



Republika ng Pilipinas
Lungsod Quezon

BIDS AND AWARDS COMMITTEE – GOODS & SERVICES
Second Floor, Civic Center Building F, Quezon City Hall Complex, Elliptical Road, Quezon City
8988-4242 local 8712 : 8710 : 8709
Procurement@quezoncity.gov.ph



JULY 03, 2025

INVITATION TO BID

NO.	PROJECT NO.	OFFICE	PROJECT NAME	AMOUNT	SOURCE OF FUND	DELIVERY PERIOD
1.	GADCO-25-PCP1-0864	GENDER AND DEVELOPMENT COUNCIL OFFICE	HYGIENE KITS	699,987.40	GENERAL FUND	5 MONTHS
2	QCDTRC(TAHANAN)-25-VRM-0813	QUEZON CITY DRUG TREATMENT AND REHABILITATION CENTER (TAHANAN)	RM - MOTOR VEHICLE (PARTS AND LABOR)	118,560.00	GENERAL FUND	30 CD
3.	QCPL-25-GT-0747	QUEZON CITY PUBLIC LIBRARY	HAND PUPPET AND MASCOT	234,000.00	GENERAL FUND	60 CD
4.	QCTD-25-HLMF-0829	QUEZON CITY TOURISM DEPARTMENT	VENUE RENTAL, FOOD, AND OTHERS	739,000.00	GENERAL FUND	5 MONTHS
5.	QCU-25-DM-0844	QUEZON CITY UNIVERSITY	VARIOUS DRUGS AND MEDICINES	133,074.80	TRUST FUND	30 CD
6.	QCU-25-ITPAP-0709	QUEZON CITY UNIVERSITY	WIRELESS HDMI TRANSMITTER WITH RECEIVER AND OTHERS	101,005.50	GENERAL FUND	30 CD
7.	QCU-25-MSLI-0843	QUEZON CITY UNIVERSITY	VARIOUS MEDICAL SUPPLIES (CHOLESTEROL STRIP AND OTHERS)	63,689.50	TRUST FUND	30 CD
8.	QCU-25-PS2-0678	QUEZON CITY UNIVERSITY	CERTIFICATE HOLDER AND OTHERS	313,342.50	GENERAL FUND	30 CD
9.	QCU-25-SERVICES-07108	QUEZON CITY UNIVERSITY	SUBSCRIPTION TO CLOUD HOSTING FOR QUEZON CITY UNIVERSITY INTEGRATED LIBRARY SYSTEM (ILS)	192,000.00	GENERAL FUND	30 CD
10.	QCYDO-25-OEPA-0828	QUEZON CITY YOUTH DEVELOPMENT OFFICE	RM - OFFICE EQUIPMENT (SPARE PARTS)	161,480.00	GENERAL FUND	30 CD
11.	RMBGH-25-OE-0816	ROSARIO MACLANG BAUTISTA GENERAL HOSPITAL	PRINTER	153,894.00	GENERAL FUND	30 CD
12.	SDO-25-IT-0584C	SCHOOLS DIVISION OFFICE	SOFTWARE FOR LAPTOP	250,000.00	SPECIAL EDUCATION FUND	30 CD
13.	SSDD-25-OE-0762	SOCIAL SERVICES DEVELOPMENT DEPARTMENT	DIGITAL COPIER	422,292.00	GENERAL FUND	30 CD

1. The **QUEZON CITY LOCAL GOVERNMENT**, through the *General Fund, Trust Fund, and Special Education Fund* of various years intends to apply the sums stated above being the ABC to payments under the contract for the above stated projects of contract for each lot/item. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The **QUEZON CITY LOCAL GOVERNMENT** now invites bids for various *Projects*. Delivery of the Goods is required as stated above. Bidders should have completed, within the last three (3) years from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.

3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “pass/fail” criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.
 - a. Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.
4. Prospective Bidders may obtain further information from **QUEZON CITY GOVERNMENT Bids and Awards Committee (BAC) Secretariat** and inspect the Bidding Documents at the address given below during *weekdays from 8:00 a.m. – 5:00 p.m.*
5. A complete set of Bidding Documents may be acquired by interested Bidders on **Monday, July 07, 2025** from the given address and website(s) below *and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB.* The Procuring Entity shall allow the bidder to present its proof of payment for the fees *in person.*

STANDARD RATES:

Approved Budget for the Contract	Maximum Cost of Bidding Documents (in Philippine Peso)
500,000 and below	500.00
More than 500,000 up to 1 million	1,000.00

The following are the requirements for purchase of Bidding Documents:

1. PhilGEPS Registration Certificate (Platinum – 3 pages)
 2. Document Request List (DRL)
 3. Authorization to Purchase Bidding Documents
 - 3.1 Corporate Secretary Certificate for corporation (specific for the project)
 - 3.2 Special Power of Attorney for single proprietorship (specific for the project)
 4. Notarized Joint Venture Agreement (as applicable)
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6. Bids must be duly received by the BAC Secretariat through manual submission at the 2nd Floor, Procurement Department, Finance Building, Quezon City Hall Compound on or before **10:00 A.M. of Tuesday, July 15, 2025**. Late bids shall not be accepted.
 7. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause 14.
 8. Bid opening shall be on **11:00 A.M. of Tuesday, July 15, 2025** at the given address below and/or via Zoom. Bids will be opened in the presence of the bidders’ representatives who choose to attend the activity.

Topic: BAC-GOODS & SERVICES BIDDING
 Join Zoom Meeting
<https://us02web.zoom.us/j/85850855933?pwd=R2dZUUp4Z3lyU29iZGVlWmdKRjZCdz09>

Meeting ID: 858 5085 5933
 Passcode: 118682
 9. The **Quezon City Local Government** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.

10. For further information, please refer to:

MS. MA. VICTORIA L. TEJEDOR, MMPA
OIC, Procurement Department
2nd Floor, Procurement Department,
Finance Building, Quezon City Hall Compound
Elliptical Road, Barangay Central Diliman, Quezon City.
Email Add: bacgoods.procurement@quezoncity.gov.ph
Tel. No. (02)8988-4242 loc. 8506/8710
Website: www.quezoncity.gov.ph

11. You may visit the following websites:

For downloading of Bidding Documents: www.quezoncity.gov.ph

By:



Digitally signed by Mejia
Ma. Margarita Santos
Date: 2025.07.03 17:40:32
+08'00'

MS. MA. MARGARITA S. MEJIA, DPA
Chairperson, QC-BAC-Goods and Services

