



Republic of the Philippines  
Quezon City  
OFFICE OF THE CITY MAYOR

3/F Bulwagang Amoranto,  
High Rise Building,  
Quezon City Hall Compound,  
Diliman, Quezon City  
Trunkline 988-4242

# NOTICE TO PROCEED

## Purchase Order No. GS-2505092

This CONTRACT, therefore, having been approved, copy of which is hereto attached, NOTICE TO PROCEED is hereby given to:

**Edrian A. Garcia**

Sole Proprietor

E.A.G. OFFICE SUPPLIES AND EQUIPMENT TRADING

Contractor

With Office Address at

Suite 413 Acre Building 137 Malakas Street Central District 4, Quezon City

For the Project

**LINE 2: PROCUREMENT OF INK AND MASTER FOR RISOGRAH**

**FOR THE PERIOD**

JUN 25 2025

**TO**

JUL 25 2025

The Project will commence on JUN 25 2025

ISSUED BY:

**MA. JOSEFINA G. BELMONTE**  
City Mayor

We hereby acknowledge the receipt of the above mentioned Notice

*Rafael C. Candari*

**AUTHORIZED REPRESENTATIVE**

(Signature Over Printed Name and Designation)

E.A.G. OFFICE SUPPLIES AND EQUIPMENT TRADING



QCG.PD.DMD.F.03