



Republic of the Philippines
QUEZON CITY GOVERNMENT



PO Number **GS-2504063**

Purchase Order Date: **MAY 26 2025**

Procuring Unit	: QUEZON CITY TOURISM DEPARTMENT	Project Number	: QCTD-25-OSD-0347
Company Name	: DEGE TRADING	Mode of Procurement	: Public Bidding
Address	: 436 East Berkeley St. California Village, San Bartolome Quezon City	Resolution No.	: 25-GSPB-142
Business Type	: Sole Proprietorship Registration No. 1176646	TIN	: 408-043-452-00000
		Contact Number	: 09178214319

Sir/Madam:

Please furnish this office the following articles subject to the terms and conditions contained here:

Place of Delivery : CGSD Central Warehouse

Delivery Schedule : Thirty (30) Calendar Days

Payment Term : Credit

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
41	Car Freshener; Diffuser deodorization, scented	Piece	80	445.00	35,600.00
42	Floor wax, liquid type natural, white color, 1 gallon	Gallon	5	1,300.00	6,500.00
43	Extension Wheel 15-Meter Cord Length, heavy duty	Unit	7	2,079.68	14,557.76
44	Mesh: Wi-Fi 6, 2.4GHz/5GHz operating frequency bands	Unit	2	21,295.00	42,590.00

Total Amount : **974,589.76**

Total Amount In Words (Pesos): Nine Hundred Seventy-Four Thousand Five Hundred Eighty-Nine Pesos and 76/100 Only

Obligation Request : **100-2025-05-09566**

Approved Budget for the Contract : 975,173.76

Funds Available:

RUBY G. MANANGU
City Accountant



MA. JOSEFINA G. BELMONTE
City Mayor

MARIA LIZA A. GARCIA
Signature Over Printed Name
Supplier / Date **06-13-25**



Management System
ISO 9001:2015
www.tuv.com
ID 900033413



TERMS AND CONDITIONS

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2. AWARDEE shall be responsible for the source(s) of its supplies/materials/equipment and shall make deliveries in accordance with the schedule, quality and specification of the award and purchase order. Failure by the AWARDEE to comply with the same shall be a ground for cancellation of the award and purchase order issued to that AWARDEE and for re-awarding the item(s) to the ALTERNATE AWARDEE.
3. AWARDEE shall pick up purchase order(s) issued in its favor within three (3) days after receipt of notice to that effect. A telephone call, fax transmission or electronic mail (e-mail) shall constitute an official notice to the AWARDEE. Thereafter, if the purchase order(s) remains unclaimed, the said purchase order(s) shall be sent by mailing or courier, messengerial service to the AWARDEE. To avoid delay in the delivery of the requesting end-user's requirement, all DEFAULTING AWARDEES shall be precluded from proposing or submitting a substitute sample.
4. Subject to the provisions of the preceding paragraph, where AWARDEE has accepted a purchase order but fails to deliver the required product(s) within the time called for in the same order, the delivery period may be extended a maximum of fifteen (15) calendar days under liquidated damages to make good the delivery. Thereafter, if AWARDEE has not completed the
5. delivery within the extended period, the subject purchase order shall be cancelled and the award for the undelivered balance, withdrawn from that AWARDEE. The BAC-Goods and Services shall then purchase the required item(s) from such other source(s) as it may determine, with the difference in price to be charged against the DEFAULTING AWARDEE. Refusal by the DEFAULTING AWARDEE to shoulder the price difference shall be ground for its disqualification from future bids of the same items, without prejudice to the imposition of other sanction as prescribed under RA 9184 and its RIRR.
6. When the supplier fails to satisfactorily deliver goods/services under the contract within the specified delivery schedule, inclusive of duly granted time extensions, if any, the supplier shall be liable for damages for the delay and shall pay the procuring entity liquidated damages, not by way of penalty, an amount equal to one-tenth (1/10) of one percent (1%) of the cost of the delayed goods/services scheduled for delivery for everyday of delay until such goods/services are finally delivered and accepted by the procuring entity concerned.
7. Rejected deliveries shall be construed as non-delivery of product(s)/item(s) so ordered and shall be subject to liquidated damages, subject to the terms and conditions prescribed under paragraph 4 hereof.
8. Supplier shall guarantee its deliveries to be free from defects. Any defective item(s)/product(s), therefore that maybe discovered by the **Quezon City Government** within three (3) months after acceptance of the same, shall be replaced by the supplier within seven (7) calendar days upon receipt of a written notice to that effect.
9. All duties, excise and other taxes and revenue charges, if any, shall be for the supplier's account.
10. As a pre-condition to payment, IMPORTANT DOCUMENTS specifically showing the condition and serial numbers of the imported equipment purchased should be submitted by the supplier to the **Quezon City Government**.
11. All transactions are subject to applicable withholding taxes in accordance with existing BIR rules and regulations.
12. Supplier shall furnish the End-user through the City General Services Department stockroom, the articles, described above;
13. The **Quezon City Government** reserves the right to accept or reject delivered articles if found not in conformity to the specifications, terms and conditions stipulated.
14. Provisions contained in Title VI, Book IV of the Civil Code of the Philippines on Sales are hereby incorporated and made as an Integral part hereof.
15. This contract shall also serve as **Notice to Proceed**, to take effect on JUN 13 2025 and to expire on - JUL 13 2025.

CONFORME:

MARIA LIZA A. GARCIA

SIGNATURE OVER PRINTED NAME

PROPRIETRESS

IN THE CAPACITY OF

06-13-25

DATE

Duly authorized to sign this Purchase Order for and on behalf of DEGE TRADING
COMPANY NAME

SUBSCRIBED AND SWORN to before me this ____ day of _____, _____ at _____, Philippines. Affiant personally known to me and were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiants exhibited to me his/her _____ with his/her photograph and signature appearing thereon with No. _____.

Doc. No. _____
Page No. _____
Book No. _____
Series of _____

***This Purchase Order shall be deemed invalid without Notary Seal (for project amounting to Php2,500,000.00 and above only)



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		Contact Number	: 09178214319

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Place of Delivery : CGSD Central Warehouse

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Payment Term : Credit

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
1	Ink for EPSON L360, L565, L120; (Black)	Piece	120	400.00	48,000.00
2	Ink for EPSON L360, L565, L120; (Colored: Cyan, Magenta, Yellow)	Piece	120	420.00	50,400.00
3	Ink for Duplo G14, (Black)	Unit	6	2,433.00	14,598.00
4	Duplo Roll Master; for Duplo DR G20	Unit	5	4,500.00	22,500.00
5	Document Tray; metal mesh 3 tier Document Letter Tray Desk Organizer File, Organizer Office 11.75 inches W x 13.65 inches L x 10.5 inches H	Piece	10	1,040.00	10,400.00
6	Photo Paper; High Premium Glossy, A4, 25's/pack	Pack	50	385.00	19,250.00
7	Sticker Paper; A4, white, 10's/pack, glossy	Pack	50	82.00	4,100.00
8	Special Paper; A4, 90gsm, 10's/pack	Pack	5,000	75.00	375,000.00
9	Binder Clip ¾, 12's/box (Assorted Color)	Box	50	25.00	1,250.00
10	Binder Clip 1 inch, 12's/box	Box	50	29.00	1,450.00
11	Binder Clip 2 inches, 12's/box	Box	30	107.50	3,225.00
12	Clear Book, 20 transparent pockets, A4 size	Piece	10	102.00	1,020.00
13	Clear Book, 20 transparent pockets, legal size	Piece	10	112.00	1,120.00
14	Index Card 5/8, 100's/pack	Pack	50	80.00	4,000.00
15	Clipboard: ideal for field work or front office use, Metal clip holds one writing pad or 80 sheets, Durable construction, Size: 344.3 x 238 x 24 mm, color: any color	Piece	10	315.00	3,150.00
16	Ring Binder Folder: 8.5 x 13 inches, any color	Piece	100	250.00	25,000.00
17	Stapler remover made of steel, heavy-duty	Piece	25	150.00	3,750.00
18	Sign Pen; any color, 0.5mm	Piece	250	90.00	22,500.00

Obligation Request : 100-2025-05-04588

Approved Budget for the Contract : 975,173.76

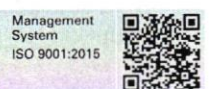
Funds Available:

MARIA LIZA A. GARCIA

06-13-25

Signature Over Printed Name
Supplier / Date

RUBY G. MANANGU
City Accountant



www.tuv.com
ID 900003413
QCG.PD.DMD.F.04

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14. Provisions contained in Title VI, Book IV of the Civil Code of the Philippines on Sales are hereby incorporated and made as an Integral part hereof.
15. This contract shall also serve as **Notice to Proceed**, to take effect on JUN 13 2025 and to expire on - JUL 13 2025

CONFORME:

MARIA LIZA A. GARCIA

PROPRIETRESS

IN THE CAPACITY OF

06-13-25

DATE

SIGNATURE OVER PRINTED NAME

DEGE TRADING

COMPANY NAME

Duly authorized to sign this Purchase Order for and on behalf of _____

SUBSCRIBED AND SWORN to before me this ____ day of _____, at _____, Philippines. Affiant personally known to me and were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiants exhibited to me his/her _____ with his/her photograph and signature appearing thereon with No. _____.

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Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
19	Ballpen, gel pen, fine point, green, 0.5mm	Piece	24	40.00	960.00
20	Ballpen, rollerball pen, any color, 0.5mm	Piece	100	89.00	8,900.00
21	Clip Paper, Vinyl Coated Assorted, 33mm, 100's/box	Box	200	20.00	4,000.00
22	Scissors, Stainless, Heavy-Duty, 8 inches	Piece	30	120.00	3,600.00
23	Tape Transparent: 2 inches, 48mm	Piece	50	32.50	1,625.00
24	Tape Transparent: 1-inch, 24mm	Piece	50	51.00	2,550.00
25	Masking Tape Size: 48mm x 20 yards	Piece	30	82.00	2,460.00
26	Envelope Expanding, Kraft Board, Legal size	Pack	10	750.00	7,500.00
27	Marker, Fluorescent, Text liner, (3 pieces color/set)	Set	20	185.00	3,700.00
28	Sticky Note, Size: 3 x 3 inches; 100 sticky notes per pack	Pack	100	90.00	9,000.00
29	Film/Page Marker Size: 1.2 x 4.5 cm Color: Assorted Colors	Set	150	90.00	13,500.00
30	Certificate Holder; Size: A4 Assorted Color	Piece	50	70.00	3,500.00
31	USB Flash Drive, Storage: 32GB capacity	Piece	60	785.80	47,148.00
32	External Hard Drive: Portable, Storage: 1 TB	Piece	20	4,795.00	95,900.00
33	LED Fluorescent Lamp, 18 watts (T8 4Ft.) 220V 60Hz/Day Light	Piece	50	357.00	17,850.00
34	Tansi / Fishing Line / Nylon String 90mm, 37 meters/roll	Roll	30	40.00	1,200.00
35	Nylon Rope 8mm, diameter 200 meters	Roll	3	1,950.00	5,850.00
36	Nylon Rope 10mm, diameter 300 meters	Roll	3	2,210.00	6,630.00
37	Tie wire; Size: Gauge 12/14; 35kl/roll	Roll	5	3,408.60	17,043.00
38	Candle White, No. 5 (20 pieces per pack)	Pack	50	106.80	5,340.00
39	Communion Bread, Host Altar Bread, 100 pieces per pack	Pack	10	220.00	2,200.00
40	Cork Board Wood with Frame: 24 inches x 36 inches	Piece	5	834.60	4,173.00

Obligation Request : 100-2025-05-04588

Approved Budget for the Contract : 975,173.76

Funds Available:

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06-13-25

Signature Over Printed Name
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