



REPUBLIC OF THE PHILIPPINES  
QUEZON CITY GOVERNMENT  
BIDS AND AWARDS COMMITTEE –  
GOODS AND SERVICES



# **PHILIPPINE BIDDING DOCUMENTS**

(As Harmonized with Development Partners)

## **CORRECTIVE REPAIR AND MAINTENANCE SERVICES INCLUDING SPARE PARTS AND LABOR FOR CITY-OWNED MOTOR VEHICLES**

**PROJECT NO. CGSD-25-VRM-0594**

Government of the Republic of the Philippines

**Sixth Edition  
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# Preface

These Philippine Bidding Documents (PBDs) for the procurement of Goods through Competitive Bidding have been prepared by the Government of the Philippines for use by any branch, constitutional commission or office, agency, department, bureau, office, or instrumentality of the Government of the Philippines, National Government Agencies, including Government-Owned and/or Controlled Corporations, Government Financing Institutions, State Universities and Colleges, and Local Government Unit. The procedures and practices presented in this document have been developed through broad experience, and are for mandatory use in projects that are financed in whole or in part by the Government of the Philippines or any foreign government/foreign or international financing institution in accordance with the provisions of the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184.

The Bidding Documents shall clearly and adequately define, among others: (i) the objectives, scope, and expected outputs and/or results of the proposed contract or Framework Agreement, as the case may be; (ii) the eligibility requirements of Bidders; (iii) the expected contract or Framework Agreement duration, the estimated quantity in the case of procurement of goods, delivery schedule and/or time frame; and (iv) the obligations, duties, and/or functions of the winning bidder.

Care should be taken to check the relevance of the provisions of the PBDs against the requirements of the specific Goods to be procured. If duplication of a subject is inevitable in other sections of the document prepared by the Procuring Entity, care must be exercised to avoid contradictions between clauses dealing with the same matter.

Moreover, each section is prepared with notes intended only as information for the Procuring Entity or the person drafting the Bidding Documents. They shall not be included in the final documents. The following general directions should be observed when using the documents:

- a. All the documents listed in the Table of Contents are normally required for the procurement of Goods. However, they should be adapted as necessary to the circumstances of the particular Procurement Project.
- b. Specific details, such as the “*name of the Procuring Entity*” and “*address for bid submission*,” should be furnished in the Instructions to Bidders, Bid Data Sheet, and Special Conditions of Contract. The final documents should contain neither blank spaces nor options.
- c. This Preface and the footnotes or notes in italics included in the Invitation to Bid, Bid Data Sheet, General Conditions of Contract, Special Conditions of Contract, Schedule of Requirements, and Specifications are not part of the text of the final document, although they contain instructions that the Procuring Entity should strictly follow.
- d. The cover should be modified as required to identify the Bidding Documents as to the Procurement Project, Project Identification Number, and Procuring Entity, in addition to the date of issue.

- e. Modifications for specific Procurement Project details should be provided in the Special Conditions of Contract as amendments to the Conditions of Contract. For easy completion, whenever reference has to be made to specific clauses in the Bid Data Sheet or Special Conditions of Contract, these terms shall be printed in bold typeface on Sections I (Instructions to Bidders) and III (General Conditions of Contract), respectively.
- f. For guidelines on the use of Bidding Forms and the procurement of Foreign-Assisted Projects, these will be covered by a separate issuance of the Government Procurement Policy Board.

# Table of Contents

Glossary of Acronyms, Terms, and Abbreviations	4
Section I. Invitation to Bid	7
Section II. Instructions to Bidders	11
1. Scope of Bid	12
2. Funding Information	12
3. Bidding Requirements	12
4. Corrupt, Fraudulent, Collusive, and Coercive Practices	12
5. Eligible Bidders	13
6. Origin of Goods	13
7. Subcontracts	13
8. Pre-Bid Conference	14
9. Clarification and Amendment of Bidding Documents	14
10. Documents comprising the Bid: Eligibility and Technical Components	14
11. Documents comprising the Bid: Financial Component	14
12. Bid Prices	14
13. Bid and Payment Currencies	15
14. Bid Security	15
15. Sealing and Marking of Bids	15
16. Deadline for Submission of Bids	16
17. Opening and Preliminary Examination of Bids	16
18. Domestic Preference	16
19. Detailed Evaluation and Comparison of Bids	16
20. Post-Qualification	17
21. Signing of the Contract	17
Section III. Bid Data Sheet	18
Section IV. General Conditions of Contract	22
1. Scope of Contract	23
2. Advance Payment and Terms of Payment	23
3. Performance Security	23
4. Inspection and Tests	23
5. Warranty	23
6. Liability of the Supplier	24
Section V. Special Conditions of Contract	25
Section VI. Schedule of Requirements	29
Section VII. Technical Specifications	32
Section VIII. Checklist of Technical and Financial Documents	77

# ***Glossary of Acronyms, Terms, and Abbreviations***

**ABC** – Approved Budget for the Contract.

**BAC** – Bids and Awards Committee.

**Bid** – A signed offer or proposal to undertake a contract submitted by a bidder in response to and in consonance with the requirements of the bidding documents. Also referred to as *Proposal* and *Tender*. (2016 revised IRR, Section 5[c])

**Bidder** – Refers to a contractor, manufacturer, supplier, distributor and/or consultant who submits a bid in response to the requirements of the Bidding Documents. (2016 revised IRR, Section 5[d])

**Bidding Documents** – The documents issued by the Procuring Entity as the bases for bids, furnishing all information necessary for a prospective bidder to prepare a bid for the Goods, Infrastructure Projects, and/or Consulting Services required by the Procuring Entity. (2016 revised IRR, Section 5[e])

**BIR** – Bureau of Internal Revenue.

**BSP** – Bangko Sentral ng Pilipinas.

**Consulting Services** – Refer to services for Infrastructure Projects and other types of projects or activities of the GOP requiring adequate external technical and professional expertise that are beyond the capability and/or capacity of the GOP to undertake such as, but not limited to: (i) advisory and review services; (ii) pre-investment or feasibility studies; (iii) design; (iv) construction supervision; (v) management and related services; and (vi) other technical services or special studies. (2016 revised IRR, Section 5[i])

**CDA** - Cooperative Development Authority.

**Contract** – Refers to the agreement entered into between the Procuring Entity and the Supplier or Manufacturer or Distributor or Service Provider for procurement of Goods and Services; Contractor for Procurement of Infrastructure Projects; or Consultant or Consulting Firm for Procurement of Consulting Services; as the case may be, as recorded in the Contract Form signed by the parties, including all attachments and appendices thereto and all documents incorporated by reference therein.

**CIF** – Cost Insurance and Freight.

**CIP** – Carriage and Insurance Paid.

**CPI** – Consumer Price Index.

**DDP** – Refers to the quoted price of the Goods, which means “delivered duty paid.”

**DTI** – Department of Trade and Industry.

**EXW** – Ex works.

**FCA** – “Free Carrier” shipping point.

**FOB** – “Free on Board” shipping point.

**Foreign-funded Procurement or Foreign-Assisted Project**– Refers to procurement whose funding source is from a foreign government, foreign or international financing institution as specified in the Treaty or International or Executive Agreement. (2016 revised IRR, Section 5[b]).

**Framework Agreement** – Refers to a written agreement between a procuring entity and a supplier or service provider that identifies the terms and conditions, under which specific purchases, otherwise known as “Call-Offs,” are made for the duration of the agreement. It is in the nature of an option contract between the procuring entity and the bidder(s) granting the procuring entity the option to either place an order for any of the goods or services identified in the Framework Agreement List or not buy at all, within a minimum period of one (1) year to a maximum period of three (3) years. (GPPB Resolution No. 27-2019)

**GFI** – Government Financial Institution.

**GOCC** – Government-owned and/or –controlled corporation.

**Goods** – Refer to all items, supplies, materials and general support services, except Consulting Services and Infrastructure Projects, which may be needed in the transaction of public businesses or in the pursuit of any government undertaking, project or activity, whether in the nature of equipment, furniture, stationery, materials for construction, or personal property of any kind, including non-personal or contractual services such as the repair and maintenance of equipment and furniture, as well as trucking, hauling, janitorial, security, and related or analogous services, as well as procurement of materials and supplies provided by the Procuring Entity for such services. The term “related” or “analogous services” shall include, but is not limited to, lease or purchase of office space, media advertisements, health maintenance services, and other services essential to the operation of the Procuring Entity. (2016 revised IRR, Section 5[r])

**GOP** – Government of the Philippines.

**GPPB** – Government Procurement Policy Board.

**INCOTERMS** – International Commercial Terms.

**Infrastructure Projects** – Include the construction, improvement, rehabilitation, demolition, repair, restoration or maintenance of roads and bridges, railways, airports, seaports, communication facilities, civil works components of information technology projects, irrigation, flood control and drainage, water supply, sanitation, sewerage and solid waste management systems, shore protection, energy/power and electrification facilities, national buildings, school buildings, hospital buildings, and other related construction projects of the government. Also referred to as *civil works or works*. (2016 revised IRR, Section 5[u])

**LGUs** – Local Government Units.

**NFCC** – Net Financial Contracting Capacity.

**NGA** – National Government Agency.

**PhilGEPS** - Philippine Government Electronic Procurement System.

**Procurement Project** – refers to a specific or identified procurement covering goods, infrastructure project or consulting services. A Procurement Project shall be described, detailed, and scheduled in the Project Procurement Management Plan prepared by the agency

which shall be consolidated in the procuring entity's Annual Procurement Plan. (GPPB Circular No. 06-2019 dated 17 July 2019)

**PSA** – Philippine Statistics Authority.

**SEC** – Securities and Exchange Commission.

**SLCC** – Single Largest Completed Contract.

**Supplier** – refers to a citizen, or any corporate body or commercial company duly organized and registered under the laws where it is established, habitually established in business and engaged in the manufacture or sale of the merchandise or performance of the general services covered by his bid. (Item 3.8 of GPPB Resolution No. 13-2019, dated 23 May 2019). Supplier as used in these Bidding Documents may likewise refer to a distributor, manufacturer, contractor, or consultant.

**UN** – United Nations.

## ***Section I. Invitation to Bid***

### **Notes on the Invitation to Bid**

The Invitation to Bid (IB) provides information that enables potential Bidders to decide whether to participate in the procurement at hand. The IB shall be posted in accordance with Section 21.2 of the 2016 revised IRR of RA No. 9184.

Apart from the essential items listed in the Bidding Documents, the IB should also indicate the following:

- a. The date of availability of the Bidding Documents, which shall be from the time the IB is first advertised/posted until the deadline for the submission and receipt of bids;
- b. The place where the Bidding Documents may be acquired or the website where it may be downloaded;
- c. The deadline for the submission and receipt of bids; and
- d. Any important bid evaluation criteria (*e.g.*, the application of a margin of preference in bid evaluation).

The IB should be incorporated in the Bidding Documents. The information contained in the IB must conform to the Bidding Documents and in particular to the relevant information in the Bid Data Sheet.



## ***Section II. Instructions to Bidders***

### **Notes on the Instructions to Bidders**

This Section on the Instruction to Bidders (ITB) provides the information necessary for bidders to prepare responsive bids, in accordance with the requirements of the Procuring Entity. It also provides information on bid submission, eligibility check, opening and evaluation of bids, post-qualification, and on the award of contract.

## 1. Scope of Bid

The Procuring Entity, **Quezon City Local Government** wishes to receive Bids for the **CORRECTIVE REPAIR AND MAINTENANCE SERVICES INCLUDING SPARE PARTS AND LABOR FOR CITY-OWNED MOTOR VEHICLES** with identification number **CGSD-25-VRM-0594**.

*[Note: The Project Identification Number is assigned by the Procuring Entity based on its own coding scheme and is not the same as the PhilGEPS reference number, which is generated after the posting of the bid opportunity on the PhilGEPS website.]*

The Procurement Project (referred to herein as “Project”) is composed of **one (1) item**, the details of which are described in Section VII (Technical Specifications).

## 2. Funding Information

2.1. The GOP through the source of funding as indicated below for **2025** in the amount of **FOURTEEN MILLION NINE HUNDRED SEVENTY THOUSAND FIVE HUNDRED NINETY-TWO PESOS AND 15/100 ONLY (Php14,970,592.15)**.

2.2. The source of funding is:

- a) LGUs, the Annual or Supplemental Budget, as approved by the Sanggunian.

## 3. Bidding Requirements

The Bidding for the Project shall be governed by all the provisions of RA No. 9184 and its 2016 revised IRR, including its Generic Procurement Manuals and associated policies, rules and regulations as the primary source thereof, while the herein clauses shall serve as the secondary source thereof.

Any amendments made to the IRR and other GPPB issuances shall be applicable only to the ongoing posting, advertisement, or **IB** by the BAC through the issuance of a supplemental or bid bulletin.

The Bidder, by the act of submitting its Bid, shall be deemed to have verified and accepted the general requirements of this Project, including other factors that may affect the cost, duration and execution or implementation of the contract, project, or work and examine all instructions, forms, terms, and project requirements in the Bidding Documents.

## 4. Corrupt, Fraudulent, Collusive, and Coercive Practices

The Procuring Entity, as well as the Bidders and Suppliers, shall observe the highest standard of ethics during the procurement and execution of the contract. They or through an agent shall not engage in corrupt, fraudulent, collusive, coercive, and obstructive practices defined under Annex “I” of the 2016 revised IRR of RA No. 9184 or other integrity violations in competing for the Project.

## 5. Eligible Bidders

- 5.1. Only Bids of Bidders found to be legally, technically, and financially capable will be evaluated.
- 5.2. Foreign ownership exceeding those allowed under the rules may participate pursuant to:
  - i. When a Treaty or International or Executive Agreement as provided in Section 4 of the RA No. 9184 and its 2016 revised IRR allow foreign bidders to participate;
  - ii. Citizens, corporations, or associations of a country, included in the list issued by the GPPB, the laws or regulations of which grant reciprocal rights or privileges to citizens, corporations, or associations of the Philippines;
  - iii. When the Goods sought to be procured are not available from local suppliers; or
  - iv. When there is a need to prevent situations that defeat competition or restrain trade.
- 5.3. Pursuant to Section 23.4.1.3 of the 2016 revised IRR of RA No.9184, the Bidder shall have an SLCC that is at least one (1) contract similar to the Project the value of which, adjusted to current prices using the PSA's CPI, must be at least equivalent to:
  - a. For the procurement of **Non-Expendable Supplies and Services**: The Bidder must have completed a single contract that is similar to this Project, equivalent to at least **fifty percent (50%)** of the ABC.
- 5.4. The Bidders shall comply with the eligibility criteria under Section 23.4.1 of the 2016 IRR of RA No. 9184.

## 6. Origin of Goods

There is no restriction on the origin of goods other than those prohibited by a decision of the UN Security Council taken under Chapter VII of the Charter of the UN, subject to Domestic Preference requirements under **ITB** Clause 18.

## 7. Subcontracts

- 7.1. The Bidder may subcontract portions of the Project to the extent allowed by the Procuring Entity as stated herein, but in no case more than twenty percent (20%) of the Project.

The Procuring Entity has prescribed that: Subcontracting is not allowed.

## 8. Pre-Bid Conference

The Procuring Entity will hold a pre-bid conference for this Project on the specified date and time and either at its physical address and/or through videoconferencing as indicated in paragraph 6 of the **IB**.

## 9. Clarification and Amendment of Bidding Documents

Prospective bidders may request for clarification on and/or interpretation of any part of the Bidding Documents. Such requests must be in writing and received by the Procuring Entity, either at its given address or through electronic mail indicated in the **IB**, at least ten (10) calendar days before the deadline set for the submission and receipt of Bids.

## 10. Documents comprising the Bid: Eligibility and Technical Components

- 10.1. The first envelope shall contain the eligibility and technical documents of the Bid as specified in **Section VIII (Checklist of Technical and Financial Documents)**.
- 10.2. The Bidder's SLCC as indicated in **ITB** Clause 5.3 should have been completed within *the last three (3) years* prior to the deadline for the submission and receipt of bids.
- 10.3. If the eligibility requirements or statements, the bids, and all other documents for submission to the BAC are in foreign language other than English, it must be accompanied by a translation in English, which shall be authenticated by the appropriate Philippine foreign service establishment, post, or the equivalent office having jurisdiction over the foreign bidder's affairs in the Philippines. Similar to the required authentication above, for Contracting Parties to the Apostille Convention, only the translated documents shall be authenticated through an Apostille pursuant to GPPB Resolution No. 13-2019 dated 23 May 2019. The English translation shall govern, for purposes of interpretation of the bid.

## 11. Documents comprising the Bid: Financial Component

- 11.1. The second bid envelope shall contain the financial documents for the Bid as specified in **Section VIII (Checklist of Technical and Financial Documents)**.
- 11.2. If the Bidder claims preference as a Domestic Bidder or Domestic Entity, a certification issued by DTI shall be provided by the Bidder in accordance with Section 43.1.3 of the 2016 revised IRR of RA No. 9184.
- 11.3. Any bid exceeding the ABC indicated in paragraph 1 of the **IB** shall not be accepted.
- 11.4. For Foreign-funded Procurement, a ceiling may be applied to bid prices provided the conditions are met under Section 31.2 of the 2016 revised IRR of RA No. 9184.

## 12. Bid Prices

- 12.1. Prices indicated on the Price Schedule shall be entered separately in the following manner:

- a. For Goods offered from within the Procuring Entity's country:
  - i. The price of the Goods quoted EXW (ex-works, ex-factory, ex-warehouse, ex-showroom, or off-the-shelf, as applicable);
  - ii. The cost of all customs duties and sales and other taxes already paid or payable;
  - iii. The cost of transportation, insurance, and other costs incidental to delivery of the Goods to their final destination; and
  - iv. The price of other (incidental) services, if any, listed in e.
- b. For Goods offered from abroad:
  - i. Unless otherwise stated in the **BDS**, the price of the Goods shall be quoted delivered duty paid (DDP) with the place of destination in the Philippines as specified in the **BDS**. In quoting the price, the Bidder shall be free to use transportation through carriers registered in any eligible country. Similarly, the Bidder may obtain insurance services from any eligible source country.
  - ii. The price of other (incidental) services, if any, as listed in **Section VII (Technical Specifications)**.

### 13. Bid and Payment Currencies

- 13.1. For Goods that the Bidder will supply from outside the Philippines, the bid prices may be quoted in the local currency or tradeable currency accepted by the BSP at the discretion of the Bidder. However, for purposes of bid evaluation, Bids denominated in foreign currencies, shall be converted to Philippine currency based on the exchange rate as published in the BSP reference rate bulletin on the day of the bid opening.
- 13.2. Payment of the contract price shall be made in:
  - a. Philippine Pesos.

### 14. Bid Security

- 14.1. The Bidder shall submit a Bid Securing Declaration<sup>1</sup> or any form of Bid Security in the amount indicated in the **BDS**, which shall be not less than the percentage of the ABC in accordance with the schedule in the **BDS**.
- 14.2. The Bid and bid security *in no case shall exceed One Hundred Twenty (120) calendar days from the date of opening of bids, unless duly extended by the bidder upon the request of the Head of the Procuring Entity (HoPE) of the Quezon City Local Government*. Any Bid not accompanied by an acceptable bid security shall be rejected by the Procuring Entity as non-responsive.

### 15. Sealing and Marking of Bids

<sup>1</sup> In the case of Framework Agreement, the undertaking shall refer to entering into contract with the Procuring Entity and furnishing of the performance security or the performance securing declaration within ten (10) calendar days from receipt of Notice to Execute Framework Agreement.

Each Bidder shall submit one copy of the first and second components of its Bid.

The Procuring Entity may request additional hard copies and/or electronic copies of the Bid. However, failure of the Bidders to comply with the said request shall not be a ground for disqualification.

If the Procuring Entity allows the submission of bids through online submission or any other electronic means, the Bidder shall submit an electronic copy of its Bid, which must be digitally signed. An electronic copy that cannot be opened or is corrupted shall be considered non-responsive and, thus, automatically disqualified.

## **16. Deadline for Submission of Bids**

- 16.1. The Bidders shall submit on the specified date and time through manual submission as indicated in paragraph 7 of the **IB**.

## **17. Opening and Preliminary Examination of Bids**

- 17.1. The BAC shall open the Bids in public at the time, on the date, and at the place specified in paragraph 9 of the **IB**. The Bidders' representatives who are present shall sign a register evidencing their attendance. In case videoconferencing, webcasting or other similar technologies will be used, attendance of participants shall likewise be recorded by the BAC Secretariat.

In case the Bids cannot be opened as scheduled due to justifiable reasons, the rescheduling requirements under Section 29 of the 2016 revised IRR of RA No. 9184 shall prevail.

- 17.2. The preliminary examination of bids shall be governed by Section 30 of the 2016 revised IRR of RA No. 9184.

## **18. Domestic Preference**

- 18.1. The Procuring Entity will grant a margin of preference for the purpose of comparison of Bids in accordance with Section 43.1.2 of the 2016 revised IRR of RA No. 9184.

## **19. Detailed Evaluation and Comparison of Bids**

- 19.1. The Procuring BAC shall immediately conduct a detailed evaluation of all Bids rated "*passed*," using non-discretionary pass/fail criteria. The BAC shall consider the conditions in the evaluation of Bids under Section 32.2 of the 2016 revised IRR of RA No. 9184.

- 19.2. If the Project allows partial bids, bidders may submit a proposal on any of the lots or items, and evaluation will be undertaken on a per lot or item basis, as the case maybe. In this case, the Bid Security as required by **ITB** Clause 15 shall be submitted for each lot or item separately.

- 19.3. The descriptions of the lots or items shall be indicated in **Section VII (Technical Specifications)**, although the ABCs of these lots or items are indicated in the **BDS** for purposes of the NFCC computation pursuant to Section 23.4.2.6 of the 2016 revised IRR of RA No. 9184. The NFCC must be sufficient for the total of the ABCs for all the lots or items participated in by the prospective Bidder.

- 19.4. The Project shall be awarded as follows:

One Project having several items that shall be awarded as one contract.

- 19.5. Except for bidders submitting a committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation, all Bids must include the NFCC computation pursuant to Section 23.4.1.4 of the 2016 revised IRR of RA No. 9184, which must be sufficient for the total of the ABCs for all the lots or items participated in by the prospective Bidder. For bidders submitting the committed Line of Credit, it must be at least equal to ten percent (10%) of the ABCs for all the lots or items participated in by the prospective Bidder.

## **20. Post-Qualification**

- 20.1. Within a non-extendible period of five (5) calendar days from receipt by the Bidder of the notice from the BAC that it submitted the Lowest Calculated Bid, the Bidder shall submit its latest income and business tax returns filed and paid through the BIR Electronic Filing and Payment System (eFPS) and other appropriate licenses and permits required by law and stated in the **BDS**.

## **21. Signing of the Contract**

- 21.1. The documents required in Section 37.2 of the 2016 revised IRR of RA No. 9184 shall form part of the Contract. Additional Contract documents are indicated in the **BDS**.

## ***Section III. Bid Data Sheet***

### **Notes on the Bid Data Sheet**

The Bid Data Sheet (BDS) consists of provisions that supplement, amend, or specify in detail, information, or requirements included in the ITB found in Section II, which are specific to each procurement.

This Section is intended to assist the Procuring Entity in providing the specific information in relation to corresponding clauses in the ITB and has to be prepared for each specific procurement.

The Procuring Entity should specify in the BDS information and requirements specific to the circumstances of the Procuring Entity, the processing of the procurement, and the bid evaluation criteria that will apply to the Bids. In preparing the BDS, the following aspects should be checked:

- a. Information that specifies and complements provisions of the ITB must be incorporated.
- b. Amendments and/or supplements, if any, to provisions of the ITB as necessitated by the circumstances of the specific procurement, must also be incorporated.



# Bid Data Sheet

ITB Clause	
5.3	<p>For this purpose, contracts similar to the Project shall be:</p> <ol style="list-style-type: none"> <li><i>A single contract similar to <b>the item/s to be bid</b> and must be at least <b>fifty percent (50%)</b> of the ABC.</i></li> <li>Completed within the last three (3) years prior to the deadline for the submission and receipt of bids substantially in a <b>FORM prescribed by the QC-BAC-GOODS AND SERVICES, must be accompanied by a copy of Certificate of Acceptance by the end-user or Official Receipt (O.R) or Sales Invoice (S.I.) issued for the Contract.</b></li> </ol>
7.1	Subcontracting is not allowed.
12	The price of the Goods shall be quoted DDP <i>within Quezon City</i> or the applicable International Commercial Terms (INCOTERMS) for this Project.
14.1	<p>The bid security shall be in the form of a Bid Securing Declaration, or any of the following forms and amounts:</p> <ol style="list-style-type: none"> <li>The amount of not less than <b>Php299,411.84</b> or equivalent to two percent (2%) of ABC if bid security is in cash, cashier's/manager's check, bank draft/guarantee or irrevocable letter of credit; or</li> <li>The amount of not less than <b>Php748,529.61</b> or equivalent to five percent (5%) of ABC if bid security is in Surety Bond.</li> </ol>
19.3	<p><i>[In case the Project will be awarded by lot, list the grouping of lots by specifying the group title, items, and the quantity for every identified lot, and the corresponding ABC for each lot.]</i></p> <p><i>[In case the project will be awarded by item, list each item indicating its quantity and ABC.]</i></p>
20.2	<p>List of required licenses and permits relevant to the Project and the corresponding law requiring it.</p> <ul style="list-style-type: none"> <li>• <b>No additional requirements</b></li> </ul>
21.2	<p>Additional required documents relevant to the Project that are required by existing laws and/or the Procuring Entity.</p> <ol style="list-style-type: none"> <li><b>Statement of Warranty with Project Number &amp; Project Title:</b> <ul style="list-style-type: none"> <li>All works shall be guaranteed by the Service Provider for a period of one (1) month on service and three (3) months on spare parts installed from the date of its final acceptance. Back job, if any, shall be done by the Service Provider at no cost to the QCG or "free-of-charge."</li> </ul> </li> <li><b>List of Manpower Requirement with Project Number &amp; Project Title indicating their names and positions supported by an Identification Card and Certification of the bidder that they are lawfully employed by the bidder during the duration of the project</b> <ul style="list-style-type: none"> <li>Two (2) competent maintenance managers, and/or supervisor/s</li> <li>One (1) qualified safety officer</li> <li>Ten (10) trained and skilled mechanics</li> <li>Six (6) skilled auto electricians</li> <li>Three (3) auto-aircon technicians capable of maintaining and troubleshooting of engines and various repair works of different types</li> </ul> </li> </ol>

of motor vehicles, more especially those included in our fleet of motor vehicles.

**3) Affidavit of Undertaking with Project Number & Project Title that the service provider will provide the following:**

▪ **Location and Accessibility**

The motor shop facility must be located within the strategic location of Quezon City, with at least three (3) motor shops and located along or near main roads, with convenient access, so that motor vehicles for repair may be easily transferred to the Service Provider's motor shop facility.

▪ **Tools and Equipment**

- The Motor shop must have basic towing and garage equipment, tools, and facilities such as:
  - Tow Trucks (available 24/7);
  - Pit tools such as complete sets of spanners, screw drivers, wrenches, hammers, etc.;
  - Wheel spanners for various kinds of vehicles;
  - Compressor unit, welding machine, diagnostic scanning equipment, tire equipment, brake lathe machine, coolant brake fluid and transmission flush machines;
  - Auto AC tools;
  - Normal and Heavy-duty lift jacks;
  - Gear box oil dispenser;
  - Inspection trolley;
  - Grease dispenser;
  - Tire change tools, wheel balancing and wheel alignment machines;
  - Electrical inspection set such as meters and gauges;
  - Working facilities including several covered inspection areas, service bays, washing bays and inspection kits 1 vehicle lift with 1 ramp per workshop; and
  - Such other tools and equipment necessary to perform and complete the required repair works.

▪ **Work Area**

- Repair bay/yard with a minimum area of one hundred fifty (150) sq.m. per motor shop for turning and entering of vehicles and for leaving, turning and parking of vehicles.

▪ **Availability of Spare Parts**

- Adequate auto parts inventory required for the usual vehicle defects or malfunctions due to normal wear and tear based on prior experience and business volume needs in order to give quick service and prevent any inconvenience arising from long delay of repair works.

▪ **Experience**

- The service provider must have at least three (3) years of experience in the repairs and maintenance works of motor vehicles of various types.

▪ **Repairs and Maintenance Services**

- All supplies, personnel, equipment, tools, materials, supervision, and other items or services necessary to perform the management and

	<p>operation of motor vehicle repairs and maintenance functions as defined in the scope of work specified in Section V hereof.</p> <ul style="list-style-type: none"> <li>➤ All supplies and materials of a type and quality that conform to existing vehicle's specifications and standards. All supplies, materials, and equipment to be used in the performance of work described herein are subject to be checked;</li> <li>➤ For PMS ( Preventive Maintenance Schedule ), the motor oil for change oil to be used shall be provided by the end-user.</li> <li>➤ Top priority and attention to all maintenance requests of the CGSD for any work/job order relative to the scope of work herein defined;</li> <li>➤ Warranties for all services performed and "back job", if any, must be done free of charge;</li> <li>➤ Tow Trucks available 24/7 and, if necessary, onsite maintenance for vehicles which, because of their design or immobility, cannot be economically delivered to the vehicle maintenance facility of the Service Provider;</li> <li>➤ Specialist for repair and maintenance of all types of vehicles regardless of brand, more especially those vehicles included in our fleet of motor vehicles;</li> <li>➤ Services only upon receipt of maintenance request authorized by the head of the CGSD or his/her designated representative. Any unauthorized request should not be entertained by the Service Provider and the cost of such repair will not be paid by the QCG;</li> <li>➤ Genuine parts for all categories of services. Replacement parts must be equal to or exceeding the quality supplied by the original vehicle manufacturer;</li> <li>➤ Vehicle maintenance normal hours of operation continuously from 8:00AM to 5:00PM daily. However, under extraordinary circumstances when the early completion of the repair of the defective vehicle is extremely necessary, the hours of operation shall be extended beyond 5:00P.M., without any additional cost from the Quezon City Government;</li> <li>➤ Preferably accredited motor shop by GSIS.</li> </ul> <p><i>(With attached Terms of Reference, which will form an integral part of this bidding document)</i></p>
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## ***Section IV. General Conditions of Contract***

### **Notes on the General Conditions of Contract**

The General Conditions of Contract (GCC) in this Section, read in conjunction with the Special Conditions of Contract in Section V and other documents listed therein, should be a complete document expressing all the rights and obligations of the parties.

Matters governing performance of the Supplier, payments under the contract, or matters affecting the risks, rights, and obligations of the parties under the contract are included in the GCC and Special Conditions of Contract.

Any complementary information, which may be needed, shall be introduced only through the Special Conditions of Contract.

## **1. Scope of Contract**

This Contract shall include all such items, although not specifically mentioned, that can be reasonably inferred as being required for its completion as if such items were expressly mentioned herein. All the provisions of RA No. 9184 and its 2016 revised IRR, including the Generic Procurement Manual, and associated issuances, constitute the primary source for the terms and conditions of the Contract, and thus, applicable in contract implementation. Herein clauses shall serve as the secondary source for the terms and conditions of the Contract.

This is without prejudice to Sections 74.1 and 74.2 of the 2016 revised IRR of RA No. 9184 allowing the GPPB to amend the IRR, which shall be applied to all procurement activities, the advertisement, posting, or invitation of which were issued after the effectivity of the said amendment.

Additional requirements for the completion of this Contract shall be provided in the **Special Conditions of Contract (SCC)**.

## **2. Advance Payment and Terms of Payment**

2.1. Advance payment of the contract amount is provided under Annex “D” of the revised 2016 IRR of RA No. 9184.

2.2. The Procuring Entity is allowed to determine the terms of payment on the partial or staggered delivery of the Goods procured, provided such partial payment shall correspond to the value of the goods delivered and accepted in accordance with prevailing accounting and auditing rules and regulations. The terms of payment are indicated in the **SCC**.

## **3. Performance Security**

Within ten (10) calendar days from receipt of the Notice of Award by the Bidder from the Procuring Entity but in no case later than prior to the signing of the Contract by both parties, the successful Bidder shall furnish the performance security in any of the forms prescribed in Section 39 of the 2016 revised IRR of RA No. 9184.

## **4. Inspection and Tests**

The Procuring Entity or its representative shall have the right to inspect and/or to test the Goods to confirm their conformity to the Project specifications at no extra cost to the Procuring Entity in accordance with the Generic Procurement Manual. In addition to tests in the **SCC, Section IV (Technical Specifications)** shall specify what inspections and/or tests the Procuring Entity requires, and where they are to be conducted. The Procuring Entity shall notify the Supplier in writing, in a timely manner, of the identity of any representatives retained for these purposes.

All reasonable facilities and assistance for the inspection and testing of Goods, including access to drawings and production data, shall be provided by the Supplier to the authorized inspectors at no charge to the Procuring Entity.

## **5. Warranty**

6.1. In order to assure that manufacturing defects shall be corrected by the Supplier, a warranty shall be required from the Supplier as provided under Section 62.1 of the 2016 revised IRR of RA No. 9184.

- 6.2. The Procuring Entity shall promptly notify the Supplier in writing of any claims arising under this warranty. Upon receipt of such notice, the Supplier shall, repair or replace the defective Goods or parts thereof without cost to the Procuring Entity, pursuant to the Generic Procurement Manual.

## **6. Liability of the Supplier**

The Supplier's liability under this Contract shall be as provided by the laws of the Republic of the Philippines.

If the Supplier is a joint venture, all partners to the joint venture shall be jointly and severally liable to the Procuring Entity.

## ***Section V. Special Conditions of Contract***

### **Notes on the Special Conditions of Contract**

Similar to the BDS, the clauses in this Section are intended to assist the Procuring Entity in providing contract-specific information in relation to corresponding clauses in the GCC found in Section IV.

The Special Conditions of Contract (SCC) complement the GCC, specifying contractual requirements linked to the special circumstances of the Procuring Entity, the Procuring Entity's country, the sector, and the Goods purchased. In preparing this Section, the following aspects should be checked:

- a. Information that complements provisions of the GCC must be incorporated.
- b. Amendments and/or supplements to provisions of the GCC as necessitated by the circumstances of the specific purchase, must also be incorporated.

However, no special condition which defeats or negates the general intent and purpose of the provisions of the GCC should be incorporated herein.

## Special Conditions of Contract

GCC Clause	
1	<p><i>[List here any additional requirements for the completion of this Contract. The following requirements and the corresponding provisions may be deleted, amended, or retained depending on its applicability to this Contract:]</i></p> <p><b>Delivery and Documents –</b></p> <p>For purposes of the Contract, “EXW,” “FOB,” “FCA,” “CIF,” “CIP,” “DDP” and other trade terms used to describe the obligations of the parties shall have the meanings assigned to them by the current edition of INCOTERMS published by the International Chamber of Commerce, Paris. The Delivery terms of this Contract shall be as follows:</p> <p><i>[For Goods supplied from abroad, state:]</i> “The delivery terms applicable to the Contract are DDP delivered <i>[indicate place of destination]</i>. In accordance with INCOTERMS.”</p> <p><i>[For Goods supplied from within the Philippines, state:]</i> “The delivery terms applicable to this Contract are delivered <i>[indicate place of destination]</i>. Risk and title will pass from the Supplier to the Procuring Entity upon receipt and final acceptance of the Goods at their final destination.”</p> <p>Delivery of the Goods shall be made by the Supplier in accordance with the terms specified in Section VI (Schedule of Requirements).</p> <p>For purposes of this Clause the Procuring Entity’s Representative at the Project Site is <i>[indicate name(s)]</i>.</p> <p><b>Incidental Services –</b></p> <p>The Supplier is required to provide all of the following services, including additional services, if any, specified in Section VI. Schedule of Requirements: <i>Select appropriate requirements and delete the rest.</i></p> <ul style="list-style-type: none"> <li>a. performance or supervision of on-site assembly and/or start-up of the supplied Goods;</li> <li>b. furnishing of tools required for assembly and/or maintenance of the supplied Goods;</li> <li>c. furnishing of a detailed operations and maintenance manual for each appropriate unit of the supplied Goods;</li> <li>d. performance or supervision or maintenance and/or repair of the supplied Goods, for a period of time agreed by the parties, provided that this service shall not relieve the Supplier of any warranty obligations under this Contract; and</li> </ul>
	<ul style="list-style-type: none"> <li>c. training of the Procuring Entity’s personnel, at the Supplier’s plant and/or on-site, in assembly, start-up, operation, maintenance, and/or repair of the supplied Goods.</li> <li>f. <i>[Specify additional incidental service requirements, as needed.]</i></li> </ul> <p>The Contract price for the Goods shall include the prices charged by the Supplier for incidental services and shall not exceed the prevailing rates charged to other parties by the Supplier for similar services.</p>



**Spare Parts –**

The Supplier is required to provide all of the following materials, notifications, and information pertaining to spare parts manufactured or distributed by the Supplier:

*Select appropriate requirements and delete the rest.*

- a. such spare parts as the Procuring Entity may elect to purchase from the Supplier, provided that this election shall not relieve the Supplier of any warranty obligations under this Contract; and
- b. in the event of termination of production of the spare parts:
  - i. advance notification to the Procuring Entity of the pending termination, in sufficient time to permit the Procuring Entity to procure needed requirements; and
  - ii. following such termination, furnishing at no cost to the Procuring Entity, the blueprints, drawings, and specifications of the spare parts, if requested.

The spare parts and other components required are listed in **Section VI (Schedule of Requirements)** and the cost thereof are included in the contract price.

The Supplier shall carry sufficient inventories to assure ex-stock supply of consumable spare parts or components for the Goods for a period of *[indicate here the time period specified. If not used indicate a time period of three times the warranty period]*.

Spare parts or components shall be supplied as promptly as possible, but in any case, within *[insert appropriate time period]* months of placing the order.

**Packaging –**

The Supplier shall provide such packaging of the Goods as is required to prevent their damage or deterioration during transit to their final destination, as indicated in this Contract. The packaging shall be sufficient to withstand, without limitation, rough handling during transit and exposure to extreme temperatures, salt and precipitation during transit, and open storage. Packaging case size and weights shall take into consideration, where appropriate, the remoteness of the Goods' final destination and the absence of heavy handling facilities at all points in transit.

The packaging, marking, and documentation within and outside the packages shall comply strictly with such special requirements as shall be expressly provided for in the Contract, including additional requirements, if any, specified below, and in any subsequent instructions ordered by the Procuring Entity.

The outer packaging must be clearly marked on at least four (4) sides as follows:

- Name of the Procuring Entity
- Name of the Supplier

	<p>Contract Description  Final Destination  Gross weight  Any special lifting instructions  Any special handling instructions  Any relevant HAZCHEM classifications</p>
	<p>A packaging list identifying the contents and quantities of the package is to be placed on an accessible point of the outer packaging if practical. If not practical the packaging list is to be placed inside the outer packaging but outside the secondary packaging.</p> <p><b>Transportation –</b></p> <p>Where the Supplier is required under Contract to deliver the Goods CIF, CIP, or DDP, transport of the Goods to the port of destination or such other named place of destination in the Philippines, as shall be specified in this Contract, shall be arranged and paid for by the Supplier, and the cost thereof shall be included in the Contract Price.</p> <p>Where the Supplier is required under this Contract to transport the Goods to a specified place of destination within the Philippines, defined as the Project Site, transport to such place of destination in the Philippines, including insurance and storage, as shall be specified in this Contract, shall be arranged by the Supplier, and related costs shall be included in the contract price.</p>
	<p>Where the Supplier is required under Contract to deliver the Goods CIF, CIP or DDP, Goods are to be transported on carriers of Philippine registry. In the event that no carrier of Philippine registry is available, Goods may be shipped by a carrier which is not of Philippine registry provided that the Supplier obtains and presents to the Procuring Entity certification to this effect from the nearest Philippine consulate to the port of dispatch. In the event that carriers of Philippine registry are available but their schedule delays the Supplier in its performance of this Contract the period from when the Goods were first ready for shipment and the actual date of shipment the period of delay will be considered force majeure.</p> <p>The Procuring Entity accepts no liability for the damage of Goods during transit other than those prescribed by INCOTERMS for DDP deliveries. In the case of Goods supplied from within the Philippines or supplied by domestic Suppliers risk and title will not be deemed to have passed to the Procuring Entity until their receipt and final acceptance at the final destination.</p> <p><b>Intellectual Property Rights –</b></p> <p>The Supplier shall indemnify the Procuring Entity against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the Goods or any part thereof.</p>
2.2	<p>[If partial payment is allowed, state] “The terms of payment shall be as follows: _____.”</p>
4	<p>The inspections and tests that will be conducted are: <i>Product Presentation/Demonstration/Site Inspection, if applicable.</i></p>

## Section VI. Schedule of Requirements

**PROJECT NAME: CORRECTIVE REPAIR AND MAINTENANCE SERVICES  
INCLUDING SPARE PARTS AND LABOR FOR CITY-OWNED MOTOR VEHICLES**  
**PROJECT NO. CGSD-25-VRM-0594**

Item Number	Description	Unit of Issue	Quantity	Delivered, Weeks / Months
1	<p><b>CORRECTIVE REPAIR AND MAINTENANCE SERVICES INCLUDING SPARE PARTS AND LABOR FOR CITY-OWNED MOTOR VEHICLES</b></p> <p>To procure our vehicles' repair and maintenance service's needs, including the related spare parts, from a more reliable, qualified and capable local motor shop under a more efficient and cost-effective scheme, thereby establishing a well-maintained, more dependable fleet of motor vehicles in the service of its people.</p> <p><b>Coverage:</b> This Project shall cover the following fleet of city-owned light motor vehicles under the administrative control and supervision of the CGSD:</p> <p>Type of Vehicles:</p> <ul style="list-style-type: none"> <li>• Asian Utility Vehicle (AUV)</li> <li>• Patrol</li> <li>• Pick-Up</li> <li>• Sedan</li> <li>• Sports Utility Vehicle (SUV)</li> <li>• Utility</li> <li>• Van</li> <li>• Ambulance/Rescue Vehicles</li> </ul> <p style="padding-left: 40px;">•Excluding the Medical Equipment and other Customized installed . .</p> <p><b>Scope of Project</b></p> <p><b>CORRECTIVE MAINTENANCE:</b> Corrective Maintenance refers to maintenance services that rectify and repair defective functional systems of a vehicle which may be discovered while performing routine inspection, regular preventive maintenance or emergency, sudden, and un-predetermined vehicles' malfunctions due to wear and tear and/or damages resulting from a vehicular accident. The following corrective maintenance services are covered by the scope of work of this Project:</p> <ul style="list-style-type: none"> <li>• Car auto detailing</li> <li>• Camber Alignment</li> <li>• Wheel Alignment</li> <li>• Wheel Balancing</li> <li>• Engine Overhauling</li> <li>• Body Repair per Panel</li> <li>• Body Painting per Panel</li> <li>• General Upholstery</li> </ul>	lot	1	<p style="text-align: center;"><b>Upon Issuance of Notice to Proceed until December 31, 2025</b></p>

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- Air-conditioning and cooling system
- Wheel Bearing Press In/Out
- Suspension Bushing Press In/Out
- Rotor Disc Reface
- Fly Wheel Reface
- Brake Drum Reface
- Pull Down Transmission Manual
- Pull Down Transmission Automatic
- Under Chassis Repair/Replacement of Parts
- Electrical Job
- Change oil (PMS)
- Engine Scanning
- Other repair works as may be referred to by the Motorpool Division of CGSD, which necessarily include:

A. Any and all spare parts and materials actually supplied/used, as approved by the CGSD personnel, in such repair works that are deemed extremely necessary and indispensable in ensuring the road worthiness, safety and convenience and serviceability of the City's Motor Vehicles. The Costs of all spare parts and materials actually used and supplied by the Service Contractor in such repair works shall be paid by the City based on the canvassed price in the market duly certified by the personnel of the CGSD.

B. In the event that there are excess spare parts used in the repair and maintenance of motor vehicles over the quantities listed in the proposal of the SERVICE PROVIDER, said spare parts are considered payable, considering that the quantities of spare parts listed in the proposal are only suggestive in nature, due to the fact that both the SERVICE PROVIDER and the CLIENT cannot exactly and actually forecast or predict the possible damage or malfunction of the vehicles to be repaired.

\* All damages resulting from accident shall be referred to GSIS for insurance claims.

### **Delivery Period of Maintenance Services**

The following maintenance services shall be performed and completed/delivered within the period stated below:

No.	Nature of Service	Completion /Delivery Period (in Calendar Days)
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7

1.	Car auto detailing	15 DAYS
2.	Camber Alignment	2 DAYS
3.	Wheel Alignment	2 DAYS
4.	Wheel Balancing	1 DAY
5.	Engine Overhauling	15 DAYS
6.	Body Repair per Panel	30 DAYS
7.	Body Painting per Panel	30 DAYS
8.	General Upholstery	15 DAYS
9.	Air-conditioning and cooling system	3 DAYS
10.	Wheel Bearing Press In/Out	2 DAYS
11.	Suspension Bushing Press In/Out	2 DAYS
12.	Rotor Disc Reface	2 DAYS
13.	Fly Wheel Reface	2 DAYS
14.	Brake Drum Reface	2 DAYS
15.	Pull Down Transmission Manual	7 DAYS
16.	Pull Down Transmission Automatic	15 DAYS
17.	Under Chassis Repair/Replacement of Parts	7 DAYS
18.	Electrical Job	7 DAYS
19.	Change Oil (PMS)	2 DAYS
20.	Engine Scanning	2 DAYS
21.	Other repair works as may be referred to by the Motorpool Division of CGSD, which necessarily include:	7 DAYS

Any request for extension of delivery period specified hereof may be granted only on justifiable grounds, which request shall be made in writing and duly approved by the Head of the CGSD upon the recommendation of the Head of the Motorpool Division.

Any requested repair service not completed within the delivery period including duly approved extension of time, if any, shall be subject to liquidated damages as mandated by RA 12009 and its IRR.

#### **TERMS OF PAYMENT**

Claims for payment shall be done by the Service Provider on a "monthly basis" in accordance with the terms and conditions of the contract, supported by the following basic documents, in addition to the documentary requirements mandated by existing COA Rules and Regulations:

- Summary of Monthly Job Order Services Rendered/Completed;
- Statement of Account;
- Sales Invoice/s;
- Approved "Job Order Request" Form duly acknowledged and accepted

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	<p>by the head of the Motorpool Division and by the head of the End-user; .</p> <ul style="list-style-type: none"><li>• Duly accomplished and signed Pre-repair/Post-repair Inspection Report; and</li><li>• Copy of the Contract with the Service Provider ,</li></ul> <p>Only those (1) maintenance services actually and satisfactorily rendered/completed by the Service Provider and (2) the related spare parts, materials and supplies actually used or consumed as validated by the personnel of the Motorpool Division of the CGSD shall be paid by the QCG. However, those maintenance services though covered by the contract if not actually rendered by the Service Provider and spare parts, materials and supplies not actually used or consumed shall not be paid by the QCG. This is to say alternatively that the Service Provider cannot validly claim payment for those un-rendered/undelivered maintenance services and unused spare parts, materials and supplies.,</p> <p>All payments shall be subject to applicable withholding taxes in accordance with the Philippine Internal Revenue Code and Revenue Regulations issued by the Bureau of Internal Revenue (BIR) as well as the applicable provisions of the QC Revenue Code. ,</p> <p><b>(With attached Terms of Reference, which will form an integral part of this bidding document)</b></p>			
***				

I hereby certify to comply and deliver all the above requirements.

Name: \_\_\_\_\_

Legal Capacity: \_\_\_\_\_

Signature: \_\_\_\_\_

Duly authorized to sign the Bid for and behalf of: \_\_\_\_\_

## ***Section VII. Technical Specifications***

### **Notes for Preparing the Technical Specifications**

A set of precise and clear specifications is a prerequisite for Bidders to respond realistically and competitively to the requirements of the Procuring Entity without qualifying their Bids. In the context of Competitive Bidding, the specifications (*e.g.* production/delivery schedule, manpower requirements, and after-sales service/parts, descriptions of the lots or items) must be prepared to permit the widest possible competition and, at the same time, present a clear statement of the required standards of workmanship, materials, and performance of the goods and services to be procured. Only if this is done will the objectives of transparency, equity, efficiency, fairness, and economy in procurement be realized, responsiveness of bids be ensured, and the subsequent task of bid evaluation and post-qualification facilitated. The specifications should require that all items, materials and accessories to be included or incorporated in the goods be new, unused, and of the most recent or current models, and that they include or incorporate all recent improvements in design and materials unless otherwise provided in the Contract.

Samples of specifications from previous similar procurements are useful in this respect. The use of metric units is encouraged. Depending on the complexity of the goods and the repetitiveness of the type of procurement, it may be advantageous to standardize the General Technical Specifications and incorporate them in a separate subsection. The General Technical Specifications should cover all classes of workmanship, materials, and equipment commonly involved in manufacturing similar goods. Deletions or addenda should then adapt the General Technical Specifications to the particular procurement.

Care must be taken in drafting specifications to ensure that they are not restrictive. In the specification of standards for equipment, materials, and workmanship, recognized Philippine and international standards should be used as much as possible. Where other particular standards are used, whether national standards or other standards, the specifications should state that equipment, materials, and workmanship that meet other authoritative standards, and which ensure at least a substantially equal quality than the standards mentioned, will also be acceptable. The following clause may be inserted in the Special Conditions of Contract or the Technical Specifications.

### **Sample Clause: Equivalency of Standards and Codes**

Wherever reference is made in the Technical Specifications to specific standards and codes to be met by the goods and materials to be furnished or tested, the provisions of the latest edition or revision of the relevant standards and codes shall apply, unless otherwise expressly stated in the Contract. Where such standards and codes are national or relate to a particular country or region, other authoritative standards that ensure substantial equivalence to the standards and codes specified will be acceptable.

Reference to brand name and catalogue number should be avoided as far as possible; where unavoidable they should always be followed by the words "*or at least equivalent.*" References to brand names cannot be used when the funding source is the GOP.

Where appropriate, drawings, including site plans as required, may be furnished by the Procuring Entity with the Bidding Documents. Similarly, the Supplier may be requested to provide drawings or samples either with its Bid or for prior review by the Procuring Entity during contract execution.

Bidders are also required, as part of the technical specifications, to complete their statement of compliance demonstrating how the items comply with the specification.

# Technical Specifications

PROJECT NAME: CORRECTIVE REPAIR AND MAINTENANCE SERVICES  
INCLUDING SPARE PARTS AND LABOR FOR CITY-OWNED MOTOR VEHICLES  
PROJECT NO. CGSD-25-VRM-0594

Item	Specification	Statement of Compliance
		<i>[Bidders must state here either "Comply" or "Not Comply" against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered. Statements of "Comply" or "Not Comply" must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer's un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidder's statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the applicable laws and issuances.]</i>
A.1	<p><b>CORRECTIVE REPAIR AND MAINTENANCE SERVICES INCLUDING SPARE PARTS AND LABOR FOR CITY-OWNED MOTOR VEHICLES</b></p> <p>To procure our vehicles' repair and maintenance service's needs, including the related spare parts, from a more reliable, qualified and capable local motor shop under a more efficient and cost-effective scheme, thereby establishing a well-maintained, more dependable fleet of motor vehicles in the service of its people.</p> <p><b>Coverage:</b> This Project shall cover the following fleet of city-owned light motor vehicles under the administrative control and supervision of the CGSD:</p> <p>Type of Vehicles:</p> <ul style="list-style-type: none"><li>• Asian Utility Vehicle (AUV)</li><li>• Patrol</li><li>• Pick-Up</li><li>• Sedan</li><li>• Sports Utility Vehicle (SUV)</li><li>• Utility</li><li>• Van</li><li>• Ambulance/Rescue Vehicles<ul style="list-style-type: none"><li>•Excluding the Medical Equipment and other Customized installed .</li></ul></li></ul> <p><b>Scope of Project</b></p> <p><b>CORRECTIVE MAINTENANCE:</b> Corrective Maintenance refers to maintenance services that rectify and repair defective functional systems of a vehicle which may be discovered while performing routine inspection, regular preventive maintenance or emergency, sudden, and un-predetermined vehicles' malfunctions due to wear and tear and/or damages resulting from a vehicular accident. The following corrective maintenance</p>	

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services are covered by the scope of work of this Project:

- Car auto detailing
- Camber Alignment
- Wheel Alignment
- Wheel Balancing
- Engine Overhauling
- Body Repair per Panel
- Body Painting per Panel
- General Upholstery
- Air-conditioning and cooling system
- Wheel Bearing Press In/Out
- Suspension Bushing Press In/Out
- Rotor Disc Reface
- Fly Wheel Reface
- Brake Drum Reface
- Pull Down Transmission Manual
- Pull Down Transmission Automatic
- Under Chassis Repair/Replacement of Parts
- Electrical Job
- Change oil (PMS)
- Engine Scanning
- Other repair works as may be referred to by the Motorpool Division of CGSD, which necessarily include:

- A. Any and all spare parts and materials actually supplied/used, as approved by the CGSD personnel, in such repair works that are deemed extremely necessary and indispensable in ensuring the road worthiness, safety and convenience and serviceability of the City's Motor Vehicles. The Costs of all spare parts and materials actually used and supplied by the Service Contractor in such repair works shall be paid by the City based on the canvassed price in the market duly certified by the personnel of the CGSD.
- B. In the event that there are excess spare parts used in the repair and maintenance of motor vehicles over the quantities listed in the proposal of the SERVICE PROVIDER, said spare parts are considered payable, considering that the quantities of spare parts listed in the proposal are only suggestive in nature, due to the fact that both the SERVICE PROVIDER and the CLIENT cannot exactly and actually forecast or predict the possible damage or malfunction of the vehicles to be repaired.

*\* All damages resulting from accident shall be referred to GSIS for insurance claims.*

**Delivery Period of Maintenance Services**

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The following maintenance services shall be performed and completed/delivered within the period stated below:

No.	Nature of Service	Completion/Delivery Period (in Calendar Days)
1.	Car auto detailing	15 DAYS
2.	Camber Alignment	2 DAYS
3.	Wheel Alignment	2 DAYS
4.	Wheel Balancing	1 DAY
5.	Engine Overhauling	15 DAYS
6.	Body Repair per Panel	30 DAYS
7.	Body Painting per Panel	30 DAYS
8.	General Upholstery	15 DAYS
9.	Air-conditioning and cooling system	3 DAYS
10.	Wheel Bearing Press In/Out	2 DAYS
11.	Suspension Bushing Press In/Out	2 DAYS
12.	Rotor Disc Reface	2 DAYS
13.	Fly Wheel Reface	2 DAYS
14.	Brake Drum Reface	2 DAYS
15.	Pull Down Transmission Manual	7 DAYS
16.	Pull Down Transmission Automatic	15 DAYS
17.	Under Chassis Repair/Replacement of Parts	7 DAYS
18.	Electrical Job	7 DAYS
19.	Change Oil (PMS)	2 DAYS
20.	Engine Scanning	2 DAYS
21.	Other repair works as may be referred to by the Motorpool Division of CGSD, which necessarily include:	7 DAYS

Any request for extension of delivery period specified hereof may be granted only on justifiable grounds, which request shall be made in writing and duly approved by the Head of the CGSD upon the recommendation of the Head of the Motorpool Division.

Any requested repair service not completed within the delivery period including duly approved extension of time, if any, shall be subject to liquidated damages as mandated by RA 12009 and its IRR.

#### **TERMS OF PAYMENT**

Claims for payment shall be done by the Service Provider on a "monthly basis" in accordance with the terms and conditions of the contract, supported by the following basic documents, in addition to the documentary requirements mandated by existing COA Rules and Regulations:

- Summary of Monthly Job Order Services Rendered/Completed;

	<ul style="list-style-type: none"><li>• Statement of Account;</li><li>• Sales Invoice/s;</li><li>• Approved "Job Order Request" Form duly acknowledged and accepted by the head of the Motorpool Division and by the head of the End-user;</li><li>• Duly accomplished and signed Pre-repair/Post-repair Inspection Report; and</li><li>• Copy of the Contract with the Service Provider</li></ul> <p>Only those (1) maintenance services actually and satisfactorily rendered/completed by the Service Provider and (2) the related spare parts, materials and supplies actually used or consumed as validated by the personnel of the Motorpool Division of the CGSD shall be paid by the QCG. However, those maintenance services though covered by the contract if not actually rendered by the Service Provider and spare parts, materials and supplies not actually used or consumed shall not be paid by the QCG. This is to say alternatively that the Service Provider cannot validly claim payment for those un-rendered/undelivered maintenance services and unused spare parts, materials and supplies.</p> <p>All payments shall be subject to applicable withholding taxes in accordance with the Philippine Internal Revenue Code and Revenue Regulations issued by the Bureau of Internal Revenue (BIR) as well as the applicable provisions of the QC Revenue Code.</p> <p><b><i>(With attached Terms of Reference, which will form an integral part of this bidding document)</i></b></p>	
B.	Compliance to the Schedule of Requirements (Section VI)	

I hereby certify to comply and deliver all the above requirements.

Name: \_\_\_\_\_

Legal Capacity: \_\_\_\_\_

Signature: \_\_\_\_\_

Duly authorized to sign the Bid for and behalf of: \_\_\_\_\_

# COST DERIVATION

**PROJECT NAME:** CORRECTIVE REPAIR AND MAINTENANCE SERVICES INCLUDING  
SPARE PARTS AND LABOR FOR CITY-OWNED MOTOR VEHICLES  
**PROJECT NO.** CGSD-25-VRM-0594

## A. COST OF LABOR

ITEM NO.	ITEM & DESCRIPTION	UNIT OF ISSUE	QUANTITY	UNIT PRICE	ITEM TOTAL
1	AUTO DETAILING	LOT	3		
2	CAMBERALIGNMENT	LOT	20		
3	WHEEL ALIGNMENT	LOT	20		
4	WHEEL BALANCING	LOT	10		
5	ENGINE OVERHAULING	LOT	3		
6	BODY REPAIR PER PANEL	LOT	2		
7	BODY PAINTING PER PANEL	LOT	2		
8	GENERAL UPHOLSTERY	LOT	2		
9	AIRCON CLEANING	LOT	30		
10	WHEEL BEARING PRESS IN/OUT	LOT	10		
11	SUSPENSION BUSHING PRESS IN/OUT	LOT	10		
12	ROTOR DISC REFACE	LOT	10		
13	FLY WHEEL REFACE	LOT	10		
14	BRAKE DRUM REFACE	LOT	10		
15	PULL DOWN TRANSMISSION MANUAL	LOT	20		
16	PULL DOWN TRANSMISSION AUTOMATIC	LOT	5		
17	UNDERCHASSIS REPAIR	LOT	40		
18	ELECTRICAL JOB	LOT	20		
19	ENGINE SCANNING	LOT	5		
TOTAL					

## B. COST OF SPARE PARTS, MATERIALS, AND SUPPLIES

NO.	TYPE OF VEHICLES	AMOUNT
1	INNOVA	
2	AVANZA	
3	HI LUX	
4	HI ACE/GRANDIA	
5	VIOS	
6	CAMRY	
7	REVO/FX	
8	RUSH	
9	NISSAN URBAN	
10	ADVENTURE	
11	L300	
12	STRADA	
13	MONTERO	
14	CROSSWIND	
15	KIA DROP SIDE/D CAB	
16	CHEV	
17	FOTON TORNADO	
18	SUZUKI APV	

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19	SUZUKI S PRESSO	
20	MULTI CAB	
21	FOTON GRATOUR	
22	PRADO	
23	TIRES	
24	BATTERY	
	<b>TOTAL</b>	

**Detailed List of Estimated Cost of Spare Parts, Materials and Supplies Per Unit  
TOYOTA INNOVA**

1	ABS MODULE	PIECE	1		
2	ABS SENSOR	PIECE	2		
3	AIR BAG SENSOR	PIECE	1		
4	AIR FILTER	PIECE	5		
5	AIRCON BLOWER ASSY FRONT	PIECE	4		
6	AIRCON BLOWER ASSY REAR	PIECE	4		
7	AIRCON RELAY	PIECE	3		
8	AIRCON THERMOSTAT	PIECE	3		
9	AIRFLOW AND MAP SENSOR	PIECE	3		
10	ALTERNATOR ASSY	PIECE	3		
11	ALTERNATOR IC REGULATOR	PIECE	3		
12	ALTERNATOR PULLEY	PIECE	3		
13	BALL JOINT LOWER	PIECE	4		
14	BALL JOINT UPPER	PIECE	4		
15	BATTERY TERMINAL	PIECE	2		
16	BRAKE BULB	PIECE	5		
17	BRAKE CALIPER KIT	PIECE	2		
18	BRAKE DRUM ASSY	PIECE	2		
19	BRAKE MASTER ASSY	PIECE	2		
20	BRAKE PAD	SET	4		
21	BRAKE SHOE	SET	4		
22	BYPASS TUBE	PIECE	2		
23	CABIN FILTER	PIECE	5		
24	CALIPER PISTON	PIECE	2		
25	CAMSHAFT OIL SEAL	PIECE	3		
26	CENTER BEARING	PIECE	2		
27	CLUTCH DISC	PIECE	4		
28	CLUTCH FORK	PIECE	2		
29	COMPRESSOR ASSY	PIECE	2		
30	COMPRESSOR BRACKET	PIECE	1		
31	COMPRESSOR OIL	PIECE	2		
32	CONDENSER	PIECE	2		
33	CONROD BEARING	PIECE	1		
34	COOLANT TANK	PIECE	2		
35	CRANKSHAFT OIL SEAL	PIECE	1		
36	CROSS JOINT	PIECE	2		
37	CYLINDER HEAD GASKET	PIECE	1		
38	DOOR STAY SHOCK	PIECE	2		
39	DRIVE BELT	PIECE	2		
40	DRIVE BELT TENSIONER ASSY	PIECE	3		

41	ENGINE SUPPORT FRONT	PIECE	2		
42	ENGINE SUPPORT LEFT	PIECE	2		
43	ENGINE SUPPORT RIGHT	PIECE	2		
44	ENGINE VALVE	PIECE	16		
45	EVAPORATOR FRONT ASSY	PIECE	5		
46	EVAPORATOR REAR ASSY	PIECE	5		
47	EXPANSION VALVE	PIECE	5		
48	FAN BLADE	PIECE	3		
49	FREON	PIECE	5		
50	FUEL FILTER	PIECE	5		
51	FUEL PUMP	PIECE	3		
52	HEAD LIGHT ASSY	PIECE	2		
53	HEAD LIGHT BULB	PIECE	5		
54	HORN	PIECE	2		
55	HUB PULLEY MAGNETIC COIL	PIECE	4		
56	HYDROVAC ASSY	PIECE	4		
57	IDLER BEARING	PIECE	4		
58	IGNITION COIL	PIECE	4		
59	LUG NUT	PIECE	5		
60	OIL FILTER	PIECE	3		
61	O-RINGS	PIECE	5		
62	OVERHAULING GASKET	PIECE	1		
63	PEANUT BULB	PIECE	5		
64	PILOT BEARING	PIECE	4		
65	PISTON RING	SET	1		
66	PRESSURE PLATE	PIECE	4		
67	PRIMARY CLUTCH MASTER ASSY	PIECE	2		
68	RACK END	PIECE	2		
69	RADIATOR ASSY	PIECE	3		
70	RADIATOR CAP	PIECE	3		
71	RADIATOR HOSE LOWER	PIECE	4		
72	RADIATOR HOSE UPPER	PIECE	4		
73	RECEIVER DRIER	PIECE	5		
74	RELEASE BEARING	PIECE	4		
75	RESISTOR BLOCK	PIECE	2		
76	ROTOR DISC	PIECE	2		
77	SEALANT	PIECE	5		
78	SECONDARY CLUTCH MASTER ASSY	PIECE	2		
79	SHOCK ABSORBER FRONT	PIECE	6		
80	SHOCK ABSORBER REAR	PIECE	6		
81	SHOCK MOUNTING	PIECE	2		
82	SIDE MIRROR	PIECE	2		
83	SIGNAL LIGHT BULB	PIECE	5		
84	SILICON GASKET	PIECE	5		
85	SILICON OIL	PIECE	5		
86	SPARK PLUG	PIECE	4		
87	STABILIZER LINK	PIECE	2		
88	STABILIZER LINK BUSHING	PIECE	2		
89	STARTER ASSY	PIECE	2		
90	STEERING RACK AND PINION ASSY	PIECE	2		
91	STUD BOLT	PIECE	6		

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92	SUSPENSION ARM ASSY	PIECE	6		
93	SUSPENSION ARM BUSHING BIG	PIECE	2		
94	SUSPENSION ARM BUSHING SMALL	PIECE	2		
95	SUSPENSION BOLT	PIECE	2		
96	TAIL LIGHT ASSY	PIECE	2		
97	TENSIONER ASSY	PIECE	2		
98	TENSIONER BEARING	PIECE	2		
99	TIE ROD END	PIECE	6		
100	TIMING BELT	PIECE	4		
101	TIMING CHAIN	PIECE	2		
102	TIMING CHAIN TENSIONER	PIECE	2		
103	TIMING GUIDE LONG	PIECE	2		
104	TIMING GUIDE SHORT	PIECE	2		
105	TRANSMISSION FILTER	PIECE	4		
106	TRANSMISSION REBUILDING KIT	PIECE	4		
107	VACUUM VALVE ASSY	PIECE	1		
108	VALVE COVER	PIECE	2		
109	VALVE COVER GASKET	PIECE	4		
110	VALVE GUIDE	SET	2		
111	VALVE SEAL	SET	2		
112	WATER BYPASS HOSE	PIECE	3		
113	WATER PUMP ASSY	PIECE	2		
114	WATER THERMOSTAT	PIECE	3		
115	WHEEL BOOT	PIECE	2		
116	WHEEL CAP	PIECE	4		
117	WHEEL CYLINDER	PIECE	2		
118	WHEEL HUB BEARING	PIECE	2		
119	WIPER BLADE	PIECE	6		
120	WIPER LINKAGE	PIECE	2		
121	WIPER MOTOR	PIECE	2		
122	POWER WINDOW MOTOR ASSY	PIECE	2		
123	POWER STEERING OIL	LOT	8		
124	TRANSMISSION OIL	LOT	8		
				<b>TOTAL</b>	

TOYOTA AVANZA

1	ABS MODULE	PIECE	3		
2	ABS SENSOR	PIECE	2		
3	AIR BAG SENSOR	PIECE	2		
4	AIR FILTER	PIECE	10		
5	AIRCON BLOWER ASSY FRONT	PIECE	5		
6	AIRCON BLOWER ASSY REAR	PIECE	5		
7	AIRCON RELAY	PIECE	2		
8	AIRCON THERMOSTAT	PIECE	5		
9	ALTERNATOR ASSY	PIECE	4		
10	ALTERNATOR PULLEY	PIECE	2		
11	BALL JOINT LOWER	PIECE	6		
12	BALL JOINT UPPER	PIECE	6		
13	BRAKE CALIPER KIT	PIECE	4		
14	BATTERY TERMINAL	PIECE	2		
15	BRAKE BULB	PIECE	5		

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16	BRAKE DRUM ASSY	PIECE	4		
17	BRAKE MASTER ASSY	PIECE	6		
18	BRAKE PAD	SET	5		
19	BRAKE SHOE	SET	4		
20	CABIN FILTER	PIECE	5		
21	CALIPER PISTON	PIECE	4		
22	CAMSHAFT OIL SEAL	PIECE	4		
23	CENTER BEARING	PIECE	4		
24	CLUTCH DISC	PIECE	6		
25	CLUTCH FORK	PIECE	2		
26	COMPRESSOR ASSY	PIECE	2		
27	COMPRESSOR OIL	PIECE	2		
28	CONDENSER	PIECE	2		
29	CONROD BEARING	SET	2		
30	COOLANT TANK RESERVIOR	PIECE	2		
31	CRANKSHAFT OIL SEAL	PIECE	2		
32	CROSS JOINT	PIECE	4		
33	CYLINDER HEAD GASKET	PIECE	2		
34	DOOR STAY SHOCK	PIECE	2		
35	DRIVE BELT	PIECE	2		
36	DRIVE BELT TENSIONER ASSY	PIECE	2		
37	ENGINE FAN MOTOR	PIECE	5		
38	ENGINE SUPPORT FRONT	PIECE	2		
39	ENGINE SUPPORT LEFT	PIECE	2		
40	ENGINE SUPPORT RIGHT	PIECE	2		
41	ENGINE VALVE	PIECE	16		
42	EVAPORATOR FRONT ASSY	PIECE	2		
43	EVAPORATOR REAR ASSY	PIECE	2		
44	EXPANSION VALVE	PIECE	2		
45	FREON	PIECE	2		
46	FUEL FILTER	PIECE	2		
47	FUEL PUMP	PIECE	2		
48	HAND BRAKE CABLE	PIECE	2		
49	HEAD LIGHT ASSY	PIECE	2		
50	HEAD LIGHT BULB	PIECE	2		
51	HORN	PIECE	2		
52	HUB PULLEY MAGNETIC COIL	PIECE	2		
53	HYDROVAC ASSY	PIECE	2		
54	IDLER BEARING	PIECE	2		
55	IDLER CONTROL VALVE	PIECE	2		
56	IGNITION COIL	PIECE	4		
57	OIL FILTER	PIECE	2		
58	O-RINGS	PIECE	2		
59	OVERHAULING GASKET	PIECE	1		
60	OXYGEN SENSOR	PIECE	2		
61	PANEL GAUGE	PIECE	1		
62	PEANUT BULB	PIECE	6		
63	PISTON RING	SET	1		
64	PRESSURE PLATE	PIECE	6		
65	RACK END	PIECE	4		
66	RADIATOR ASSY	PIECE	2		
67	RADIATOR CAP	PIECE	2		



68	RADIATOR HOSE LOWER	PIECE	2		
69	RADIATOR HOSE UPPER	PIECE	2		
70	RECEIVER DRIER	PIECE	6		
71	RELEASE BEARING	PIECE	6		
72	RESISTOR BLOCK	PIECE	2		
73	ROTOR DISC	PIECE	2		
74	SEALANT	PIECE	2		
75	SHOCK ABSORBER FRONT	PIECE	2		
76	SHOCK ABSORBER REAR	PIECE	2		
77	SHOCK MOUNTING	PIECE	6		
78	SIDE MIRROR	PIECE	2		
79	SIGNAL LIGHT BULB	PIECE	5		
80	SILICON GASKET	PIECE	3		
81	SPARK PLUG	PIECE	4		
82	SPEED SENSOR	PIECE	2		
83	STABILIZER LINK	PIECE	4		
84	STABILIZER LINK BUSHING	PIECE	4		
85	STARTER ASSY	PIECE	2		
86	STEERING RACK AND PINION ASSY	PIECE	4		
87	STUD BOLT	PIECE	5		
88	SUSPENSION ARM BUSHING BIG	PIECE	2		
89	SUSPENSION ARM BUSHING SMALL	PIECE	2		
90	SUSPENSION BOLT	PIECE	2		
91	TAIL LIGHT ASSY	PIECE	2		
92	TENSIONER BEARING	PIECE	2		
93	TIE ROD END	PIECE	6		
94	TIMING CHAIN	PIECE	2		
95	TIMING CHAIN TENSIONER	PIECE	2		
96	TIMING GUIDE LONG	PIECE	2		
97	TIMING GUIDE SHORT	PIECE	2		
98	VALVE COVER GASKET	PIECE	2		
99	VALVE GUIDE	SET	1		
100	VALVE SEAL	SET	1		
101	WATER BYPASS HOSE	PIECE	2		
102	WATER PUMP	PIECE	2		
103	WATER THERMOSTAT	PIECE	5		
104	WHEEL BOOT	PIECE	4		
105	WHEEL CAP	PIECE	4		
106	WHEEL CYLINDER	PIECE	4		
107	WHEEL HUB BEARING	PIECE	4		
108	WIPER BLADE	PIECE	2		
109	WIPER LINKAGE	PIECE	2		
110	WIPER MOTOR	PIECE	2		
111	POWER WINDOW MOTOR ASSY	PIECE	2		
112	TRANSMISSION OIL	LOT	4		
113	POWER STEERING OIL	LOT	4		
				<b>TOTAL</b>	

TOYOTA HI-LUX

1	ABS MODULE	PIECE	1		
2	ABS SENSOR	PIECE	1		

3	AIR BAG SENSOR	PIECE	1		
4	AIR FILTER	PIECE	5		
5	AIRCON BLOWER ASSY FRONT	PIECE	5		
6	AIRCON RELAY	PIECE	2		
7	AIRCON THERMOSTAT	PIECE	2		
8	ALTERNATOR ASSY	PIECE	2		
9	ALTERNATOR PULLEY	PIECE	3		
10	BALL JOINT LOWER	PIECE	6		
11	BALL JOINT UPPER	PIECE	6		
12	BRAKE CALIPER KIT	PIECE	2		
13	BATTERY TERMINAL	PIECE	2		
14	BLINKER WITH SIREN	PIECE	1		
15	BRAKE BULB	PIECE	5		
16	BRAKE DRUM	PIECE	4		
17	BRAKE MASTER ASSY	PIECE	4		
18	BRAKE PAD	SET	4		
19	BRAKE SHOE	SET	4		
20	BYPASS TUBE	PIECE	4		
21	CABIN FILTER	PIECE	6		
22	CALIPER PISTON	PIECE	4		
23	CAMSHAFT OIL SEAL	PIECE	4		
24	CENTER BEARING	PIECE	2		
25	CLUTCH DISC	PIECE	5		
26	CLUTCH FORK	PIECE	2		
27	COMPRESSOR ASSY	PIECE	2		
28	COMPRESSOR OIL	PIECE	2		
29	CONDENSER	PIECE	2		
30	CONROD BEARING	SET	2		
31	COOLANT TANK RESERVIOR	PIECE	2		
32	CRANKSHAFT OIL SEAL	PIECE	2		
33	CROSS JOINT	PIECE	3		
34	CYLINDER HEAD GASKET	PIECE	2		
35	DRIVE BELT	PIECE	2		
36	DRIVE BELT TENSIONER ASSY	PIECE	2		
37	ENGINE SUPPORT FRONT	PIECE	2		
38	ENGINE SUPPORT LEFT	PIECE	2		
39	ENGINE SUPPORT RIGHT	PIECE	2		
40	ENGINE VALVE	PIECE	16		
41	EVAPORATOR FRONT ASSY	PIECE	2		
42	BETA GRAY	PIECE	2		
43	EXPANSION VALVE	PIECE	2		
44	FREON	PIECE	2		
45	FUEL FILTER	PIECE	6		
46	FUEL PUMP	PIECE	2		
47	HAND BRAKE CABLE	PIECE	2		
48	HEAD LIGHT ASSY	PIECE	2		
49	HEAD LIGHT BULB	PIECE	2		
50	HORN	PIECE	2		
51	HUB PULLEY MAGNETIC COIL	PIECE	2		
52	HYDROVAC ASSY	PIECE	2		
53	IDLER BEARING	PIECE	2		

105	WHEEL CAP	PIECE	4		
106	WHEEL CYLINDER	PIECE	4		
107	WHEEL HUB BEARING	PIECE	4		
108	WIPER BLADE	PIECE	2		
109	WIPER LINKAGE	PIECE	2		
110	WIPER MOTOR	PIECE	2		
111	POWER WINDOW MOTOR ASSY	PIECE	2		
112	POWER STEERING OIL	LOT	1		
113	TRANSMISSION OIL	LOT	5		
<b>TOTAL</b>					

TOYOTA HI-ACE / GRANDIA

1	ABS MODULE	PIECE	2		
2	ABS SENSOR	PIECE	2		
3	AIR BAG SENSOR	PIECE	2		
4	AIR FILTER	PIECE	5		
5	AIRCON BLOWER ASSY FRONT	PIECE	2		
6	AIRCON BLOWER ASSY REAR	PIECE	2		
7	AIRCON RELAY	PIECE	2		
8	AIRCON THERMOSTAT	PIECE	2		
9	ALTERNATOR ASSY	PIECE	2		
10	ALTERNATOR PULLEY	PIECE	2		
11	BALL JOINT LOWER	PIECE	4		
12	BALL JOINT UPPER	PIECE	4		
13	BRAKE CALIPER KIT	PIECE	2		
14	BATTERY TERMINAL	PIECE	2		
15	BLINKER WITH SIREN	PIECE	1		
16	BRAKE BULB	PIECE	3		
17	BRAKE DRUM	PIECE	2		
18	BRAKE MASTER ASSY	PIECE	2		
19	BRAKE PAD	SET	2		
20	BRAKE SHOE	SET	2		
21	BYPASS TUBE	PIECE	2		
22	CABIN FILTER	PIECE	3		
23	CALIPER PISTON	PIECE	2		
24	CAMSHAFT OIL SEAL	PIECE	2		
25	CENTER BEARING	PIECE	2		
26	CLUTCH DISC	PIECE	5		
27	CLUTCH FORK	PIECE	1		
28	COMPRESSOR ASSY	PIECE	1		
29	COMPRESSOR OIL	PIECE	3		
30	CONROD BEARING	SET	1		
31	COOLANT TANK RESERVIOR	PIECE	1		
32	CRANKSHAFT OIL SEAL	PIECE	2		
33	CROSS JOINT	PIECE	3		
34	CYLINDER HEAD GASKET	PIECE	1		
35	DOOR STAY SHOCK	PIECE	2		
36	DRIVE BELT	PIECE	2		
37	DRIVE BELT TENSIONER ASSY	PIECE	2		
38	ENGINE SUPPORT FRONT	PIECE	2		
39	ENGINE SUPPORT LEFT	PIECE	2		

40	ENGINE SUPPORT RIGHT	PIECE	2		
41	ENGINE VALVE	PIECE	16		
42	EVAPORATOR FRONT ASSY	PIECE	2		
43	EVAPORATOR REAR ASSY	PIECE	2		
44	EXPANSION VALVE	PIECE	2		
45	FREON	PIECE	2		
46	FUEL FILTER	PIECE	3		
47	FUEL PUMP	PIECE	3		
48	HAND BRAKE CABLE	PIECE	2		
49	HEAD LIGHT ASSY	PIECE	2		
50	HEAD LIGHT BULB	PIECE	2		
51	HORN	PIECE	2		
52	HUB PULLEY MAGNETIC COIL	PIECE	2		
53	HYDROVAC ASSY	PIECE	2		
54	IDLER BEARING	PIECE	1		
55	IDLER CONTROL VALVE	PIECE	1		
56	OIL FILTER	PIECE	3		
57	O-RINGS	PIECE	3		
58	OVERHAULING GASKET	PIECE	1		
59	PEANUT BULB	PIECE	3		
60	PILOT BEARING	PIECE	5		
61	PISTON RING	SET	1		
62	PRESSURE PLATE	PIECE	5		
63	PRIMARY CLUTCH MASTER ASSY	PIECE	2		
64	RACK END	PIECE	2		
65	RADIATOR ASSY	PIECE	1		
66	RADIATOR CAP	PIECE	1		
67	RADIATOR HOSE LOWER	PIECE	2		
68	RADIATOR HOSE UPPER	PIECE	2		
69	RECEIVER DRIER	PIECE	2		
70	RELEASE BEARING	PIECE	5		
71	RESISTOR BLOCK	PIECE	1		
72	ROTOR DISC	PIECE	2		
73	SEALANT	PIECE	3		
74	SECONDARY CLUTCH MASTER ASSY	PIECE	2		
75	SHOCK ABSORBER FRONT	PIECE	2		
76	SHOCK ABSORBER REAR	PIECE	2		
77	SHOCK MOUNTING	PIECE	2		
78	SIDE MIRROR	PIECE	2		
79	SIGNAL LIGHT BULB	PIECE	3		
80	SILICON GASKET	PIECE	3		
81	SILICON OIL	PIECE	3		
82	SPEED SENSOR	PIECE	2		
83	STABILIZER LINK	PIECE	2		
84	STABILIZER LINK BUSHING	PIECE	2		
85	STARTER ASSY	PIECE	1		
86	STEERING RACK AND PINION ASSY	PIECE	1		
87	STUD BOLT	PIECE	3		
88	SUSPENSION ARM BUSHING BIG	PIECE	2		
89	SUSPENSION ARM ASSY	PIECE	2		
90	SUSPENSION BOLT	PIECE	3		

91	TAIL LIGHT ASSY	PIECE	2		
92	TENSIONER BEARING	PIECE	2		
93	TIE ROD END	PIECE	2		
94	TIMING BELT	PIECE	1		
95	TIMING GUIDE LONG	PIECE	1		
96	TIMING GUIDE SHORT	PIECE	1		
97	TRANSMISSION FILTER	PIECE	1		
98	TRANSMISSION REBUILDING KIT	PIECE	1		
99	VALVE COVER GASKET	PIECE	2		
100	VALVE GUIDE	SET	1		
101	VALVE SEAL	SET	1		
102	WATER BYPASS HOSE	PIECE	1		
103	WATER PUMP	PIECE	1		
104	WATER THERMOSTAT	PIECE	2		
105	WHEEL BOOT	PIECE	3		
106	WHEEL CAP	PIECE	3		
107	WHEEL CYLINDER	PIECE	2		
108	WHEEL HUB BEARING	PIECE	2		
109	WIPER BLADE	PIECE	2		
110	WIPER LINKAGE	PIECE	2		
111	WIPER MOTOR	PIECE	1		
112	POWER WINDOW MOTOR ASSY	PIECE	1		
113	POWER STEERING OIL	GALLON	3		
114	TRANSMISSION OIL	LOT	3		
				<b>TOTAL</b>	

## TOYOTA VIOS / COROLLA

1	ABS MODULE	PIECE	1		
2	ABS SENSOR	PIECE	1		
3	AIR BAG SENSOR	PIECE	1		
4	AIR FILTER	PIECE	2		
5	AIRCON BLOWER ASSY	PIECE	2		
6	AIRCON RELAY	PIECE	2		
7	AIRCON THERMOSTAT	PIECE	2		
8	ALTERNATOR ASSY	PIECE	2		
9	ALTERNATOR PULLEY	PIECE	2		
10	AXLE GREASE	PIECE	2		
11	AXLE OIL SEAL	PIECE	2		
12	BALL JOINT LOWER	PIECE	2		
13	BETA GRAY	PIECE	2		
14	BLINKER WITH SIREN	PIECE	1		
15	BRAKE BULB	PIECE	2		
16	BRAKE DRUM ASSY	PIECE	2		
17	BRAKE PAD	SET	2		
18	BRAKE SHOE	SET	2		
19	CABIN FILTER	PIECE	2		
20	CLUTCH DISC	PIECE	2		
21	COMPRESSOR OIL	PIECE	2		
22	COMPRESSOR ASSY	PIECE	2		
23	CONROD BEARING	PIECE	2		
24	CRANK SHFT OIL SEAL	PIECE	2		

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25	CV JOINT	PIECE	2		
26	DRIVE BELT	PIECE	2		
27	ENGINE SUPPORT LEFT	PIECE	2		
28	ENGINE SUPPORT RIGHT	PIECE	2		
29	ENGINE VALVE	PIECE	2		
30	FREON	PIECE	2		
31	FUEL FILTER	PIECE	2		
32	FUEL PUMP ASSY	PIECE	2		
33	GREASE	PIECE	2		
34	HAND BRAKE CABLE	PIECE	2		
35	HEAD LIGHT ASSY	PIECE	2		
36	HEAD LIGHT BULB	PIECE	2		
37	HOSE CLAMP	PIECE	2		
38	IGNITION COIL	PIECE	2		
39	LINER	PIECE	2		
40	MAGNETIC CLUTCH COIL	PIECE	2		
41	MAIN BEARING	PIECE	2		
42	OIL FILTER	PIECE	2		
43	O-RING	PIECE	2		
44	OVERHAULING GASKET	PIECE	2		
45	PISTON ASSY	PIECE	2		
46	PISTON RING	PIECE	2		
47	PRESSURE PLATE	PIECE	2		
48	RADIATOR ASSY	PIECE	2		
49	RADIATOR FAN ASSY	PIECE	2		
50	RADIATOR HOSE LOWER	PIECE	2		
51	RADIATOR HOSE UPPER	PIECE	2		
52	RECEIVER DRIER	PIECE	2		
53	RELEASE BEARING	PIECE	2		
54	SHOCK ABSORBER FRONT	PIECE	2		
55	SHOCK ABSORBER REAR	PIECE	2		
56	SHOCK MOUNTING	PIECE	2		
57	SIGNAL LIGHT BULB	PIECE	2		
58	SPARK PLUG	PIECE	4		
59	SPEED SENSOR	PIECE	2		
60	STABILIZER BAR BUSHING	PIECE	2		
61	STABILIZER LINK	PIECE	2		
62	STARTER ASSY	PIECE	1		
63	STUD BOLT	PIECE	2		
64	SUSPENSION ARM ASSY	PIECE	2		
65	TAIL LIGHT ASSY	PIECE	2		
66	THRUST WASHER	PIECE	2		
67	TIE ROD END	PIECE	2		
68	TIMING CHAIN	PIECE	2		
69	TIMING CHAIN GUIDE LONG	PIECE	2		
70	TIMING CHAIN GUIDE SHORT	PIECE	2		
71	TIMING CHAIN TENSIONER	PIECE	2		
72	TRANSMISSION FILTER	PIECE	2		
73	TRANSMISSION REBUILDING KIT	PIECE	1		
74	TRANSMISSION SUPPORT	PIECE	2		
75	TRUNK CABLE	PIECE	2		
76	VALVE COVER GASKET	PIECE	2		

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77	WATER PUMP	PIECE	2		
78	WATER RESERVIOR	PIECE	2		
79	WHEEL CYLINDER	PIECE	2		
80	WIPER BLADE	PIECE	2		
81	WIPER MOTOR	PIECE	2		
82	RACK END	PIECE	2		
83	STEERING RACK AND PINION ASSY	PIECE	2		
84	POWER WINDOW MOTOR ASSY	PIECE	2		
85	POWER STEERING OIL	LOT	2		
86	TRANSMISSION OIL	LOT	2		
TOTAL					

TOYOTA CAMRY 2005

1	ABS SENSOR	PIECE	1		
2	AIR BAG SENSOR	PIECE	1		
3	AIR FILTER	PIECE	1		
4	AIRCON BLOWER ASSY	PIECE	1		
5	AIRCON RELAY	PIECE	1		
6	AIRCON THERMOSTAT	PIECE	1		
7	ALTERNATOR ASSY	PIECE	1		
8	ALTERNATOR PULLEY	PIECE	1		
9	AXLE GREASE	PIECE	1		
10	AXLE OIL SEAL	PIECE	1		
11	BALL JOINT LOWER	PIECE	1		
12	BETA GRAY	PIECE	1		
13	BRAKE BULB	PIECE	1		
14	BRAKE DRUM ASSY	PIECE	1		
15	BRAKE PAD	PIECE	1		
16	BRAKE SHOE	PIECE	1		
17	CABIN FILTER	PIECE	1		
18	CLUTCH DISC	PIECE	1		
19	COMPRESOR OIL	PIECE	1		
20	COMPRESSOR ASSY	PIECE	1		
21	CONROD BEARING	PIECE	1		
22	CRANK SHFT OIL SEAL	PIECE	1		
23	CV JOINT	PIECE	1		
24	DRIVE BELT	PIECE	1		
25	ENGINE SUPPORT LEFT	PIECE	1		
26	ENGINE SUPPORT RIGHT	PIECE	1		
27	ENGINE VALVE	PIECE	1		
28	FREON	PIECE	1		
29	FUEL FILTER	PIECE	1		
30	FUEL PUMP ASSY	PIECE	1		
31	GREASE	PIECE	1		
32	HAND BRAKE CABLE	PIECE	1		
33	HEAD LIGHT ASSY	PIECE	1		
34	HEAD LIGHT BULB	PIECE	1		
35	HOSE CLAMP	PIECE	1		
36	IGNITION COIL	PIECE	1		
37	LINER	PIECE	1		
38	MAGNETIC CLUTCH COIL	PIECE	1		
39	MAIN BEARING	PIECE	1		

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40	OIL FILTER	PIECE	1		
41	O-RING	PIECE	1		
42	OVERHAULING GASKET	PIECE	1		
43	PISTON ASSY	PIECE	1		
44	PISTON RING	PIECE	1		
45	PRESSURE PLATE	PIECE	1		
46	RADIATOR ASSY	PIECE	1		
47	RADIATOR FAN ASSY	PIECE	1		
48	RADIATOR HOSE LOWER	PIECE	1		
49	RADIATOR HOSE UPPER	PIECE	1		
50	RECEIVER DRIER	PIECE	1		
51	RELEASE BEARING	PIECE	1		
52	RESISTOR BLOCK	PIECE	1		
53	SHOCK ABSORBER FRONT	PIECE	1		
54	SHOCK ABSORBER REAR	PIECE	1		
55	SHOCK MOUNTING	PIECE	1		
56	SIGNAL LIGHT BULB	PIECE	1		
57	SPARK PLUG	PIECE	1		
58	SPEED SENSOR	PIECE	1		
59	STABILIZER BAR BUSHING	PIECE	1		
60	STABILIZER LINK	PIECE	1		
61	STARTER ASSY	PIECE	1		
62	STUD BOLT	PIECE	1		
63	SUSPENSION ARM ASSY	PIECE	1		
64	TAIL LIGHT ASSY	PIECE	1		
65	THRUST WASHER	PIECE	1		
66	TIE ROD END	PIECE	1		
67	TIMING CHAIN	PIECE	1		
68	TIMING CHAIN GUIDE LONG	PIECE	1		
69	TIMING CHAIN GUIDE SHORT	PIECE	1		
70	TIMING CHAIN TENSIONER	PIECE	1		
71	TRANSMISSION FILTER	PIECE	1		
72	TRANSMISSION REBUILDING KIT	PIECE	1,		
73	TRANSMISSION SUPPORT	PIECE	1		
74	TRUNK CABLE	PIECE	1		
75	VALVE COVER GASKET	PIECE	1		
76	WATER PUMP	PIECE	1		
77	WATER RESERVIOR	PIECE	1		
78	WHEEL BEARING	PIECE	1		
79	WIPER BLADE	PIECE	1		
80	WIPER MOTOR	PIECE	1		
81	RACK END	PIECE	1		
82	STEERING RACK AND PINION	PIECE	1		
83	POWER WINDOW MOTOR ASSY	PIECE	1		
84	POWER STEERING OIL	PIECE	1		
85	TRANSMISSION OIL	PIECE	1		
TOTAL					

**TOYOTA REVO / FX**

1	AIR FILTER	PIECE	3	✓	
2	AIRCON BELT	PIECE	3	✓	



3	AIRCON BLOWER MOTOR FRONT	PIECE	3		
4	AIRCON BLOWER MOTOR REAR	PIECE	3		
5	AIRCON PRESSURE SWITCH	PIECE	3		
6	AIRCON RELAY	PIECE	3		
7	ALTERNATOR ASSY	PIECE	3		
8	ALTERNATOR BEARING	PIECE	3		
9	ALTERNATOR BELT	PIECE	3		
10	ALTERNATOR FLEXIBLE HOSE	PIECE	3		
11	ALTERNATOR PULLEY	PIECE	3		
12	AUX FAN ASSY	PIECE	3		
13	AXLE BEARING	PIECE	3		
14	AXLE OIL SEAL	PIECE	3		
15	BALL JOINT UPPER	PIECE	3		
16	BATTERY TERMINAL	PIECE	3		
17	BETA GRAY	PIECE	3		
18	BOSH RELAY	PIECE	3		
19	BOSH SOCKET	PIECE	3		
20	BRAKE BULB	PIECE	3		
21	BRAKE DRUM ASSY	PIECE	3		
22	BRAKE HOSE	PIECE	3		
23	BRAKE MASTER ASSY	PIECE	3		
24	BRAKE MASTER REPAIR KIT	PIECE	3		
25	BRAKE PAD	SET	3		
26	BRAKE SHOE	SET	3		
27	BY PASS HOSE	PIECE	3		
28	CALIPER KIT	PIECE	3		
29	CALIPER PISTON	PIECE	3		
30	CAMSHAFT BUSHING	PIECE	3		
31	CAMSHAFT OIL SEAL	PIECE	3		
32	CENTER BEARING	PIECE	3		
33	CHAIN GUIDE	PIECE	3		
34	CHAIN TENSIONER	PIECE	3		
35	CLUTCH DISC	PIECE	3		
36	COMPRESSOR ASSY	PIECE	3		
37	COMPRESSOR OIL	PIECE	3		
38	CONROD ARM	PIECE	3		
39	CONROD BEARING	PIECE	3		
40	CRANK CASE GASKET	PIECE	3		
41	CRANK SHAFT OIL SEAL	PIECE	3		
42	CROSS JOINT	PIECE	3		
43	CYLINDER HEAD GASKET	PIECE	3		
44	DISCHARGE HOSE	PIECE	3		
45	DISTRIBUTOR ASSY	PIECE	3		
46	DISTRIBUTOR O-RING	PIECE	3		
47	ENGINE THERMOSTAT	PIECE	3		
48	ENGINE VALVE	PIECE	3		
49	EVAPORATOR ASSY FRONT	PIECE	3		
50	EVAPORATOR ASSY REAR	PIECE	3		
51	EXHAUST/INTAKE MANIFOLD GASKET	PIECE	3		
52	EXPANSION VALVE	PIECE	3		
53	FLASHER RELAY	PIECE	3		

54	FREON	PIECE	3		
55	FUEL FILTER	PIECE	3		
56	GAS TANK FLOAT	PIECE	3		
57	HAND BRAKE CABLE	PIECE	3		
58	HEAD LIGHT ASSY	PIECE	3		
59	HEAD LIGHT BULB	PIECE	3		
60	HIGH TENSION WIRE	PIECE	3		
61	HORN	PIECE	3		
62	HOSE CLAMP	PIECE	3		
63	IDLER BEARING	PIECE	3		
64	IGNITION COIL	PIECE	3		
65	INJECTION PUMP ASSY	PIECE	3		
66	MAIN BEARING	PIECE	3		
67	OIL FILTER	PIECE	3		
68	O-RING	PIECE	3		
69	OVERHAULING GASKET	PIECE	3		
70	PILOT BEARING	PIECE	3		
71	PISTON RING	PIECE	3		
72	PISTON ASSY	PIECE	3		
73	POWER STEERING BELT	PIECE	3		
74	PRESSURE PLATE	PIECE	3		
75	PRIMARY CLUTCH MASTER ASSY	PIECE	3		
76	RACK END	PIECE	3		
77	RACK END BOOT	PIECE	3		
78	RADIATOR ASSY	PIECE	3		
79	RADIATOR CAP	PIECE	3		
80	RADIATOR HOSE	PIECE	3		
81	RECIEVER DRIER	PIECE	3		
82	RELEASE BREARING	PIECE	3		
83	REVERSE SWITCH	PIECE	3		
84	ROTOR DISC ASSY	PIECE	3		
85	SECONDARY CLUTCH MASTER ASSY	PIECE	3		
86	SHOCK ABSORBER FRONT	PIECE	3		
87	SHOCK ABSORBER REAR	PIECE	3		
88	SIGNAL LIGHT ASSY	PIECE	3		
89	SIGNAL LIGHT BULB	PIECE	3		
90	SILICON GASKET	PIECE	3		
91	SPARK PLUG	PIECE	4		
92	SPEEDOMETER CABLE	PIECE	3		
93	SPENDLE WASHER	PIECE	3		
94	STABILIZER BUSHING	PIECE	3		
95	STABILIZER LINK	PIECE	3		
96	STARTER ASSY	PIECE	1		
97	STEERING BOOT	PIECE	3		
98	STUD BOLT	PIECE	3		
99	SUSPENSION ARM BUSHING BIG	PIECE	3		
100	SUSPENSION ARM BUSHING SMALL	PIECE	3		
101	TAIL LIGHT ASSY	PIECE	3		
102	TENSIONER BEARING	PIECE	3		
103	THRUST WASHER	PIECE	3		
104	TIE ROD	PIECE	3		
105	TIMING BELT	PIECE	3		

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106	TIMING CHAIN	PIECE	3		
107	TIMING GEAR	PIECE	3		
108	TRANSMISSION FILTER	PIECE	3		
109	TRANSMISSION REBUILDING KIT	PIECE	1		
110	VALVE COVER GASKET	PIECE	3		
111	VALVE GUIDE	PIECE	3		
112	VALVE SEAL	PIECE	3		
113	VALVE SEAL	PIECE	3		
114	WATER PUMP	PIECE	3		
115	WHEEL BEARING INNER	PIECE	3		
116	WHEEL BEARING OUTER	PIECE	3		
117	WHEEL BOOT	PIECE	3		
118	WHEEL CAP	PIECE	3		
119	WHEEL CYLINDER ASSY	PIECE	3		
120	WHEEL HUB OIL SEAL	PIECE	3		
121	WINDOW RISER	PIECE	3		
122	WIPER BLADE	PIECE	3		
123	WIPER MOTOR	PIECE	3		
124	STEERING RACK AND PINION ASSY	PIECE	1		
125	POWER WINDOW MOTOR ASSY	PIECE	3		
126	POWER STEERING OIL	LOT	3		
127	TRANSMISSION OIL	LOT	1		
				<b>TOTAL</b>	

TOYOTA RUSH

1	ABS MODULE	PIECE	1		
2	ABS SENSOR	PIECE	1		
3	AIR BAG SENSOR	PIECE	1		
4	AIR FILTER	PIECE	2		
5	AIRCON BLOWER ASSY FRONT	PIECE	2		
6	AIRCON BLOWER ASSY REAR	PIECE	2		
7	AIRCON RELAY	PIECE	2		
8	AIRCON THERMOSTAT	PIECE	2		
9	ALTERNATOR ASSY	PIECE	2		
10	ALTERNATOR PULLEY	PIECE	2		
11	BALL JOINT LOWER	PIECE	2		
12	BALL JOINT UPPER	PIECE	2		
13	BARKE CALIPER KIT	PIECE	2		
14	BATTERY TERMINAL	PIECE	2		
15	BRAKE BULB	PIECE	2		
16	BRAKE DRUM ASSY	PIECE	2		
17	BRAKE MASTER ASSY	PIECE	2		
18	BRAKE PAD	SET	2		
19	BRAKE SHOE	SET	2		
20	BYPASS TUBE	PIECE	2		
21	CABIN FILTER	PIECE	2		
22	CALIPER PISTON	PIECE	2		
23	CAMSHAFT OIL SEAL	PIECE	2		
24	CENTER BEARING	PIECE	2		
25	CLUTCH DISC	PIECE	2		
26	CLUTCH FORK	PIECE	2		

27	COMPRESSOR ASSY	PIECE	2		
28	COMPRESSOR OIL	PIECE	2		
29	CONDENSER	PIECE	2		
30	CONROD BEARING	PIECE	2		
31	COOLANT TANK RESERVIOR	PIECE	2		
32	CRANKSHAFT OIL SEAL	PIECE	2		
33	CROSS JOINT	PIECE	2		
34	CYLINDER HEAD GASKET	PIECE	2		
35	DOOR STAY SHOCK	PIECE	2		
36	DRIVE BELT	PIECE	2		
37	DRIVE BELT TENSIONER ASSY	PIECE	2		
38	ENGINE FAN MOTOR	PIECE	2		
39	ENGINE SUPPORT FRONT	PIECE	2		
40	ENGINE SUPPORT LEFT	PIECE	2		
41	ENGINE SUPPORT RIGHT	PIECE	2		
42	ENGINE VALVE	PIECE	2		
43	EVAPORATOR FRONT ASSY	PIECE	2		
44	EVAPORATOR REAR ASSY	PIECE	2		
45	EXPANSION VALVE	PIECE	2		
46	FREON	PIECE	2		
47	FUEL FILTER	PIECE	2		
48	FUEL PUMP	PIECE	2		
49	HAND BRAKE CABLE	PIECE	2		
50	HEAD LIGHT ASSY	PIECE	2		
51	HEAD LIGHT BULB	PIECE	2		
52	HORN	PIECE	2		
53	HUB PULLEY MAGNETIC COIL	PIECE	2		
54	HYDROVAC ASSY	PIECE	2		
55	IDLER BEARING	PIECE	2		
56	IDLER CONTROL VALVE	PIECE	2		
57	IDLER CONTROL VALVE	PIECE	2		
58	IGNITION COIL	PIECE	2		
59	OIL FILTER	PIECE	2		
60	O-RINGS	PIECE	2		
61	OVERHAULING GASKET	PIECE	2		
62	OXYGEN SENSOR	PIECE	2		
63	PEANUT BULB	PIECE	2		
64	PILOT BEARING	PIECE	2		
65	PISTON RING	PIECE	2		
66	PRESSURE PLATE	PIECE	2		
67	PRIMARY CLUTCH MASTER ASSY	PIECE	2		
68	RACK END	PIECE	2		
69	RADIATOR ASSY	PIECE	2		
70	RADIATOR CAP	PIECE	2		
71	RADIATOR HOSE LOWER	PIECE	2		
72	RADIATOR HOSE UPPER	PIECE	2		
73	RECEIVER DRIER	PIECE	2		
74	RELEASE BEARING	PIECE	2		
75	RESISTOR BLOCK	PIECE	2		
76	ROTOR DISC	PIECE	2		
77	SEALANT	PIECE	2		

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78	SECONDARY CLUTCH MASTER ASSY	PIECE	2		
79	SHOCK ABSORBER FRONT	PIECE	2		
80	SHOCK ABSORBER REAR	PIECE	2		
81	SHOCK MOUNTING	PIECE	2		
82	SIDE MIRROR	PIECE	2		
83	SIGNAL LIGHT BULB	PIECE	2		
84	SILICON GASKET	PIECE	2		
85	SILICON OIL	PIECE	2		
86	SPARK PLUG	PIECE	2		
87	SPEED SENSOR	PIECE	2		
88	STABILIZER LINK	PIECE	2		
89	STABILIZER LINK BUSHING	PIECE	2		
90	STARTER ASSY	PIECE	2		
91	STEERING RACK AND PINION ASSY	PIECE	1		
92	STUD BOLT	PIECE	2		
93	SUSPENSION ARM BUSHING BIG	PIECE	2		
94	SUSPENSION ARM BUSHING SMALL	PIECE	2		
95	SUSPENSION BOLT	PIECE	2		
96	TAIL LIGHT ASSY	PIECE	2		
97	TENSIONER BEARING	PIECE	2		
98	TIE ROD END	PIECE	2		
99	TIMING BELT	PIECE	2		
100	TIMING CHAIN	PIECE	2		
101	TIMING CHAIN TENSIONER	PIECE	2		
102	TIMING GUIDE LONG	PIECE	2		
103	TIMING GUIDE SHORT	PIECE	2		
104	VALVE COVER GASKET	PIECE	2		
105	VALVE GUIDE	PIECE	2		
106	VALVE SEAL	PIECE	2		
107	WATER BYPASS HOSE	PIECE	2		
108	WATER PUMP	PIECE	2		
109	WATER THERMOSTAT	PIECE	2		
110	WHEEL BOOT	PIECE	2		
111	WHEEL CAP	PIECE	2		
112	WHEEL CYLINDER	PIECE	2		
113	WHEEL HUB BEARING	PIECE	2		
114	WIPER BLADE	PIECE	2		
115	WIPER LINKAGE	PIECE	2		
116	WIPER MOTOR	PIECE	2		
117	POWER WINDOW MOTOR ASSY	PIECE	2		
118	TRANSMISSION REBUILDING KIT	PIECE	1		
119	TRANSMISSION OIL	PIECE	2		
120	POWER STEERING OIL	PIECE	2		
				<b>TOTAL</b>	

**NISSAN URVAN/NV350**

1	ABS SENSOR	PIECE	1		
2	AIR FILTER	PIECE	1		
3	AIRCON BELT	PIECE	1		
4	AIRCON RELAY	PIECE	1		

5	AIRCON THERMOSTAT	PIECE	1		
6	ALTERNATOR ASSY	PIECE	1		
7	ALTERNATOR BELT	PIECE	3		
8	ALTERNATOR PULLEY	PIECE	3		
9	AUXILIARY FAN MOTOR	PIECE	3		
10	BALL JOINT LOWER	PIECE	2		
11	BALL JOINT UPPER	PIECE	2		
12	BLINKER WITH SIREN	PIECE	1		
13	BRAKE CALIPER KIT	PIECE	3		
14	BRAKE DRUM ASSY	PIECE	3		
15	BRAKE LIGHT BULB	PIECE	3		
16	BRAKE MASTER ASSY+	PIECE	3		
17	BRAKE PAD	SET	3		
18	BRAKE PISTON ASSY	PIECE	3		
19	BRAKE SHOE	SET	3		
20	CABIN FILTER	PIECE	3		
21	CALIPER PISTON	PIECE	3		
22	CALIPER REPAIR KIT	PIECE	3		
23	CLUTCH FORK	PIECE	1		
24	CONROD BEARING	PIECE	3		
25	CYLINDER HEAD GASKET	PIECE	1		
26	CENTER BEARING	PIECE	3		
27	CLUTCH DISC	PIECE	3		
28	COMPRESSOR ASSY	PIECE	3		
29	COMPRESSOR OIL	PIECE	3		
30	COOLANT TANK RESERVIOR	PIECE	3		
31	CRANK SHAFT OIL SEAL	PIECE	3		
32	CROSS JOINT	PIECE	3		
33	DRIVE BELT	PIECE	3		
34	DISCHARGE HOSE	PIECE	3		
35	DOOR STAY SHOCK	PIECE	3		
36	ENGINE VALVE	16	3		
37	ENGINE SUPPORT	PIECE	3		
38	TRANSMISSION SUPPORT	PIECE	3		
39	FREON	PIECE	3		
40	EVAPORATOR ASSY FRONT	PIECE	3		
41	EVAPORATOR ASSY REAR	PIECE	3		
42	EXPANSION VALVE	PIECE	3		
43	FUEL FILTER	PIECE	3		
44	HAND BRAKE CABLE	PIECE	3		
45	HORN	PIECE	3		
46	IDLER BEARING	PIECE	3		
47	OIL FILTER	PIECE	3		
48	O-RING	PIECE	3		
49	OVERHAULING GASKET	PIECE	1		
50	HEAD GASKET	PIECE	3		
51	PISTON ASSY	PIECE	3		
52	PISTON RING	PIECE	3		
53	VALVE GUIDE	SET	3		
54	VALVE SEAL	SET	3		
55	CRANK CASE GASKET	PIECE	3		
56	FUEL PUMP	PIECE	3		

57	HYDROVAC ASSY	PIECE	3		
58	SILICON	PIECE	3		
59	PEANUT BULB	PIECE	3		
60	POWER STEERING BELT	PIECE	3		
61	PRESSURE PLATE	PIECE	3		
62	RACK END	PIECE	4		
63	RACK END AND PINION ASSY	PIECE	2		
64	RADIATOR ASSY	PIECE	1		
65	RADIATOR HOSE LOWER	PIECE	2		
66	RADIATOR HOSE UPPER	PIECE	2		
67	RECEIVER DRIER	PIECE	3		
68	RELEASE BEARING	PIECE	3		
69	RESISTOR BLOCK	PIECE	1		
70	ROTOR DISC ASSY	PIECE	2		
71	STABILIZER LINK	PIECE	4		
72	SIDE MIRROR	PIECE	2		
73	STUD BOLT	PIECE	3		
74	SECONDARY CLUTCH MASTER	PIECE	3		
75	PRIMARY CLUTCH MASTER	PIECE	3		
76	SUSPENSION ARM BUSHING	PIECE	4		
77	SUSPENSION ARM ASSY	PIECE	4		
78	STEERING RACK AND PINION ASSY	PIECE	2		
79	SHOCK ABSORBER FRONT	PIECE	2		
80	SHOCK ABSORBER REAR	PIECE	2		
81	SHOCK MOUNTING	PIECE	2		
82	SIGNAL LIGHT BULB	PIECE	3		
83	SOCKET RELAY	PIECE	3		
84	SPEED SENSOR	PIECE	3		
85	STARTER ASSY	PIECE	2		
86	STEERING BUSHING	PIECE	3		
87	TAIL LIGHT ASSY	PIECE	2		
88	TENSIONER BEARING	PIECE	3		
89	TIMING CHAIN/BELT	PIECE	3		
90	TIMING CHAIN/BELT TENSIONER	PIECE	3		
91	TIE ROD END	PIECE	4		
92	WATER PUMP	PIECE	3		
93	WHEEL CAP	PIECE	3		
94	WHEEL CYLINDER	PIECE	3		
95	WIPER MOTOR	PIECE	3		
96	POWER WINDOW MOTOR ASSY	PIECE	2		
97	TRANSMISSION OIL	LOT	3		
98	POWER STEERING OIL	LOT	3		
				<b>TOTAL</b>	

ADVENTURE

1	AIR FILTER	PIECE	1		
2	AIRCON BELT	PIECE	1		
3	AIRCON BLOWER MOTOR FRONT ASSY	PIECE	1		
4	AIRCON BLOWER MOTOR REAR ASSY	PIECE	1		
5	AIRCON THERMOSTAT	PIECE	1		

6	ALTERNATOR ASSY	PIECE	1		
7	ALTERNATOR BELT	PIECE	1		
8	AUXILIARY FAN MOTOR	PIECE	1		
9	BALANCER BEARING	PIECE	1		
10	BALANCER BELT	PIECE	1		
11	BALANCER OIL SEAL	PIECE	1		
12	BALL JOINT LOWER	PIECE	1		
13	BALL JOINT UPPER	PIECE	1		
14	BRAKE LIGHT BULB	PIECE	1		
15	BRAKE MASTER ASSY	PIECE	1		
16	BRAKE PAD	SET	1		
17	BRAKE SHOE	SET	1		
18	CAMSHAFT OIL SEAL	PIECE	1		
19	CENTER BEARING	PIECE	1		
20	CLUTCH DISC	PIECE	1		
21	COMPRESSOR ASSY	PIECE	1		
22	CON ROD BEARING	PIECE	1		
23	COOLANT TANK RESERVIOR	PIECE	1		
24	CRANK SHAFT OIL SEAL	PIECE	1		
25	CROSS JOINT	PIECE	1		
26	DISCHARGE HOSE	PIECE	1		
27	DOOR STAY SHOCK	PIECE	1		
28	ENGINE SUPPORT LEFT	PIECE	1		
29	ENGINE SUPPORT RIGHT	PIECE	1		
30	EVAPORATOR ASSY REAR	PIECE	1		
31	EVAPORATOR ASSY FRONT	PIECE	1		
32	FUEL FILTER	PIECE	1		
33	FUEL PUMP ASSY	PIECE	1		
34	HALF MOON	PIECE	1		
35	HAND BRAKE CABLE	PIECE	1		
36	HEAD LIGHT ASSY	PIECE	1		
37	HEAD LIGHT BULB	PIECE	1		
38	HEAD LIGHT SWITCH ASSY	PIECE	1		
39	HYDROVAC ASSY	PIECE	1		
40	INJECTION PUMP ASSY	PIECE	1		
41	LEAF SPRING BUSHING3	PIECE	1		
42	OIL FILTER	PIECE	1		
43	OVER HAULING GASKET	PIECE	1		
44	PISTON ASSY	PIECE	1		
45	PISTON RING	PIECE	1		
46	RADIATOR ASSY	PIECE	1		
47	RADIATOR CAP	PIECE	1		
48	RADIATOR HOSE LOWER	PIECE	1		
49	RADIATOR HOSE LOWER	PIECE	1		
50	RADIATOR HOSE UPPER	PIECE	1		
51	RADIATOR HOSE UPPER	PIECE	1		
52	RECIEVER DRIER	PIECE	1		
53	RELEASE BEARING	PIECE	1		
54	RESISTOR BLOCK	PIECE	1		
55	SHOCK ABSOR REAR	PIECE	1		
56	SHOCK ABSORBER FRONT	PIECE	1		
57	SIGNAL LIGHT BULB	PIECE	1		



58	SILICON OIL	PIECE	1		
59	SPEED SENSOR	PIECE	1		
60	STABILIZER BAR BUSHING	PIECE	1		
61	STARTER ASSY	PIECE	1		
62	TAIL LIGHT ASSY	PIECE	1		
63	TENSIONER BEARING	PIECE	1		
64	TIE ROD END	PIECE	1		
65	TIMING BELT BIG	PIECE	1		
66	TIMING BELT SMALL	PIECE	1		
67	TRANSMISSION OIL SEAL	PIECE	1		
68	TRANSMISSION SUPPORT	PIECE	1		
69	VALVE COVER GASKET	PIECE	1		
70	VALVE GUIDE VALVE RING	PIECE	1		
71	VALVE SEAL	PIECE	1		
72	WATER PUMP	PIECE	1		
73	WATER PUMP	PIECE	1		
74	WHEEL CYLINDER	PIECE	1		
75	WIPER MOTOR	PIECE	1		
76	RACK END	PIECE	1		
77	STEERING RACK AND PINION ASSY	PIECE	1		
78	POWER STEERING OIL	LOT	1		
79	TRANSMISSION OIL	LOT	1		
				<b>TOTAL</b>	

**MITSHUBISHI L-300**

1	AIR FILTER	PIECE	5		
2	AIRCON BELT	PIECE	5		
3	AIRCON BLOWER MOTOR FRONT	PIECE	3		
4	AIRCON BLOWER MOTOR REAR	PIECE	3		
5	AIRCON RELAY	PIECE	3		
6	AIRCON THERMOSTAT	PIECE	3		
7	ALTERNATOR ASSY	PIECE	3		
8	ALTERNATOR BELT	PIECE	3		
9	ALTERNATOR PULLEY	PIECE	3		
10	AUX FAN MOTOR	PIECE	3		
11	BALANCER BEARING	PIECE	3		
12	BALANCER OIL SEAL	PIECE	3		
13	BALL JOINT LOWER	PIECE	4		
14	BALL JOINT UPPER	PIECE	4		
15	BELL CRANK	PIECE	3		
16	BOSH RELAY	PIECE	3		
17	BRAKE BULB	PIECE	3		
18	BRAKE HOSE	PIECE	3		
19	BRAKE MASTER ASSY	PIECE	3		
20	BRAKE PAD	SET	3		
21	BRAKE SHOE	SET	3		
22	CENTER BEARING	PIECE	3		
23	CENTER POST	PIECE	3		
24	CLUTCH DISC	PIECE	3		
25	CLUTCH FORK	PIECE	1		
26	COMPRESSOR ASSY	PIECE	2		
27	COMPRESSOR OIL	PIECE	3		

28	COOLANT TANK RESERVIOR	PIECE	3		
29	CRANK SHAFT OIL SEAL	PIECE	3		
30	CROSS JOINT	PIECE	3		
31	CYLINDER HEAD GASKET	PIECE	3		
32	DOOR MECHANISM	PIECE	3		
33	DOOR STAY SHOCK	PIECE	1		
34	DRAG LINK	PIECE	3		
35	EVAPORATOR ASSY FRONT	PIECE	3		
36	EVAPORATOR ASSY REAR	PIECE	3		
37	EXPANSION VALVE	PIECE	3		
38	ENGINE VALVE	PIECE	3		
39	FLEXIBLE HOSE	PIECE	3		
40	FUEL FILTER	PIECE	3		
41	GREASE	PIECE	3		
42	HALF MOON	PIECE	3		
43	HAND BRAKE CABLE	PIECE	3		
44	HAND BRAKE CABLE	PIECE	3		
45	HEAD LIGHT ASSY	PIECE	3		
46	HEAD LIGHT BULB	PIECE	3		
47	IDLER ARM ASSY	PIECE	3		
48	IDLER BEARING	PIECE	3		
49	LOWER SUSPENSION ARM ASSY	PIECE	2		
50	LOWER SUSPENSION BUSHING	PIECE	2		
51	OIL FILTER	PIECE	3		
52	OIL PAN GASKET	PIECE	3		
53	OIL SEAL	PIECE	3		
54	OIL SENDING UNIT	PIECE	3		
55	OVERHAULING GASKET	PIECE	3		
56	PEANUT BULB	PIECE	3		
57	PILOT BEARING	PIECE	3		
58	POWER STEERING BELT	PIECE	3		
59	PRESSURE PLATE	PIECE	3		
60	PRIMARY CLUTCH MASTER ASSY	PIECE	3		
61	PISTON ASSY	PIECE	3		
62	PISTON RING	PIECE	3		
63	RACK END	PIECE	4		
64	RADIATOR FAN	PIECE	3		
65	RADIATOR ASSY	PIECE	3		
66	RADIATOR CAP	PIECE	3		
67	RADIATOR HOSE LOWER	PIECE	3		
68	RADIATOR HOSE UPPER	PIECE	3		
69	RECEIVER DRIER	PIECE	3		
70	RELAY SOCKET	PIECE	3		
71	RELEASE BEARING	PIECE	3		
72	RESISTOR BLOCK	PIECE	3		
73	SECONDARY CLUTCH MASTER ASSY	PIECE	3		
74	SUSPENSION ARM ASSY	PIECE	3		
75	SUSPENSION ARM BUSHING	PIECE	3		
76	SHOCK ABSORBER FRONT	PIECE	3		
77	SHOCK ABSORBER REAR	PIECE	3		
78	SIDE MIRROR	PIECE	3		

79	SIGNAL LIGHT ASSY -	PIECE	3		
80	SIGNAL LIGHT BULB	PIECE	3		
81	SILICON GASKET	PIECE	3		
82	SILICON OIL	PIECE	3		
83	STABILIZER BAR BUSHING	PIECE	3		
84	STABILIZER LINK	PIECE	3		
85	STRUT BAR BUSHING	PIECE	3		
86	TAIL LIGHT ASSY	PIECE	3		
87	TENSIONER BEARING BIG	PIECE	3		
88	TENSIONER BEARING SMALL	PIECE	3		
89	TIE ROD END	PIECE	3		
90	TIMING BELT BIG	PIECE	3		
91	TIMING BELT SMALL	PIECE	3		
92	TORTION BAR BUSHING	PIECE	3		
93	VALVE COVER GASKET	PIECE	3		
94	VALVE SEAL	PIECE	3		
95	VALVE GUIDE	PIECE	3		
96	UPPER SHAFT KIT	PIECE	3		
97	WATER PUMP	PIECE	3		
98	WHEEL BEARING OUTER	PIECE	3		
99	WHEEL BEARING INNER	PIECE	3		
100	WHEEL CAP	PIECE	3		
101	WHEEL CYLINDER	PIECE	3		
102	WHEEL CYLINDER ASSY	PIECE	3		
103	WIPER	PIECE	3		
104	WIPER MOTOR	PIECE	3		
105	POWER STEERING OIL	LOT	3		
106	TRANSMISSION OIL	LOT	3		
				<b>TOTAL</b>	

MITSHUBISHI STRADA

1	AIR FILTER	PIECE	3		
2	AIRCON BLOWER	PIECE	2		
3	AIRCON RELAY	PIECE	2		
4	AIRCON THERMOSTAT	PIECE	2		
5	ALTERNATOR ASSY	PIECE	1		
6	ALTERNATOR PULLEY	PIECE	1		
7	AUX FAN MOTOR	PIECE	2		
8	AXLE BEARING	PIECE	2		
9	AXLE LOCK	PIECE	2		
10	AXLE OIL SEAL	PIECE	2		
11	BRAKE LIGHT BULB	PIECE	2		
12	BRAKE MASTER ASSY	PIECE	2		
13	BRAKE PAD	SET	2		
14	BRAKE SHOE	SET	2		
15	CABIN FILTER	PIECE	2		
16	CENTER BEARING	PIECE	2		
17	CLUTCH DISC	PIECE	2		
18	CLUTCH MASTER PRIMARY ASSY	PIECE	2		
19	CLUTCH MASTER SECONDARY ASSY	PIECE	2		
20	COMPRESSOR ASSY	PIECE	1		
21	COMPRESSOR OIL	PIECE	2		

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22	CON ROD BEARING	PIECE	2		
23	COOLANT TANK RESERVIOR	PIECE	2		
24	CROSS JOINT	PIECE	2		
25	DRIVE BELT	PIECE	2		
26	EVAPORATOR FRONT	PIECE	2		
27	EXPANSION VALVE	PIECE	2		
28	ENGINE VALVE	PIECE	2		
29	FREON	PIECE	2		
30	FUEL FILTER	PIECE	2		
31	FUEL PUMP ASSY	PIECE	2		
32	HAND BRAKE CABLE	PIECE	2		
33	HEAD LIGHT ASSY	PIECE	2		
34	HEAD LIGHT BULB	PIECE	2		
35	HORN	PIECE	2		
36	HYDROVAC ASSY	PIECE	2		
37	IDLER CONTROL VALVE	PIECE	2		
38	OIL FILTER	PIECE	2		
39	OVER HAULING GASKET	PIECE	1		
40	CONNECTING ROD	SET	1		
41	PISTON RING	SET	1		
42	PRESSURE PLATE	PIECE	2		
43	PRIMARY CLUTCH MASTER ASSY	PIECE	2		
44	RADIATOR ASSY	PIECE	1		
45	RADIATOR HOSE LOWER	PIECE	2		
46	RADIATOR HOSE UPPER	PIECE	2		
47	RELEASE BEARING	PIECE	2		
48	RESISTOR BLOCK	PIECE	2		
49	RECEIVER DRIER	PIECE	2		
50	ROTOR DISC	PIECE	2		
51	SECONDARY CLUTCH MASTER ASSY	PIECE	2		
52	SIGNAL LIGHT BULB	PIECE	2		
53	SPEED SENSOR	PIECE	2		
54	STARTER ASSY	PIECE	1		
55	TAIL LIGHT ASSY	PIECE	2		
56	TENSIONER BEARING	PIECE	2		
57	TIMING BELT	PIECE	2		
58	TRANSMISSION REBUILDING KIT	PIECE	1		
59	VALVE GUIDE	SET	2		
60	VALVE SEAL	SET	2		
61	WATER PUMP	PIECE	2		
62	WATER PUMP ASSY	PIECE	2		
63	WHEEL CYLINDER	PIECE	2		
64	WHEEL HUB BEARING	PIECE	2		
65	WIPER MOTOR	PIECE	1		
66	VALVE COVER GASKET	PIECE	2		
67	TIE ROD	PIECE	2		
68	STEERING RACK AND PINION ASSY	PIECE	1		
69	RACK END	PIECE	2		
70	POWER STEERING OIL	LOT	2		
71	TRANSMISSION OIL	LOT	2		
				<b>TOTAL</b>	

MITSHUBISHI MONTERO

1	AIR FILTER	PIECE	1		
2	AIRCON BLOWER	PIECE	1		
3	AIRCON RELAY	PIECE	1		
4	AIRCON THERMOSTAT	PIECE	1		
5	ALTERNATOR ASSY	PIECE	1		
6	ALTERNATOR PULLEY	PIECE	1		
7	AUX FAN MOTOR	PIECE	1		
8	AXLE BEARING	PIECE	1		
9	AXLE LOCK	PIECE	1		
10	AXLE OIL SEAL	PIECE	1		
11	BRAKE LIGHT BULB	PIECE	1		
12	BRAKE MASTER ASSY	PIECE	1		
13	BRAKE PAD	SET	1		
14	BRAKE SHOE	SET	1		
15	CABIN FILTER	PIECE	1		
16	CENTER BEARING	PIECE	1		
17	CLUTCH DISC	PIECE	1		
18	CLUTCH MASTER PRIMARY ASSY	PIECE	1		
19	CLUTCH MASTER SECONDARY ASSY	PIECE	1		
20	COMPRESSOR ASSY	PIECE	1		
21	COMPRESSOR OIL	PIECE	1		
22	CON ROD BEARING	PIECE	1		
23	CROSS JOINT	PIECE	1		
24	DOOR STAY SHOCK	PIECE	1		
25	DRIVE BELT	PIECE	1		
26	EVAPORATOR FRONT	PIECE	1		
27	EXPANSION VALVE	PIECE	1		
28	FREON	PIECE	1		
29	FUEL FILTER	PIECE	1		
30	FUEL PUMP ASSY	PIECE	1		
31	HAND BRAKE CABLE	PIECE	1		
32	HEAD LIGHT ASSY	PIECE	1		
33	HEAD LIGHT BULB	PIECE	1		
34	HORN	PIECE	1		
35	HYDROVAC ASSY	PIECE	1		
36	IDLER CONTROL VALVE	PIECE	1		
37	IDLER CONTROL VALVE	PIECE	1		
38	OIL FILTER	PIECE	1		
39	OVER HAULING GASKET	PIECE	1		
40	PISTON RING	SET	1		
41	PRESSURE PLATE	PIECE	1		
42	PRIMARY CLUTCH MASTER ASSY	PIECE	1		
43	RADIATOR ASSY	PIECE	1		
44	RADIATOR HOSE LOWER	PIECE	1		
45	RADIATOR HOSE UPPER	PIECE	1		
46	RELEASE BEARING	PIECE	1		
47	RESISTOR BLOCK	PIECE	1		
48	REVEIVER DRIER	PIECE	1		
49	ROTOR DISC	PIECE	1		
50	SECONDARY CLUTCH MASTER ASSY	PIECE	1		

51	SIGNAL LIGHT BULB	PIECE	1		
52	SPEED SENSOR	PIECE	1		
53	STARTER ASSY	PIECE	1		
54	TAIL LIGHT ASSY	PIECE	1		
55	TENSIONER BEARING	PIECE	1		
56	TIMING BELT	PIECE	1		
57	TRANSMISSION REBUILDING KIT	PIECE	1		
58	VALVE GUIDE	PIECE	1		
59	VALVE SEAL	PIECE	1		
60	WATER PUMP	PIECE	1		
61	WATER PUMP ASSY	PIECE	1		
62	WHEEL HUB BEARING	PIECE	1		
63	WIPER MOTOR	PIECE	1		
64	STEERING RACK AND PINION ASSY	PIECE	1		
65	TIE ROD END	PIECE	1		
66	RACK END	PIECE	2		
67	POWER STEERING OIL	PIECE	2		
68	POWER WINDOW MOTOR ASSY	PIECE	1		
69	TRANSMISSION OIL	LOT	1		
TOTAL					

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1	AIR FILTER	PIECE	3		
2	AIRCON BELT	PIECE	3		
3	AIRCON BLOWER FAN MOTOR FRONT	PIECE	3		
4	AIRCON BLOWER FAN MOTOR REAR	PIECE	3		
5	AIRCON COMPRESSOR	PIECE	2		
6	AIRCON RELAY	PIECE	2		
7	AIRCON THERMOSTAT	PIECE	2		
8	ALTERNATOR ASSY	PIECE	1		
9	ALTERNATOR BELT	PIECE	3		
10	ALTERNATOR PULLEY	PIECE	1		
11	AUXILIARY FAN MOTOR	PIECE	2		
12	BALL JOINT LOWER	PIECE	4		
13	BALL JOINT UPPER	PIECE	4		
14	BRAKE DRUM ASSY	PIECE	3		
15	BRAKE LIGHT BULB	PIECE	3		
16	BRAKE MASTER ASSY	PIECE	3		
17	BRAKE PAD	SET	3		
18	BRAKE SHOE	SET	3		
19	CALIPER KIT	PIECE	3		
20	CENTER LINK	PIECE	3		
21	CLUTCH DISC	PIECE	3		
22	COMPRESSOR OIL	PIECE	3		
23	COOLANT TANK RESERVIOR	PIECE	3		
24	DRIVE BELT	PIECE	3		
25	EVAPORATOR FRONT	PIECE	3		
26	EVAPORATOR REAR	PIECE	3		
27	EXPANSION VALVE	PIECE	3		
28	FREON	PIECE	3		
29	FUEL FILTER	PIECE	3		

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30	HAND BRAKE CABLE	PIECE	3		
31	HEAD LIGHT ASSY	PIECE	3		
32	HEAD LIGHT BULB	PIECE	3		
33	IDLER ARM	PIECE	3		
34	OIL FILTER	PIECE	3		
35	OIL SENDING UNIT	PIECE	3		
36	PILOT BEARING	PIECE	3		
37	PRESSURE PLATE	PIECE	3		
38	PRIMARY CLUTCH MASTER ASSY	PIECE	3		
39	RADIATOR HOSE LOWER CLAMP	PIECE	3		
40	RADIATOR HOSE LOWER	PIECE	3		
41	RADIATOR HOSE UPPER CLAMP	PIECE	3		
42	RADIATOR HOSE UPPER	PIECE	3		
43	RECEIVER DRIER	PIECE	3		
44	RELEASE BEARING	PIECE	3		
45	ROTOR DISC	PIECE	3		
46	SECONDARY CLUTCH MASTER ASSY	PIECE	3		
47	SIGNAL BULB	PIECE	3		
48	SIGNAL LIGHT ASSY	PIECE	3		
49	STARTER ASSY	PIECE	3		
50	TAIL LIGHT ASSY	PIECE	3		
51	TIE ROD END	PIECE	4		
52	TRANSMISSION REBUILDING KIT	PIECE	1		
53	WATER PUMP	PIECE	3		
54	WHEEL CAP	PIECE	3		
55	WHEEL CYLINDER	PIECE	3		
56	WHEEL CYLINDER ASSY	PIECE	3		
57	WIPER BLADE	PIECE	3		
58	WIPER MOTOR	PIECE	4		
59	RACK END	PIECE	3		
60	POWER WINDOW MOTOR ASSY	PIECE	3		
61	POWER STEERING OIL	LOT	3		
62	TRANSMISSION OIL	LOT	3		
63	FUEL PUMP ASSY	PIECE	3		
				<b>TOTAL</b>	

**KIA DROPSIDE/D CAB**

1	AIR FILTER	PIECE	2		
2	AIRCON BELT	PIECE	2		
3	AIRCON BLOWER MOTOR FRONT	PIECE	2		
4	AIRCON BLOWER MOTOR REAR	PIECE	2		
5	AIRCON RELAY	PIECE	2		
6	AIRCON THERMOSTAT	PIECE	2		
7	ALTERNATOR ASSY	PIECE	2		
8	ALTERNATOR BELT	PIECE	2		
9	ALTERNATOR PULLEY	PIECE	2		
10	AUX FAN MOTOR	PIECE	2		
11	BALANCER BEARING	PIECE	2		
12	BALANCER OIL SEAL	PIECE	2		
13	BALL JOINT LOWER	PIECE	2		

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14	BALL JOINT UPPER	PIECE	2		
15	BELL CRANK	PIECE	2		
16	BOSH RELAY	PIECE	2		
17	BRAKE BULB	PIECE	2		
18	BRAKE HOSE	PIECE	2		
19	BRAKE MASTER ASSY	PIECE	2		
20	BRAKE PAD	SET	2		
21	BRAKE SHOE	SET	2		
22	CENTER BEARING	PIECE	2		
23	CENTER POST	PIECE	2		
24	CLUTCH DISC	PIECE	2		
25	CLUTCH FORK	PIECE	2		
26	COMPRESSOR ASSY	PIECE	2		
27	COMPRESSOR OIL	PIECE	2		
28	CRANK SHAFT OIL SEAL	PIECE	2		
29	CROSS JOINT	PIECE	2		
30	CYLINDER HEAD GASKET	PIECE	2		
31	DOOR MECHANISM	PIECE	2		
32	DRAG LINK	PIECE	2		
33	EVAPORATOR ASSY FRONT	PIECE	2		
34	EVAPORATOR ASSY REAR	PIECE	2		
35	EXPANSION VALVE	PIECE	2		
36	FLEXIBLE HOSE	PIECE	2		
37	FUEL FILTER	PIECE	2		
38	GREASE	PIECE	2		
39	HALF MOON	PIECE	2		
40	HAND BRAKE CABLE	PIECE	2		
41	HEAD LIGHT ASSY	PIECE	2		
42	HEAD LIGHT BULB	PIECE	2		
43	IDLER ARM ASSY	PIECE	2		
44	IDLER BEARING	PIECE	2		
45	LOWER SUSPENSION ARM ASSY	PIECE	2		
46	LOWER SUSPENSION BUSHING	PIECE	2		
47	OIL FILTER	PIECE	2		
48	OIL PAN GASKET	PIECE	2		
49	OIL SEAL	PIECE	2		
50	OIL SENDING UNIT	PIECE	2		
51	OVERHAULING GASKET	PIECE	2		
52	PEANUT BULB	PIECE	2		
53	PILOT BEARING	PIECE	2		
54	POWER STEERING BELT	PIECE	2		
55	PRESSURE PLATE	PIECE	2		
56	PRIMARY CLUTCH MASTER ASSY	PIECE	2		
57	RACK END	PIECE	2		
58	RADIATOR ASSY	PIECE	2		
59	RADIATOR CAP	PIECE	2		
60	RADIATOR HOSE LOWER CLAMP	PIECE	2		
61	RADIATOR HOSE LOWER	PIECE	2		
62	RADIATOR HOSE UPPER CLAMP	PIECE	2		
63	RADIATOR HOSE UPPER	PIECE	2		
64	RECEIVER DRIER	PIECE	2		



65	RELAY SOCKET ✓	PIECE	2		
66	RELEASE BEARING	PIECE	2		
67	RESISTOR BLOCK	PIECE	2		
68	SECONDARY CLUTCH MASTER ASSY	PIECE	2		
69	SHOCK ABSORBER FRONT	PIECE	2		
70	SHOCK ABSORBER REAR	PIECE	2		
71	SIDE MIRROR	PIECE	2		
72	SIGNAL LIGHT BULB	PIECE	2		
73	SILICON GASKET	PIECE	2		
74	SILICON OIL	PIECE	2		
75	STABILIZER BAR BUSHING	PIECE	2		
76	STABILIZER LINK	PIECE	2		
77	STARTER ASSY	PIECE	2		
78	STRUT BAR BUSHING	PIECE	2		
79	TAIL LIGHT ASSY	PIECE	2		
80	TENSIONER BEARING BIG	PIECE	2		
81	TENSIONER BEARING SMALL ✓	PIECE	2		
82	TIE ROD END	PIECE	2		
83	TIMING BELT BIG	PIECE	2		
84	TIMING BELT SMALL	PIECE	2		
85	TORTION BAR BUSHING	PIECE	2		
86	UPPER SHAFT KIT	PIECE	2		
87	WHEEL BEARING OUTER	PIECE	2		
88	WHEEL BEARING INNER	PIECE	2		
89	WHEEL CAP	PIECE	2		
90	WHEEL CYLINDER ASSY	PIECE	2		
91	WIPER ✓	PIECE	2		
				<b>TOTAL</b>	

**CHEVROLET TRAX**

1	AIR FILTER	PIECE	2 ✓		
2	AIRCON BLOWER ASSY FRONT	PIECE	1		
3	ALTERNATOR ASSY	PIECE	1		
4	AUXILIARY FAN MOTOR	PIECE	1		
5	BALL JOINT LOWER ✓	PIECE	2 ✓		
6	BALL JOINT UPPER ✓	PIECE	2 ✓		
7	BATTERY TERMINAL	PIECE	1		
8	BRAKE LIGHT BULB	PIECE	1		
9	BRAKE MASTER ASSY	PIECE	1		
10	BRAKE PAD FRONT ✓	SET	2 ✓		
11	BRAKE PAD REAR ✓	SET	2 ✓		
12	COMPRESSOR ASSY	PIECE	1		
13	COMPRESSOR OIL	PIECE	1		
14	COOLANT TANK RESERVIOR	PIECE	1		
15	ENGINE SUPPORT FRONT	PIECE	1		
16	ENGINE SUPPORT REAR	PIECE	1		
17	EXPANSION VALVE	PIECE	1		
18	FREON	PIECE	1		
19	FUEL FILTER	PIECE	1		
20	HAND BRAKE CABLE	PIECE	1		
21	HEAD LIGHT ASSY	PIECE	1		
22	OIL FILTER ✓	PIECE	1		

23	OVERHAULING GASKET	PIECE	1		
24	POWER STEERING HOSE	PIECE	1		
25	RACK END	PIECE	2		
26	RADIATOR HOSE LOWER	PIECE	1		
27	RADIATOR HOSE UPPER	PIECE	1		
28	RECEIVER DRIER	PIECE	2		
29	ROTOR DISC FRONT	PIECE	1		
30	ROTOR DISC REAR	PIECE	1		
31	SIDE MIRROR ASSY	PIECE	1		
32	SIGNAL LIGHT BULB	PIECE	1		
33	STABILIZER BAR BUSHING	PIECE	1		
34	STARTER ASSY	PIECE	1		
35	STEERING PUMP OIL SEAL	PIECE	1		
36	STEERING RACK REPAIR KIT	PIECE	1		
37	SUSPENSION ARM BUSHING BIG	PIECE	1		
38	SUSPENSION ARM BUSHING SMALL	PIECE	1		
39	TAIL LIGHT ASSY	PIECE	1		
40	TIE ROD END	PIECE	2		
41	VALVE SEAL	PIECE	1		
42	WATER PUMP	PIECE	1		
43	WIPER BLADE	PIECE	1		
				<b>TOTAL</b>	

FOTON GRATOUR

1	AIR FILTER	PIECE	1		
2	AIRCON RELAY	PIECE	1		
3	AIRCON THERMOSTAT	PIECE	1		
4	ALTERNATOR ASSY	PIECE	1		
5	ALTERNATOR PULLEY	PIECE	1		
6	BRAKE MASTER ASSY	PIECE	1		
7	BRAKE SHOE FRONT	SET	1		
8	BRAKE SHOE REAR	SET	1		
9	CLUTCH DISC	PIECE	1		
10	CLUTCH MASTER ASSY	PIECE	1		
11	COOLANT TANK RESERVIOR	PIECE	1		
12	ENGINE SUPPORT LEFT	PIECE	1		
13	ENGINE SUPPORT RIGHT	PIECE	1		
14	FUEL FILTER	PIECE	1		
15	HAND BRAKE CABLE	PIECE	1		
16	HORN	PIECE	1		
17	HYDRAULIC HOSE	PIECE	1		
18	HYDRAVAC ASSY	PIECE	1		
19	KING PIN ASSY	PIECE	1		
20	OIL FILTER	PIECE	1		
21	PILOT BEARING	PIECE	1		
22	PRESSURE PLATE	PIECE	1		
23	PRIMARY CLUTCH MASTER ASSY	PIECE	1		
24	RADIATOR HOSE LOWER	PIECE	1		
25	RADIATOR HOSE UPPER	PIECE	1		
26	RELEASE BEARING	PIECE	1		
27	SECONDARY CLUTCH MASTER ASSY	PIECE	1		

28	SIDE MIRROR	PIECE	1		
29	STARTER ASSY	PIECE	1		
30	TRANSMISSION SUPPORT	PIECE	1		
31	WATER PUMP	PIECE	1		
32	WHEEL BEARING	PIECE	1		
33	RACK END	PIECE	2		
34	TIE ROD	PIECE	2		
35	STEERING RACK AND PINION ASSY	PIECE	1		
36	FUEL PUMP ASSY	PIECE	1		
<b>TOTAL</b>					

FOTON TORNADO

1	AIR FILTER	PIECE	1		
2	AIRCON RELAY	PIECE	1		
3	AIRCON THERMOSTAT	PIECE	1		
4	ALTERNATOR ASSY	PIECE	1		
5	ALTERNATOR PULLEY	PIECE	1		
6	BRAKE MASTER ASSY	PIECE	1		
7	BRAKE SHOE FRONT	SET	1		
8	BRAKE SHOE REAR	SET	1		
9	CLUTCH DISC	PIECE	1		
10	CLUTCH MASTER ASSY	PIECE	1		
11	COOLANT TANK RESERVIOR	PIECE	1		
12	ENGINE SUPPORT LEFT	PIECE	1		
13	ENGINE SUPPORT RIGHT	PIECE	1		
14	FUEL FILTER	PIECE	1		
15	HAND BRAKE CABLE	PIECE	1		
16	HORN	PIECE	1		
17	HYDRAULIC HOSE	PIECE	1		
18	HYDRAVAC ASSY	PIECE	1		
19	KING PIN ASSY	PIECE	1		
20	OIL FILTER	PIECE	1		
21	PILOT BEARING	PIECE	1		
22	PRESSURE PLATE	PIECE	1		
23	PRIMARY CLUTCH MASTER ASSY	PIECE	1		
24	RADIATOR HOSE LOWER	PIECE	1		
25	RADIATOR HOSE UPPER	PIECE	1		
26	RELEASE BEARING	PIECE	1		
27	SECONDARY CLUTCH MASTER ASSY	PIECE	1		
28	SIDE MIRROR	PIECE	1		
29	STARTER ASSY	PIECE	1		
30	TRANSMISSION SUPPORT	PIECE	1		
31	WATER PUMP	PIECE	1		
32	WHEEL BEARING	PIECE	1		
33	RACK END	PIECE	2		
34	TIE ROD	PIECE	2		
35	STEERING RACK AND PINION ASSY	PIECE	1		
36	FUEL PUMP ASSY	PIECE	1		
<b>TOTAL</b>					



SUZUKI APV

1	AIR FILTER	PIECE	3		
2	AIRCON BLOWER ASSY FRONT	PIECE	3		
3	AIRCON BLOWER ASSY REAR	PIECE	3		
4	AIRCON THERMOSTAT	PIECE	1		
5	ALTERNATOR ASSY	PIECE	2		
6	ALTERNATOR PULLEY	PIECE	2		
7	BALL JOINT LOWER	PIECE	4		
8	BALL JOINT UPPER	PIECE	4		
9	BRAKE CALIPER KIT	PIECE	4		
10	BATTERY TERMINAL	PIECE	2		
11	BRAKE BULB	PIECE	3		
12	BRAKE DRUM ASSY	PIECE	3		
13	BRAKE MASTER ASSY	PIECE	3		
14	BRAKE PAD	SET	4		
15	BRAKE SHOE	SET	4		
16	BYPASS TUBE	PIECE	3		
17	CABIN FILTER	PIECE	3		
18	CALIPER PISTON	PIECE	3		
19	CAMSHAFT OIL SEAL	PIECE	3		
20	CENTER BEARING	PIECE	3		
21	CLUTCH DISC	PIECE	3		
22	CLUTCH FORK	PIECE	3		
23	COMPRESSOR ASSY	PIECE	3		
24	COMPRESSOR OIL	PIECE	3		
25	CONDENSER	PIECE	3		
26	CONROD BEARING	SET	3		
27	COOLANT TANK RESERVIOR	PIECE	3		
28	CRANKSHAFT OIL SEAL	PIECE	3		
29	CYLINDER HEAD GASKET	PIECE	3		
30	DRIVE BELT	PIECE	3		
31	DRIVE BELT TENSIONER ASSY	PIECE	3		
32	ENGINE FAN MOTOR	PIECE	3		
33	ENGINE SUPPORT FRONT	PIECE	3		
34	ENGINE SUPPORT LEFT	PIECE	3		
35	ENGINE SUPPORT RIGHT	PIECE	3		
36	ENGINE VALVE	PIECE	3		
37	EVAPORATOR FRONT ASSY	PIECE	3		
38	EVAPORATOR REAR ASSY	PIECE	3		
39	EXPANSION VALVE	PIECE	3		
40	FREON	PIECE	3		
41	FUEL PUMP ASSY	PIECE	3		
42	FUEL FILTER	PIECE	3		
43	HAND BRAKE CABLE	PIECE	3		
44	HEAD LIGHT ASSY	PIECE	3		
45	HEAD LIGHT BULB	PIECE	3		
46	HORN	PIECE	3		
47	IGNITION COIL	PIECE	4		
48	OIL FILTER	PIECE	3		
49	O-RINGS	PIECE	3		
50	OVERHAULING GASKET	PIECE	3		

*[Handwritten signature]*

51	OXYGEN SENSOR	PIECE	3		
52	PEANUT BULB	PIECE	3		
53	PILOT BEARING	PIECE	3		
54	PISTON RING	SET	3		
55	PRESSURE PLATE	PIECE	3		
56	RACK END	PIECE	4		
57	RADIATOR ASSY	PIECE	3		
58	RADIATOR CAP	PIECE	3		
59	RADIATOR HOSE LOWER	PIECE	3		
60	RADIATOR HOSE UPPER	PIECE	3		
61	RECEIVER DRIER	PIECE	3		
62	RELEASE BEARING	PIECE	3		
63	RESISTOR BLOCK	PIECE	3		
64	ROTOR DISC	PIECE	3		
65	SEALANT	PIECE	3		
66	SECONDARY CLUTCH MASTER ASSY	PIECE	3		
67	SHOCK ABSORBER FRONT	PIECE	4		
68	SHOCK ABSORBER REAR	PIECE	4		
69	SHOCK MOUNTING	PIECE	4		
70	SIDE MIRROR	PIECE	3		
71	SIGNAL LIGHT BULB	PIECE	3		
72	SILICON GASKET	PIECE	3		
73	SILICON OIL	PIECE	3		
74	SPARK PLUG	PIECE	4		
75	SPEED SENSOR	PIECE	3		
76	STABILIZER LINK	PIECE	4		
77	STABILIZER LINK BUSHING	PIECE	4		
78	STARTER ASSY	PIECE	3		
79	STEERING RACK AND PINION ASSY	PIECE	3		
80	STUD BOLT	PIECE	3		
81	SUSPENSION ARM BUSHING BIG	PIECE	4		
82	TAIL LIGHT ASSY	PIECE	3		
83	TENSIONER BEARING	PIECE	3		
84	TENSIONER BEARING	PIECE	3		
85	TIE ROD END	PIECE	4		
86	TIMING CHAIN/BELT	PIECE	3		
87	TIMING GUIDE LONG	PIECE	3		
88	TIMING GUIDE SHORT	PIECE	3		
89	VALVE COVER GASKET	PIECE	3		
90	VALVE GUIDE	PIECE	3		
91	VALVE SEAL	PIECE	3		
92	WATER BYPASS HOSE	PIECE	3		
93	WATER PUMP	PIECE	3		
94	WATER THERMOSTAT	PIECE	3		
95	WHEEL BOOT	PIECE	3		
96	WHEEL CAP	PIECE	3		
97	WHEEL CYLINDER	PIECE	3		
98	WHEEL HUB BEARING	PIECE	3		
99	WIPER BLADE	PIECE	3		
100	WIPER LINKAGE	PIECE	3		
101	WIPER MOTOR	PIECE	3		
102	POWER STEERING OIL	LOT	3		

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103	POWER WINDOW MOTOR ASSY	PIECE	3		
104	TRANSMISSION OIL	LOT	3		
				<b>TOTAL</b>	

**SUZUKI S-PRESSO**

1	AIR FILTER	PIECE	12		
2	AIRCON BLOWER ASSY FRONT	PIECE	2		
3	AIRCON BLOWER ASSY REAR	PIECE	2		
4	ALTERNATOR ASSY	PIECE	1		
5	BALL JOINT LOWER	PIECE	4		
6	BALL JOINT UPPER	PIECE	4		
7	BATTERY TERMINAL	PIECE	4		
8	BRAKE BULB	PIECE	5		
9	BRAKE CALIPER KIT	PIECE	2		
10	BRAKE DRUM ASSY	PIECE	2		
11	BRAKE MASTER ASSY	PIECE	2		
12	BRAKE PAD	SET	4		
13	BRAKE SHOE	SET	4		
14	BYPASS TUBE	PIECE	3		
15	CABIN FILTER	PIECE	4		
16	CALIPER PISTON	PIECE	2		
17	CAMSHAFT OIL SEAL	PIECE	1		
18	CLUTCH DISC	PIECE	6		
19	CLUTCH FORK	PIECE	1		
20	COMPRESSOR ASSY	PIECE	3		
21	CONDENSER	PIECE	1		
22	CRANKSHAFT OIL SEAL	PIECE	1		
23	DRIVE BELT	PIECE	6		
24	ENGINE FAN MOTOR	PIECE	6		
25	ENGINE VALVE	PIECE	1		
26	EVAPORATOR FRONT ASSY	PIECE	3		
27	EVAPORATOR REAR ASSY	PIECE	3		
28	EXPANSION VALVE	PIECE	3		
29	FREON	PIECE	3		
30	FUEL FILTER	PIECE	3		
31	HEAD LIGHT BULB	PIECE	3		
32	HORN	PIECE	1		
33	OIL FILTER	PIECE	1		
34	PEANUT BULB	PIECE	3		
35	PRESSURE PLATE	PIECE	6		
36	RADIATOR ASSY	PIECE	3		
37	RADIATOR CAP	PIECE	2		
38	RADIATOR HOSE LOWER	PIECE	3		
39	RADIATOR HOSE UPPER	PIECE	3		
40	RECEIVER DRIER	PIECE	3		
41	RELEASE BEARING	PIECE	6		
42	SHOCK ABSORBER FRONT	PIECE	2		
43	SHOCK ABSORBER REAR	PIECE	2		
44	SIGNAL LIGHT BULB	PIECE	2		
45	SPARK PLUG	PIECE	4		
46	TIMING BELT/CHAIN	PIECE	3		
47	WATER PUMP	PIECE	1		

48	WHEEL CAP	PIECE	4		
49	WHEEL HUB BEARING	PIECE	2		
50	WIPER BLADE	PIECE	3		
51	WIPER MOTOR	PIECE	1		
52	TRANSMISSION OIL	LOT	3		
53	POWER STEERING OIL	LOT	3		
				<b>TOTAL</b>	

MULTICAB

1	WHEEL CYLINDER	PIECE	1		
2	SUSPENSION ARM ASSY	PIECE	1		
3	ALTERNATOR BELT	PIECE	1		
4	AXLE BEARING	PIECE	1		
5	TENSIONER BEARING	PIECE	1		
6	TIE ROD	PIECE	1		
7	FUEL FILTER	PIECE	1		
8	AXLE OIL SEAL	PIECE	1		
9	AXLE LOCK	PIECE	1		
10	TIMING BELT	PIECE	1		
11	SHOCK MOUNT	PIECE	1		
				<b>TOTAL</b>	

TOYOTA PRADO 2010

1	AIR FILTER	PIECE	1		
2	AIRCON BLOWER	PIECE	1		
3	AIRCON RELAY	PIECE	1		
4	AIRCON THERMOSTAT	PIECE	1		
5	ALTERNATOR ASSY	PIECE	1		
6	ALTERNATOR PULLEY	PIECE	1		
7	AUX FAN MOTOR	PIECE	1		
8	AXLE BEARING	PIECE	1		
9	AXLE LOCK	PIECE	1		
10	AXLE OIL SEAL	PIECE	1		
11	BRAKE LIGHT BULB	PIECE	1		
12	BRAKE MASTER ASSY	PIECE	1		
13	BRAKE PAD	SET	1		
14	BRAKE SHOE	SET	1		
15	CABIN FILTER	PIECE	1		
16	CENTER BEARING	PIECE	1		
17	CLUTCH DISC	PIECE	1		
18	CLUTCH MASTER PRIMARY ASSY	PIECE	1		
19	CLUTCH MASTER SECONDARY ASSY	PIECE	1		
20	COMPRESSOR ASSY	PIECE	1		
21	COMPRESSOR OIL	PIECE	1		
22	CON ROD BEARING	PIECE	1		
23	COOLANT TANK RESERVIOR	PIECE	1		
24	CROSS JOINT	PIECE	1		
25	DOOR STAY SHOCK	PIECE	1		
26	DRIVE BELT	PIECE	1		
27	EVAPORATOR FRONT	PIECE	1		
28	EXPANSION VALVE	PIECE	1		
29	FREON	PIECE	1		

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30	FUEL FILTER	PIECE	1		
31	FUEL PUMP ASSY	PIECE	1		
32	HAND BRAKE CABLE	PIECE	1		
33	HEAD LIGHT ASSY	PIECE	1		
34	HEAD LIGHT BULB	PIECE	1		
35	HORN	PIECE	1		
36	HYDROVAC ASSY	PIECE	1		
37	OIL FILTER	PIECE	1		
38	OVER HAULING GASKET	PIECE	1		
39	PISTON RING	SET	1		
40	PRESSURE PLATE	PIECE	1		
41	PRIMARY CLUTCH MASTER ASSY	PIECE	1		
42	RADIATOR ASSY	PIECE	1		
43	RADIATOR HOSE LOWER	PIECE	1		
44	RADIATOR HOSE UPPER	PIECE	1		
45	RELEASE BEARING	PIECE	1		
46	ROTOR DISC	PIECE	1		
47	SECONDARY CLUTCH MASTER ASSY	PIECE	1		
48	SIGNAL LIGHT BULB	PIECE	1		
49	STARTER ASSY	PIECE	1		
50	TAIL LIGHT ASSY	PIECE	1		
51	TIMING BELT	PIECE	1		
52	TRANSMISSION REBUILDING KIT	PIECE	1		
53	WATER PUMP	PIECE	1		
54	WIPER MOTOR	PIECE	1		
55	TIE ROD END ✓	PIECE	2 ✓		
56	RACK END ✓	PIECE	2 ✓		
57	POWER STEERING OIL	LOT	1		
58	POWER WINDOW MOTOR ASSY	PIECE	1		
59	TRANSMISSION OIL	LOT	1		
				<b>TOTAL</b>	

**TIRES**

1	TIRE 185 R14C	PIECE	4		
2	TIRE 175 / 65 R14	PIECE	4		
3	TIRE 185 / 70 R14	PIECE	4		
4	TIRE 205 / 70 R15 ✓	PIECE	2		
5	TIRE 195 R15C	PIECE	4		
6	TIRE 185 /55 R15	PIECE	4		
7	TIRE 185 / 60 R15	PIECE	4		
8	TIRE 205 / 65 R15 ✓	PIECE	2 ✓		
9	TIRE 205 / 65 R16	PIECE	4		
10	TIRE 215 / 65 R16	PIECE	4		
11	TIRE 215 / 70 R16	PIECE	4		
12	TIRE 205 / 65 R17	PIECE	2		
13	TIRE 205 / 55 R17	PIECE	2		
14	TIRE 265 / 60 R18	PIECE	2		
15	TIRE 265 / 65 R17	PIECE	2 ✓		
16	TIRE 265 / 70 R17 ✓	PIECE	2 ✓		
17	TIRE 215 / 60 R17	PIECE	4		
18	TIRE 285 / 70 R17	PIECE	4		
				<b>TOTAL</b>	



**BATTERY**

1	BATTERY 3SM	PIECE	1		
2	BATTERY 2SM	PIECE	10		
3	BATTERY 1SM	PIECE	1		
4	BATTERY NS 40	PIECE	1		
5	BATTERY NS 50	PIECE	1		
6	BATTERY NS 60	PIECE	1		
7	BATTERY DIN 44	PIECE	5		
8	BATTERY DIN 55	PIECE	5		
9	BATTERY DIN 66	PIECE	5		
				<b>TOTAL</b>	

I hereby certify to comply and deliver all the above requirements.

Name: \_\_\_\_\_

Legal Capacity: \_\_\_\_\_

Signature: \_\_\_\_\_

Duly authorized to sign the Bid for and behalf of: \_\_\_\_\_

## ***Section VIII. Checklist of Technical and Financial Documents***

### **Notes on the Checklist of Technical and Financial Documents**

The prescribed documents in the checklist are mandatory to be submitted in the Bid, but shall be subject to the following:

- a. GPPB Resolution No. 09-2020 on the efficient procurement measures during a State of Calamity or other similar issuances that shall allow the use of alternate documents in lieu of the mandated requirements; or
- b. Any subsequent GPPB issuances adjusting the documentary requirements after the effectivity of the adoption of the PBDs.

The BAC shall be checking the submitted documents of each Bidder against this checklist to ascertain if they are all present, using a non-discretionary “pass/fail” criterion pursuant to Section 30 of the 2016 revised IRR of RA No. 9184.

# Checklist of Technical and Financial Documents

## I. TECHNICAL COMPONENT ENVELOPE

### *Class "A" Documents*

#### Legal Documents

- ☐ (a) Valid PhilGEPS Registration Certificate (Platinum Membership) (all pages) **in accordance with Section 8.5.2 of the IRR;**

#### Technical Documents

- ☐ (b) Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid (in a **FORM prescribed by the QC-BAC-GOODS AND SERVICES**); **and**
- ☐ (c) Statement of the bidder's Single Largest Completed Contract (SLCC) similar to the contract to be bid, except under conditions provided for in Sections 23.4.1.3 and 23.4.2.4 of the 2016 revised IRR of RA No. 9184, within the relevant period as provided in the Bidding Documents (in a **FORM prescribed by the QC-BAC-GOODS AND SERVICES**); **and**
- ☐ (d) Original copy of Bid Security. If in the form of a Surety Bond, submit also a certification issued by the Insurance Commission;  
**or**  
Original copy of Notarized Bid Securing Declaration; **and**
- ☐ (e) Conformity with Section VI. (Schedule of Requirements) and Section VII. (Technical Specifications), which may include production/delivery schedule, manpower requirements, and/or after-sales/parts, if applicable; **and**
- ☐ (f) Original duly signed Omnibus Sworn Statement (OSS);  
**and** if applicable, Original Notarized Secretary's Certificate in case of a corporation, partnership, or cooperative; or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder.

#### Financial Documents

- ☐ (g) The prospective bidder's computation of Net Financial Contracting Capacity (NFCC) (in a **FORM prescribed by the QC-BAC-GOODS AND SERVICES**);  
**or**  
A committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation.

### *Class "B" Documents*

- ☐ (h) If applicable, a duly signed joint venture agreement (JVA) in case the joint venture is already in existence;  
**or**  
duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.

#### Other documentary requirements under RA No. 9184 (as applicable)

- ☐ (i) [For foreign bidders claiming by reason of their country's extension of reciprocal rights to Filipinos] Certification from the relevant government office of their country stating that Filipinos are allowed to participate in government procurement activities for the same item or product.
- ☐ (j) Certification from the DTI if the Bidder claims preference as a Domestic Bidder or Domestic Entity.

## II. FINANCIAL COMPONENT ENVELOPE

- ☐ (a) Original of duly signed and accomplished Financial Bid Form;
- ☐ (b) Original of duly signed and accomplished Price Schedule(s); **and**
- ☐ (c) **Cost Derivation**

## II. REQUIRED DOCUMENTS in BDS SECTION 20.2 and 21.2

1. **Statement of Warranty with Project Number & Project Title:**
  - All works shall be guaranteed by the Service Provider for a period of one (1) month on service and three (3) months on spare parts installed from the date of its final acceptance. Back job, if any, shall be done by the Service Provider at no cost to the QCG or "free-of-charge."
2. **List of Manpower Requirement with Project Number & Project Title indicating their names and positions supported by an Identification Card and Certification of the bidder that they are lawfully employed by the bidder during the duration of the project**
  - Two (2) competent maintenance managers, and/or supervisor/s
  - One (1) qualified safety officer
  - Ten (10) trained and skilled mechanics
  - Six (6) skilled auto electricians
  - Three (3) auto-aircon technicians capable of maintaining and troubleshooting of engines and various repair works of different types of motor vehicles, more especially those included in our fleet of motor vehicles.
3. **Affidavit of Undertaking with Project Number & Project Title that the service provider will provide the following:**

### ▪ Location and Accessibility

The motor shop facility must be located within the strategic location of Quezon City, with at least three (3) motor shops and located along or near main roads, with convenient access, so that motor vehicles for repair may be easily transferred to the Service Provider's motor shop facility.

### ▪ Tools and Equipment

- The Motor shop must have basic towing and garage equipment, tools, and facilities such as:
  - Tow Trucks (available 24/7);
  - Pit tools such as complete sets of spanners, screw drivers, wrenches, hammers, etc.;
  - Wheel spanners for various kinds of vehicles;
  - Compressor unit, welding machine, diagnostic scanning equipment, tire equipment, brake lathe machine, coolant brake fluid and transmission flush machines;
  - Auto AC tools;
  - Normal and Heavy-duty lift jacks;
  - Gear box oil dispenser;
  - Inspection trolley;
  - Grease dispenser;
  - Tire change tools, wheel balancing and wheel alignment machines;
  - Electrical inspection set such as meters and gauges;
  - Working facilities including several covered inspection areas, service bays, washing bays and inspection kits 1 vehicle lift with 1 ramp per workshop; and

- Such other tools and equipment necessary to perform and complete the required repair works.

▪ **Work Area**

- Repair bay/yard with a minimum area of one hundred fifty (150) sq.m. per motor shop for turning and entering of vehicles and for leaving, turning and parking of vehicles.

▪ **Availability of Spare Parts**

- Adequate auto parts inventory required for the usual vehicle defects or malfunctions due to normal wear and tear based on prior experience and business volume needs in order to give quick service and prevent any inconvenience arising from long delay of repair works.

▪ **Experience**

- The service provider must have at least three (3) years of experience in the repairs and maintenance works of motor vehicles of various types.

▪ **Repairs and Maintenance Services**

- All supplies, personnel, equipment, tools, materials, supervision, and other items or services necessary to perform the management and operation of motor vehicle repairs and maintenance functions as defined in the scope of work specified in Section V hereof.
- All supplies and materials of a type and quality that conform to existing vehicle's specifications and standards. All supplies, materials, and equipment to be used in the performance of work described herein are subject to be checked;
- For PMS ( Preventive Maintenance Schedule ), the motor oil for change oil to be used shall be provided by the end-user.
- Top priority and attention to all maintenance requests of the CGSD for any work/job order relative to the scope of work herein defined;
- Warranties for all services performed and "back job", if any, must be done free of charge;
- Tow Trucks available 24/7 and, if necessary, onsite maintenance for vehicles which, because of their design or immobility, cannot be economically delivered to the vehicle maintenance facility of the Service Provider;
- Specialist for repair and maintenance of all types of vehicles regardless of brand, more especially those vehicles included in our fleet of motor vehicles;
- Services only upon receipt of maintenance request authorized by the head of the CGSD or his/her designated representative. Any unauthorized request should not be entertained by the Service Provider and the cost of such repair will not be paid by the QCG;
- Genuine parts for all categories of services. Replacement parts must be equal to or exceeding the quality supplied by the original vehicle manufacturer;
- Vehicle maintenance normal hours of operation continuously from 8:00AM to 5:00PM daily. However, under extraordinary circumstances when the early completion of the repair of the defective vehicle is extremely necessary, the hours of operation shall be

extended beyond 5:00P.M., without any additional cost from the Quezon City Government;

- Preferably accredited motor shop by GSIS.

***(With attached Terms of Reference, which is an integral part of this bidding document)***

Note:

1. Please refer to  
[\[https://drive.google.com/file/d/1uiYurh5WrpBL5B\\_pqpzAb62yucAbIR1p/view?usp=sharing\]](https://drive.google.com/file/d/1uiYurh5WrpBL5B_pqpzAb62yucAbIR1p/view?usp=sharing) for the following requirements:
  - a. Computation of NFCC;
  - b. List of All Ongoing Contracts/List of Contracts already awarded but not yet started;
  - c. Statement of Single Largest Completed Contract
2. Please refer to GPPB Resolution No. 16-2020 for the following requirements:
  - a. Bid Form;
  - b. Price Schedule (for Goods Offered from Abroad/ Within the Philippines)
  - c. Bid Securing Declaration; and
  - d. Omnibus Sworn Statement

Republic of the Philippines



Government Procurement Policy Board