT	SOURCE OF FUND	DELIVERY PERIOD
25.	QCDTRC(TAHANAN)-25-GM-0359	QUEZON CITY DRUG TREATMENT AND REHABILITATION CENTER (TAHANAN)	VARIOUS SUPPLIES AND MATERIALS (BALLOON, POT CLAY AND OTHERS)	384,489.90	GENERAL FUND	30 CD
26.	QCFD-25-MDE-0623	QUEZON CITY FIRE DISTRICT	AUTOMATIC EXTERNAL DEFIBRILLATOR (AED) AND OTHERS	666,590.00	TRUST FUND	60 CD
27.	QCGH-25-AAS2-0520D	QUEZON CITY GENERAL HOSPITAL	PREVENTIVE MAINTENANCE OF VARIABLE REFRIGERANT FLOW (VRF) AIRCONDITIONING SYSTEM	840,000.00	GENERAL FUND	6 MONTHS
28.	QCPC-25-DM-0617	QUEZON CITY PROTECTION CENTER	VARIOUS MEDICINES AND OTHERS	407,973.50	GENERAL FUND	30 CD
29.	QCPL-25-AAS2-0380	QUEZON CITY PUBLIC LIBRARY	SUPPLY AND INSTALLATION OF AIR CONDITIONING UNITS	815,750.00	GENERAL FUND	30 CD
30.	QCTD-25-GM-0476B	QUEZON CITY TOURISM DEPARTMENT	GENERAL MERCHANDISE (FLAG POLE, CURTAIN DRAPES, FIRE EXTINGUISHER, AND OTHERS)	154,521.75	GENERAL FUND	60 CD
31.	QCU-25-CS1-0668	QUEZON CITY UNIVERSITY	FOOD AND DRINKS AND OTHERS	980,537.00	GENERAL FUND	6 MONTHS
32.	QCU-25-SERVICES-0664	QUEZON CITY UNIVERSITY	VARIOUS SUBSCRIPTION	786,049.20	GENERAL FUND	15 CD
33.	QCU-25-SERVICES-0710	QUEZON CITY UNIVERSITY	SUBSCRIPTION TO CLOUD HOSTING FOR QUEZON CITY UNIVERSITY INTEGRATED LIBRARY SYSTEM (ILS)	192,000.00	TRUST FUND	30 CD
34.	QCYDO-25-OSD-0658	QUEZON CITY YOUTH DEVELOPMENT OFFICE	VARIOUS OFFICE SUPPLIES AND OTHERS	574,247.55	GENERAL FUND	6 MONTHS
35.	SDO-25-IT-0584B	SCHOOLS DIVISION OFFICE	SOFTWARE FOR LAPTOP	250,000.00	SPECIAL EDUCATION FUND	30 CD
36.	SPORTS-25-OESC-0456B	QUEZON CITY SPORTS DEVELOPMENT OFFICE	INK, TONER AND OTHERS	136,861.00	GENERAL FUND	30 CD
37.	SSDD-25-AVE-0697	SOCIAL SERVICES DEVELOPMENT DEPARTMENT	PORTABLE SPEAKER AND OTHERS	244,273.70	GENERAL FUND	30 CD
38.	SSDD-25-GI2-0558	SOCIAL SERVICES DEVELOPMENT DEPARTMENT	LOOT BAGS AND OTHERS FOR THE CONDUCT OF NUTRITION MONTH	898,791.60	GENERAL FUND	30 CD
39.	VET-25-CS1-0625B	CITY VETERINARY DEPARTMENT	FOOD AND DRINKS	120,000.00	GENERAL FUND	6 MONTHS

1. The **QUEZON CITY LOCAL GOVERNMENT**, through the *General Fund, Trust Fund and Special Education Fund* of various years intends to apply the sums stated above being the ABC to payments under the contract for *the above stated projects of contract for each lot/item*. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The **QUEZON CITY LOCAL GOVERNMENT** now invites bids for various **Projects**. Delivery of the Goods is required as *stated above*. Bidders should have completed, within **the last three (3) years** from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “*pass/fail*” criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.
  - a. Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.
4. Prospective Bidders may obtain further information from **QUEZON CITY GOVERNMENT Bids and Awards Committee (BAC) Secretariat** and inspect the Bidding Documents at the address given below during *weekdays from 8:00 a.m. – 5:00 p.m.*
5. A complete set of Bidding Documents may be acquired by interested Bidders on **Monday, May 19, 2025** from the given address and website(s) below *and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB*. The Procuring Entity shall allow the bidder to present its proof of payment for the fees *in person*.

STANDARD RATES:

Approved Budget for the Contract	Maximum Cost of Bidding Documents (in Philippine Peso)
500,000 and below	500.00
More than 500,000 up to 1 million	1,000.00

The following are the requirements for purchase of Bidding Documents;

1. PhilGEPS Registration Certificate (Platinum – 3 pages)
2. Document Request List (DRL)
3. Authorization to Purchase Bidding Documents
  - 3.1 Corporate Secretary Certificate for corporation (specific for the project)
  - 3.2 Special Power of Attorney for single proprietorship (specific for the project)
4. Notarized Joint Venture Agreement (as applicable)
6. Bids must be duly received by the BAC Secretariat through manual submission at the 2<sup>nd</sup> Floor, Procurement Department, Finance Building, Quezon City Hall Compound on or before **10:00 A.M. of Tuesday, May 27, 2025**. Late bids shall not be accepted.
7. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 14.
8. Bid opening shall be on **11:00 A.M. of Tuesday, May 27, 2025** at the given address below and/or via Zoom. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.

Topic: BAC-GOODS & SERVICES BIDDING  
Join Zoom Meeting  
<https://us02web.zoom.us/j/85850855933?pwd=R2dZUUp4Z3lyU29iZGVlWmdKRjZCdz09>  
  
Meeting ID: 858 5085 5933  
Passcode: 118682
9. The **Quezon City Local Government** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
10. For further information, please refer to:

**ATTY. DOMINIC B. GARCIA**  
OIC, Procurement Department  
2<sup>nd</sup> Floor, Procurement Department,  
Finance Building, Quezon City Hall Compound  
Elliptical Road, Barangay Central Diliman, Quezon City.  
Email Add: [bacgoods.procurement@quezoncity.gov.ph](mailto:bacgoods.procurement@quezoncity.gov.ph)  
Tel. No. (02)8988-4242 loc. 8506/8710  
Website: [www.quezoncity.gov.ph](http://www.quezoncity.gov.ph)
11. You may visit the following websites:

For downloading of Bidding Documents: [www.quezoncity.gov.ph](http://www.quezoncity.gov.ph)

By:

  
**MS. MA. MARGARITA S. MEJIA, DPA**  
Chairperson, QC-BAC-Goods and Services