



Republic of the Philippines
Quezon City
OFFICE OF THE CITY MAYOR

3/F Bulwagang Amoranto,
High Rise Building,
Quezon City Hall Compound,
Diliman, Quezon City
Trunkline 988-4242

NOTICE TO PROCEED

Purchase Order No. GS-2503057

This CONTRACT, therefore, having been approved, copy of which is hereto attached, NOTICE TO PROCEED is hereby given to:

COPYLANDIA OFFICE SYSTEMS CORPORATION

Contractor

With Office Address at
718 Bumatay Street, Plainview, Mandaluyong City

For the Project
PROCUREMENT OF INK CARTRIDGE

FOR THE PERIOD

MAY 05 2025


TO

DEC 31 2025

MAY 05 2025

The Project will commence on _____

ISSUED BY:



MA. JOSEFINA G. BELMONTE
City Mayor

We hereby acknowledge the receipt of the above mentioned Notice

 5/5/25
Romeo Pechon Jr. / AVP Consumables

(Signature Over Printed Name and Designation)
COPYLANDIA OFFICE SYSTEMS CORPORATION