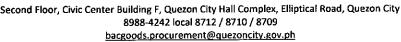


Republika ng Pilipinas

Lungsod Quezon

BIDS AND AWARDS COMMITTEE - GOODS & SERVICES





REQUEST FOR QUOTATION NEGOTIATED PROCUREMENT SECTION 35.1

		DATE : MAY 22, 2025
		PROJECT NO. : QCU-25-CS1-0451
Name of Company	:	
Address	: _	
Contact No.	: _	
Project Title	: <u> </u>	PROCUREMENT OF FOOD AND DRINKS
Approved Budget of the Contract	: <u> </u> _!	Php918,650.00
End-User / Implementing Office	: (QUEZON CITY UNIVERSITY

- 1 PhilGEPS certificate (not expired on the time of opening of quotations);
- 2 Business Registration (DTI/SEC)
- 3 Mayor's/Business Permit (2025);
- 4 Tax Clearance; and
- 5 Omnibus Sworn Statement prescribed by the QC BAC- Goods and Services
- 6 Income/Business Tax Return (for FY 2024) (For ABCs above P500,000.00)
- If applicable, the JVA in case the joint venture is already in existence, or duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.

in a SEALED LONG BROWN ENVELOPE issued by QC BAC- Goods and Services.

NOTE: Submission of a Document Request List (DRL) is required prior to the issuance of the Long Brown Envelope.

MA. MARGARIYA S. MEJIA, DPA Chail person, BAD- Goods and Services



TERMS AND CONDITIONS

- 1. Bidders shall provide correct and accurate information required in this form.
- 2. Price quotation/s must be valid for a period of thirty (30) calendar days from the date of submission.
- 3. Price quotation/s, to be denominated in Philippine Peso shall include all taxes, duties and/or levies payable.
- 4. Quotation exceeding the Approved Budget for the Contract (ABC) shall be rejected.
- 5. Award of contract shall be made to the lowest quotation (for goods) or the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
- 6. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
- 7. The City General Services Department (CGSD) shall have the right to inspect the goods.
- 8. Non-submission of eligibility documents shall mean disqualification of Quotation.
- 9. Liquidated damages equivalent to one tenth (1/10) of one percent (1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. CGSD shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
- 10. Failure to follow these instructions will disqualify your entire quotation.

After having carefully read and accepted the Terms and Conditions, I/We submit our quotation/s as follows:

ITEM NO.	ITEM & DESCRIPTION	UNIT OF ISSUE	QTY.	UNIT PRICE	ITEM TOTAL
	MEALS (DAY 1)				
1	AM Snack / VIP - 1 Pasta/Noodles, 1 Sandwich/Bread, Drinks (Brewed Coffee with Muscovado Sugar and Low-Fat Fresh Milk or Healthy Juice Drink)	Lot	1		
	Lunch 1/ VIP-Packed				
	2 Viand (Pork/Chicken/Beef/Fish) 1 Side (Vegetable/Pasta), 1 Rice, 1 Dessert, 1 Drink (Healthy Juice Drink)				
	PM Snack/ VIP 1 Pasta/Noodles, 1 Sandwich/Bread, Drinks (Brewed Coffee with				
	Muscovado Sugar and Low-Fat Fresh Milk or Healthy Juice Drink)				
	MEALS (DAY 2)				
2	AM Snack/ VIP 1 Pasta/Noodles, 1 Sandwich/Bread, Drinks (Brewed Coffee with Muscovado Sugar and Low-Fat Fresh Milk or Healthy Juice Drink)	Lot	1		
	Lunch / VIP-Packed 2 Viand (Pork/Chicken/Beef/Fish) 1 Side (Vegetable/Pasta), 1 Rice, 1 Dessert, 1 Drink (Healthy Juice Drink)				
	PM Snack/ VIP 1 Pasta/Noodles, 1 Sandwich/Bread, Drinks (Brewed Coffee with				
	Muscovado Sugar and Low-Fat Fresh Milk or Healthy Juice Drink)				
	MEALS (DAY 3)				
3	AM Snack/ VIP 1 Pasta/Noodles, 1 Sandwich/Bread, Drinks (Brewed Coffee with	Lot	1		







	Muscovado Sugar and Low-Fat Fresh Milk or Healthy Juice Drink)			
	Lunch/ VIP-Packed 2 Viand (Pork/Chicken/Beef/Fish) 1 Side (Vegetable/Pasta), 1 Rice, 1 Dessert, 1 Drink (Healthy Juice Drink)			
	PM Snack / VIP 1 Pasta/Noodles, 1 Sandwich/Bread, Drinks (Brewed Coffee with Muscovado Sugar and Low-Fat Fresh Milk or Healthy Juice Drink)			
4	Meeting 1 Lunch/ VIP-Packed 2 Viand (Pork/Chicken/Beef/Fish) 1 Side (Vegetable/Pasta), 1 Rice, 1 Dessert, 1 Drink (Healthy Juice Drink)	Lot	1	
	Meeting 2 Lunch/ VIP-Packed 2 Viand (Pork/Chicken/Beef/Fish) 1 Side (Vegetable/Pasta), 1 Rice, 1 Dessert, 1 Drink (Healthy Juice Drink)			
5	WORKSHOP 1	Lot	1	
	AM Snack / VIP 1 Pasta/Noodles, 1 Sandwich/Bread, Drinks (Brewed Coffee with Muscovado Sugar and Low-Fat Fresh Milk or Healthy Juice Drink)			
	Lunch / VIP-Packed 2 Viand (Pork/Chicken/Beef/Fish) 1 Side (Vegetable/Pasta), 1 Rice, 1 Dessert, 1 Drink (Healthy Juice Drink)			
	PM Snack/ VIP 1 Pasta/Noodles, 1 Sandwich/Bread, Drinks (Brewed Coffee with Muscovado Sugar and Low-Fat Fresh Milk or Healthy Juice Drink)			
6	WORKSHOP 2	Lot	1	
	AM Snack / VIP 1 Pasta/Noodles, 1 Sandwich/Bread, Drinks (Brewed Coffee with Muscovado Sugar and Low-Fat Fresh Milk or Healthy Juice Drink)			
	Lunch /VIP-Packed 2 Viand (Pork/Chicken/Beef/Fish) 1 Side (Vegetable/Pasta), 1 Rice, 1 Dessert, 1 Drink (Healthy Juice Drink)			
	PM Snack/ VIP 1 Pasta/Noodles, 1 Sandwich/Bread, Drinks (Brewed Coffee with			







	Muscovado Sugar and Low-Fat Fresh Milk or Healthy Juice Drink) .			
7	BATCH 1	Lot	1	
	Day 1			
	AM Snack / VIP			
	1 Pasta/Noodles, 1 Sandwich/Bread, Drinks (Brewed Coffee with			
	Muscovado Sugar and Low-Fat Fresh Milk or Healthy Juice Drink)			
	Lunch / VIP-Packed			
	2 Viand (Pork/Chicken/Beef/Fish) 1 Side (Vegetable/Pasta), 1 Rice, 1			
	Dessert, 1 Drink (Healthy Juice Drink)			
	PM Snack / VIP			
	1 Pasta/Noodles, 1 Sandwich/Bread, Drinks (Brewed Coffee with			
	Muscovado Sugar and Low-Fat Fresh Milk or Healthy Juice Drink)			
	BATCH 2			
	Day 1			
	AM Snack / VIP			
	1 Pasta/Noodles, 1 Sandwich/Bread, Drinks (Brewed Coffee with			
	Muscovado Sugar and Low-Fat Fresh Milk or Healthy Juice Drink)			
	Lunch / VIP-Packed			
	2 Viand (Pork/Chicken/Beef/Fish) 1 Side (Vegetable/Pasta), 1 Rice, 1			
	Dessert, 1 Drink (Healthy Juice Drink)			
	PM Snack / VIP		-	
	1 Pasta/Noodles, 1 Sandwich/Bread, Drinks (Brewed Coffee with			







	Muscovado Sugar and Low-Fat Fresh Milk or Healthy Juice Drink)			
8	BATCH 1	Lot	1	
	Day 2			
	AM Snack /VIP			
	1 Pasta/Noodles, 1 Sandwich/Bread, Drinks (Brewed Coffee with Muscovado Sugar and Low-Fat Fresh Milk or Healthy Juice Drink)			
	Lunch 1 VIP-Packed 2 Viand (Pork/Chicken/Beef/Fish) 1 Side (Vegetable/Pasta), 1 Rice, 1 Dessert, 1 Drink (Healthy Juice Drink)			
	PM Snack VIP 1 Pasta/Noodles, 1 Sandwich/Bread, Drinks (Brewed Coffee with Muscovado Sugar and Low-Fat Fresh Milk or Healthy Juice Drink)			
	BATCH 2 Day 2 AM Snack / VIP 1 Pasta/Noodles, 1 Sandwich/Bread, Drinks (Brewed Coffee with Muscovado Sugar and Low-Fat Fresh Milk or Healthy Juice Drink)			
	Lunch VIP-Packed 2 Viand (Pork/Chicken/Beef/Fish) 1 Side (Vegetable/Pasta), 1 Rice, 1 Dessert, 1 Drink (Healthy Juice Drink).			
	PM Snack VIP 1 Pasta/Noodles, 1 Sandwich/Bread, Drinks (Brewed Coffee with Muscovado Sugar and Low-Fat Fresh Milk or Healthy Juice Drink)			
9	DAY 1 AM Snack / VIP 1 Pasta/Noodles, 1 Sandwich/Bread, Drinks (Brewed Coffee with Muscovado Sugar and Low-Fat Fresh Milk or Healthy Juice Drink)	Lot	1	
:	Lunch VIP-Packed 2 Viand (Pork/Chicken/Beef/Fish) 1 Side (Vegetable/Pasta), 1 Rice, 1 Dessert, 1 Drink (Healthy Juice Drink)			
	PM Snack VIP 1 Pasta/Noodles, 1 Sandwich/Bread, Drinks (Brewed Coffee with Muscovado Sugar and Low-Fat Fresh Milk or healthy Juice Drink)			







10	I DAY O	1 -4		 <u> </u>
10	AM Snack VIP 1 Pasta/Noodles, 1 Sandwich/Bread, Drinks (Brewed Coffee with Muscovado Sugar and Low-Fat Fresh Milk or Healthy Juice Drink) Lunch / VIP-Packed 2 Viand (Pork/Chicken/Beef/Fish) 1 Side (Vegetable/Pasta), 1 Rice, 1 Dessert, 1 Drink (Healthy Juice Drink) PM Snack /VIP 1 Pasta/Noodles, 1 Sandwich/Bread, Drinks (Brewed Coffee with Muscovado Sugar and Low-Fat Fresh Milk or Healthy Juice Drink)	Lot		
11	DAY 1 AM Snack / VIP 1 Pasta/Noodles, 1 Sandwich/Bread, Drinks (Brewed Coffee with Muscovado Sugar and Low-Fat Fresh Milk or Healthy Juice Drink) Lunch VIP-Packed 2 Viand (Pork/Chicken/Beef/Fish) 1 Side (Vegetable/Pasta), 1 Rice, 1 Dessert, 1 Drink (Healthy Juice Drink) PM Snack VIP 1 Pasta/Noodles, 1 Sandwich/Bread, Drinks (Brewed Coffee with Muscovado Sugar and Low-Fat Fresh Milk or Healthy Juice Drink)	Lot		
12	DAY 2 AM Snack VIP 1 Pasta/Noodles, 1 Sandwich/Bread, Drinks (Brewed Coffee with Muscovado Sugar and Low-Fat Fresh Milk or Healthy Juice Drink) Lunch I VIP-Packed 2 Viand (Pork/Chicken/Beef/Fish) 1 Side (Vegetable/Pasta), 1 Rice, 1 Dessert, 1 Drink (Healthy Juice Drink) PM Snack VIP 1 Pasta/Noodles, 1 Sandwich/Bread, Drinks (Brewed Coffee with Muscovado Sugar and Low-Fat Fresh Milk or Healthy Juice Drink)	Lot	1	
13	Lunch 1 VIP-Packed 2 Viand (Pork/Chicken/Beef/Fish) 1 Side (Vegetable/Pasta), 1 Rice, 1 Dessert, 1 Drink (Healthy Juice Drink)	Lot	1	







		T		
	Lunch 2 VIP-Packed 2 Viand (Pork/Chicken/Beef/Fish) 1 Side (Vegetable/Pasta), 1 Rice, 1 Dessert, 1 Drink (Healthy Juice Drink) Lunch 3 VIP-Packed 2 Viand (Pork/Chicken/Beef/Fish) 1 Side (Vegetable/Pasta), 1 Rice, 1 Dessert, 1 Drink (Healthy Juice Drink) Lunch 4 VIP-Packed 2 Viand (Pork/Chicken/Beef/Fish) 1 Side (Vegetable/Pasta), 1 Rice, 1 Dessert, 1 Drink (Healthy Juice Drink)			
14	AM SNACK VIP 1 Pasta/Noodles, 1 Sandwich/Bread, Drinks (Brewed Coffee with Muscovado Sugar and Low-Fat Fresh Milk or Healthy Juice Drink) LUNCH VIP-Catered 1 Rice, 1 Appetizer, 1 Soup, 1 Salad, 3 Meat (Pork, Chicken, and Beef), 1 Fish, 1 Pasta, 2 Desserts, 3 Drinks (Purified water in 5-gallon container with provision of water dispenser and paper cups. Healthy Juice Drink, and Brewed Coffee with Muscovado Sugar & Low-Fat	Lot		
	Fresh Milk) PM SNACK / VIP 1 Pasta/Noodles, 1 Sandwich/Bread, Drinks (Brewed Coffee with Muscovado Sugar and Low-Fat Fresh Milk or Healthy Juice Drink)			
15	Meeting 1 Lunch/ VIP-Packed 2 Viand (Pork/Chicken/Beef/Fish) 1 Side (Vegetable/Pasta), 1 Rice, 1 Dessert, 1 Drink (Healthy Juice Drink) Meeting 2 Lunch/ VIP-Packed 2 Viand (Pork/Chicken/Beef/Fish) 1 Side (Vegetable/Pasta), 1 Rice, 1 Dessert, 1 Drink (Healthy Juice Drink) Meeting 3 Lunch/ VIP-Packed 2 Viand (Pork/Chicken/Beef/Fish) 1 Side (Vegetable/Pasta), 1 Rice, 1 Dessert, 1 Drink (Healthy Juice Drink)	Lot		







	Meeting 4				
1	Lunch / VIP-Packed				
	2 Viand (Pork/Chicken/Beef/Fish) 1 Side				
	(Vegetable/Pasta), 1 Rice, 1				
	Dessert, 1 Drink (Healthy Juice Drink)				
16	AM Snack 1 / VIP	Lot	1		
	1 Pasta/Noodles, 1 Sandwich/Bread, Drinks (Brewed				
	Coffee with				
	Muscovado Sugar and Low-Fat Fresh Milk or Healthy				
	Juice Drink)				
	AM Snack 2 / VIP		2		
	1 Pasta/Noodles, 1 Sandwich/Bread, Drinks (Brewed				
	Coffee with				
	Muscovado Sugar and Low-Fat Fresh Milk or Healthy				
	Juice Drink)				
	Lunch 1				
	VIP-Packed ´				
	2 Viand (Pork/Chicken/Beef/Fish) 1 Side			·	
	(Vegetable/Pasta) 1 Rice,				
	1 Dessert, 1 Drink (Healthy Juice Drink)				
	Lunch 2				
	VIP-Packed 1				
	2 Viand (Pork/Chicken/Beef/Fish) 1 Side				
ļ	(Vegetable/Pasta), 1 Rice, 1				
	Dessert, 1 Drink (Healthy Juice Drink)				
	PM Snack 1/ VIP				
	1 Pasta/Noodles, 1 Sandwich/Bread, Drinks (Brewed				
	Coffee with				
	Muscovado Sugar and Low-Fat Fresh Milk or Healthy				
	Juice Drink)				
	PM Snack 2 / VIP				
	1 Pasta/Noodles, 1 Sandwich/Bread, Drinks (Brewed				
	Coffee with				
	Muscovado Sugar and Low-Fat Fresh Milk or Healthy				
	Juice Drink)	1			
				TOTAL	

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Other Requirements:

- Copy of a Valid and Current Sanitary Permit issued by the Health Department.
- Statement of Compliance with Ordinance No. SP-2127, S-12 (Prohibiting the use of Plastic and Styrofoam...) with project number and project title.
- Notarized Affidavit of Undertaking stating compliance with Executive Order No. 16, Series of 2021, Establishing the Quezon City Healthy Food Procurement Policy (with project number and project title).



Delivery Peri	od :	until December 31, 2025
Warranty	:	· · · · · · · · · · · · · · · · · · ·
_		gnature over printed name
	Office	Telephone No./Fax/Mobile No.
_		Date
_		Fmail Address



COST DERIVATION

PROJECT NAME: PROCUREMENT OF FOOD AND DRINKS

PROJECT NO. QCU-25-CS1-0451

COST DERIVATION FOR ITEM NO. 1

ITEM NO.	ITEM DESCRIPTION	UNIT OF ISSUE	QUANTITY	UNIT COST	TOTAL
	DAY-1 MEALS				
1	Am \$nack/ VIP	Pax	50		
2	Lunch/ VIP-Packed	Pax	50		
3	Pm Snack/ VIP	Pax	50		
		<u> </u>	TOTAL		

COST DERIVATION FOR ITEM NO. 2

ITEM NO.	ITEM DESCRIPTION	UNIT OF ISSUE	QUANTITY	UNIT COST	TOTAL
	DAY-2 MEALS				
1	Am Snack/ VIP	Pax	50		
2	Lunch/ VIP-Packed	Pax	50		
3	Pm Snack/ VIP	Pax	50		
		 ;	TOTAL		

COST DERIVATION FOR ITEM NO. 3

ITEM NO.	ITEM DESCRIPTION	UNIT OF ISSUE	QUANTITY	UNIT COST	TOTAL
	DAY-3 MEALS				
1	Am Snack/ VIP	Pax	50		
2	Lunch/ VIP-Packed	Pax	50		
3	Pm Snack/ VIP	Pax	50		
	<u>, </u>		TOTAL		

COST DERIVATION FOR ITEM NO. 4

ITEM NO.	ITEM DESCRIPTION	UNIT OF ISSUE	QUANTITY	UNIT COST	TOTAL
1	Meeting 1/ lunch/VIP- Packed	Pax	10		
2	Meeting 2/ lunch/VIP- Packed	Pax	10		
1			TOTAL		

Cost Derivation Page 1 of 5



ITEM NO.	ITEM DESCRIPTION	UNIT OF ISSUE	QUANTITY	UNIT COST	TOTAL
1	Workshop 1/ AM Snack/ VIP	Pax	50	·	
2	Workshop 1/ Lunch/ VIP-packed	Pax	50		
3	Workshop 1/ PM Snack/ VIP	Pax	50		
			TOTAL		

COST DERIVATION FOR ITEM NO.6

ITEM NO.	ITEM DESCRIPTION	UNIT OF ISSUE	QUANTITY	UNIT COST	TOTAL
1	Workshop 2/ AM · Snack/ VIP	Pax	50		
2	Workshop 2 / Lunch/ VIP-packed	Pax	50		
3	Workshop 2 / PM / Snack/ VIP	Pax	50		
			TOTAL		

COST DERIVATION FOR ITEM NO.7

ITEM NO.	ITEM DESCRIPTION	UNIT OF ISSUE	QUANTITY	UNIT COST	TOTAL
1	Batch 1/ Day 1/ AM Snack / VIP	Pax	40		
2	Batch 1/ Day 1/ Lunch/ VIP-Packed	Pax	40		
3	Batch 1/ Day 1/ PM Snack/ VIP	Pax	40		
4	Batch 2/ Day 1/ AM Spack/ VIP	Pax	40		
5	Batch 2/ Day 1/ Luneh/ VIP-Packed	Pax	40		_
6	Batch 2/ Day 1/ PM Snack/ VIP	Pax	40		
			TOTAL		

Cost Derivation Page 2 of 5







QCG.PD.TSD.F.07

ITEM NO.	ITEM DESCRIPTION	UNIT OF ISSUE	QUANTITY	UNIT COST	TOTAL
1	Batch 1/ Day 2/ AM.Snack / VIP	Pax	40		
2	Batch 1/ Day 2/ Lunch/ VIP-Packed	Pax	40		
3	Batch 1/ Day 2/ PM Snack/ VIP	Pax	40		
4	Batch 2/ Day 2/ AM Snack/ VIP	Pax	40		
5	Batch 2/ Day 2/ Lunch/ VIP-Packed	Pax	40		
6	Batch 2/ Day 2/ PM Snack/ VIP	Pax	40		
			TOTAL		

COST DERIVATION FOR ITEM NO. 9

ITEM NO.	ITEM DESCRIPTION	UNIT OF ISSUE	QUANTITY	UNIT COST	TOTAL
1	Day 1/ AM Snack/ VIP	Pax	40		
2	Day 1/ Lunch/ VIP- Packed	Pax	40		
3	Day 1/ PM Snack/ VIP	Pax	40		
			TOTAL		

COST DERIVATION FOR ITEM NO. 10

ITEM NO.	ITEM DESCRIPTION	UNIT OF ISSUE	QUANTITY	UNIT COST	TOTAL
1	Day 2/ AM Snack/ VIP	Pax	40		
2	Day 2/ Lunch/ VIP- Packed	Pax	40		
3	Day 2/ PM Snack/ VIP	Pax	40		
	•		TOTAL		

COST DERIVATION FOR ITEM NO. 11

ITEM NO.	ITEM DESCRIPTION	UNIT OF ISSUE	QUANTITY	UNIT COST	TOTAL
1	Day 1/ AM Snack/ VIP	Pax	40		
2	Day 1/ Lunch/ VIP- Packed	Pax	40		
3	Day 1/ PM Snack/ VIP	Pax	40		
			TOTAL		

Cost Derivation Page 3 of 5





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ITEM NO.	ITEM DESCRIPTION	UNIT OF ISSUE	QUANTITY	UNIT COST	TOTAL
1	Day 2/ AM Snack/ VIP	Pax	40		
2	Day 2/ Lunch/ VIP- Packed	Pax	40		
3	Day 2/ PM Snack/ VIP	Pax	40		
			TOTAL		

COST DERIVATION FOR ITEM NO. 13

ITEM NO.	ITEM DESCRIPTION	UNIT OF ISSUE	QUANTITY	UNIT COST	TOTAL
1	Lunch-1/ VIP- Packed	Pax	50		
2	Lunch 2/ VIP- Packed	Pax	50		
3	Lunch 3/ VIP- Packed	Pax	50		
4	Lunch 4/ VIP- Packed	Pax	50		-
		<u>*</u>	TOTAL		

COST DERIVATION FOR ITEM NO. 14

ITEM NO.	ITEM DESCRIPTION	UNIT OF ISSUE	QUANTITY	UNIT COST	TOTAL
1	AM Snack/ VIP	Pax	65		
2	Lunch/ VJP- Catered	Pax	65		
3	PM Snack/ VIP	Pax	65		
			TOTAL		

COST DERIVATION FOR ITEM NO. 15

ITEM NO.	ITEM DESCRIPTION	UNIT OF ISSUE	QUANTITY	UNIT COST	TOTAL
1	Meeting 1/ lunch/ VIP- Packed	Pax	20		
2	Meeting 2/ lunch/ VIP- Packed	Pax	20		
3	Meeting 3/ lunch/ VIP- Packed	Pax	20		
4	Meeting 4/ lunch/ VIP- Packed	Pax	20		
			TOTAL		

Cost Derivation Page 4 of 5



Management System ISO 9001:2015 www.tuv.com IO 3000033413



ITEM NO.	ITEM DESCRIPTION	UNIT OF ISSUE	QUANTITY	UNIT COST	TOTAL
1	AM Snack 1/ VIP	Pax	50		
2	AM Snack 2/ VIP	Pax	50		
3	Lunch 1/ VIP- Packéd	Pax	50		
4	Lunch 2/ VIP- Packed	Pax	50		
5	PM Snack 1/ VIP	Pax	50		
6	PM Snack 2/ VIP	Pax	50		
•	1		TOTAL		

I hereby certify to comply and deliver all the above requirements.

Name:	
Legal Capacity:	
Signature:	
Duly authorized to sign the Bid for and behalf of:	

Cost Derivation Page 5 of 5







QCG.PD.TSD.F.07