



Republika ng Pilipinas
Lungsod Quezon

BIDS AND AWARDS COMMITTEE – GOODS & SERVICES

Second Floor, Civic Center Building F, Quezon City Hall Complex, Elliptical Road, Quezon City
8988-4242 local 8712 / 8710 / 8709
Procurement@quezoncity.gov.ph



JUNE 04, 2025

INVITATION TO BID

NO.	PROJECT NO.	OFFICE	PROJECT NAME	AMOUNT	SOURCE OF FUND	DELIVERY PERIOD
1.	CLIMATE-25-PS2-0671	CLIMATE CHANGE AND ENVIRONMENTAL SUSTAINABILITY DEPARTMENT	PRINTING OF VARIOUS MATERIALS	552,200.00	GENERAL FUND	30 CD
2.	DSQC-25-CS1-0567C	DEPARTMENT OF SANITATION AND CLEANUP WORKS OF QUEZON CITY	FOOD AND DRINKS	364,000.00	GENERAL FUND	6 MONTHS
3.	ENGINEERING-25-CE2-0466D	DEPARTMENT OF ENGINEERING	DIE SHOE AND OTHERS	224,003.30	GENERAL FUND	45 CD
4.	HEALTH-25-OE-0673	QUEZON CITY HEALTH DEPARTMENT	PHOTOCOPIER MACHINE AND OTHERS	182,186.00	GENERAL FUND	30 CD
5.	ITDD-25-IS-0689B	INFORMATION TECHNOLOGY DEVELOPMENT DEPARTMENT	SUBSCRIPTION TO INTERNET SATELLITE CONNECTION	210,000.00	GENERAL FUND	6 MONTHS
6.	ITDD-25-SERVICES-0622B	INFORMATION TECHNOLOGY DEVELOPMENT DEPARTMENT	VARIOUS SUBSCRIPTION	954,930.87	GENERAL FUND	6 MONTHS
7.	MTC-25-OESC-0767	METROPOLITAN TRIAL COURT	TONER AND RIBBON CARTRIDGE	197,900.00	GENERAL FUND	30 CD
8.	PAISD-25-OESC-0612	PUBLIC AFFAIRS AND INFORMATION SERVICE DEPARTMENT	INK, TONER, AND OTHERS	212,011.30	GENERAL FUND	30 CD
9.	QCFD-25-MDE-0623B	QUEZON CITY FIRE DISTRICT	AUTOMATIC EXTERNAL DEFIBRILLATOR (AED) AND OTHERS	666,590.00	TRUST FUND	60 CD
10.	QCPC-25-AVE-0516B	QUEZON CITY PROTECTION CENTER	PORTABLE SOUND SYSTEM AND CAMERA	187,796.88	GENERAL FUND	30 CD
11.	QCPC-25-DM-0617B	QUEZON CITY PROTECTION CENTER	VARIOUS MEDICINES AND OTHERS	407,973.50	GENERAL FUND	30 CD
12.	QCPL-25-HCS-0330	QUEZON CITY PUBLIC LIBRARY	VARIOUS HARDWARE AND CONSTRUCTION SUPPLIES	173,268.00	GENERAL FUND	30 CD
13.	QCSBCDPO-25-OESC-0635	QUEZON CITY SMALL BUSINESS AND COOPERATIVES DEVELOPMENT AND PROMOTIONS OFFICE	INK AND OTHERS	342,925.70	GENERAL FUND	6 MONTHS
14.	QCSBCDPO-25-OSD-0624	QUEZON CITY SMALL BUSINESS AND COOPERATIVES DEVELOPMENT AND PROMOTIONS OFFICE	VARIOUS OFFICE SUPPLIES AND OTHERS	149,253.00	GENERAL FUND	6 MONTHS
15.	QCSBCDPO-25-TA-0745	QUEZON CITY SMALL BUSINESS AND COOPERATIVES DEVELOPMENT AND PROMOTIONS OFFICE	BOUQUET OF FLOWERS AND OTHERS	216,000.00	GENERAL FUND	6 MONTHS
16.	QCTD-25-GARMENTS-0763	QUEZON CITY TOURISM DEPARTMENT	CUSTOMIZED BARONG	350,000.00	GENERAL FUND	60 CD
17.	QCU-25-CS1-0668B	QUEZON CITY UNIVERSITY	FOOD AND DRINKS AND OTHERS	980,537.00	GENERAL FUND	6 MONTHS
18.	QCU-25-GARMENTS-0740	QUEZON CITY UNIVERSITY	COLLARED SHIRT AND JACKET	461,149.15	GENERAL FUND	45 CD

IB FOR JUNE 17, 2025 – BELOW

NO.	PROJECT NO.	OFFICE	PROJECT NAME	AMOUNT	SOURCE OF FUND	DELIVERY PERIOD
19.	QCU-25-HCS-0712	QUEZON CITY UNIVERSITY	PAINT AND OTHERS	703,633.84	GENERAL FUND	45 CD
20.	QCU-25-PP-0679	QUEZON CITY UNIVERSITY	MONOBLOCK CHAIR AND TRASH BIN	393,920.80	GENERAL FUND	30 CD
21.	QCU-25-SERVICES-0664B	QUEZON CITY UNIVERSITY	VARIOUS SUBSCRIPTION	786,049.20	GENERAL FUND	15 CD
22.	SSDD-25-GI2-0698	SOCIAL SERVICES DEVELOPMENT DEPARTMENT	GROCERY PACK AND OTHERS FOR THE FAMILY FOOD PACKS	253,633.60	GENERAL FUND	3 MONTHS

1. The **QUEZON CITY LOCAL GOVERNMENT**, through the *General Fund and Trust Fund of various years* intends to apply the sums stated above being the ABC to payments under the contract for *the above stated projects of contract for each lot/item*. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The **QUEZON CITY LOCAL GOVERNMENT** now invites bids for various **Projects**. Delivery of the Goods is required *as stated above*. Bidders should have completed, within **the last three (3) years** from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “*pass/fail*” criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.
 - a. Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.
4. Prospective Bidders may obtain further information from **QUEZON CITY GOVERNMENT Bids and Awards Committee (BAC) Secretariat** and inspect the Bidding Documents at the address given below during *weekdays from 8:00 a.m. – 5:00 p.m.*
5. A complete set of Bidding Documents may be acquired by interested Bidders on **Monday, June 9, 2025** from the given address and website(s) below *and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB*. The Procuring Entity shall allow the bidder to present its proof of payment for the fees *in person*.

STANDARD RATES:

Approved Budget for the Contract	Maximum Cost of Bidding Documents (in Philippine Peso)
500,000 and below	500.00
More than 500,000 up to 1 million	1,000.00

- The following are the requirements for purchase of Bidding Documents;
1. PhilGEPS Registration Certificate (Platinum – 3 pages)
 2. Document Request List (DRL)
 3. Authorization to Purchase Bidding Documents
 - 3.1 Corporate Secretary Certificate for corporation (specific for the project)
 - 3.2 Special Power of Attorney for single proprietorship (specific for the project)
 4. Notarized Joint Venture Agreement (as applicable)
 6. Bids must be duly received by the BAC Secretariat through manual submission at the 2nd Floor, Procurement Department, Finance Building, Quezon City Hall Compound on or before **10:00 A.M of Tuesday, June 17, 2025**. Late bids shall not be accepted.

7. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause 14.
8. Bid opening shall be on **11:00 A.M of Tuesday, June 17, 2025** at the given address below and/or via Zoom. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.
- Topic: BAC-GOODS & SERVICES BIDDING
Join Zoom Meeting
<https://us02web.zoom.us/j/85850855933?pwd=R2dZUUp4Z3lyU29iZGVlWmdKRjZCdz09>
- Meeting ID: 858 5085 5933
Passcode: 118682
9. The **Quezon City Local Government** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
10. For further information, please refer to:
- ATTY. DOMINIC B. GARCIA**
OIC, Procurement Department
2nd Floor, Procurement Department,
Finance Building, Quezon City Hall Compound
Elliptical Road, Barangay Central Diliman, Quezon City.
Email Add: bacgoods.procurement@quezoncity.gov.ph
Tel. No. (02)8988-4242 loc. 8506/8710
Website: www.quezoncity.gov.ph
11. You may visit the following websites:
- For downloading of Bidding Documents: www.quezoncity.gov.ph

By:



Digitally signed by Mejia
Ma. Margarita Santos
Date: 2025.06.04
18:46:15 +08'00'

MS. MA. MARGARITA S. MEJIA, DPA
Chairperson, QC-BAC-Goods and Services