



Republika ng Pilipinas
Lungsod Quezon

BIDS AND AWARDS COMMITTEE – GOODS & SERVICES
Second Floor, Civic Center Building F, Quezon City Hall Complex, Elliptical Road, Quezon City
8983-4242 local 8712 / 8710 / 8709
Procurement@quezoncity.gov.ph



JULY 03, 2025

INVITATION TO BID

NO.	PROJECT NO.	OFFICE	PROJECT NAME	AMOUNT	SOURCE OF FUND	DELIVERY PERIOD
1.	CAD-25-OESC-0879	CITY ARCHITECT DEPARTMENT	VARIOUS INKS AND OTHERS	2,392,800.00	GENERAL FUND	30 CD
2.	CGSD-25-VRM-0552	CITY GENERAL SERVICES DEPARTMENT	REPAIR & MAINTENANCE SERVICES AND SUPPLY & DELIVERY OF SPARE PARTS OF MOTORCYCLES OWNED BY THE QUEZON CITY GOVERNMENT	2,501,222.32	GENERAL FUND	4 MONTHS
3.	CONSO-25-HMES-0541	QUEZON CITY GENERAL HOSPITAL	LINE 1: PREVENTIVE MAINTENANCE OF VARIOUS HOSPITAL EQUIPMENT FOR QUEZON CITY GENERAL HOSPITAL	12,000,000.00	GENERAL FUND	4 MONTHS
4.	GADCO-25-BMOP-0826	GENDER AND DEVELOPMENT COUNCIL OFFICE	CONCEPTUALIZATION, DEVELOPMENT, AND PRINTING OF BOOK, BOOKLETS, AND IBC MATERIALS FOR GAD COUNCIL	1,729,000.00	GENERAL FUND	4 MONTHS
5.	HEALTH-25-HMB-0677B	QUEZON CITY HEALTH DEPARTMENT	VARIOUS MEDICAL EQUIPMENT (BIOSAFETY CABINET, HCT CENTRIFUGE, AND OTHERS)	5,297,408.60	GENERAL FUND	45 CD
6.	HEALTH-25-MSLI-0787	QUEZON CITY HEALTH DEPARTMENT	LINE 1: WATER TEST KIT AND PLASTIC SAMPLING BOTTLES	537,940.00	GENERAL FUND	4 MONTHS
			LINE 2: VARIOUS MICROBIOLOGICAL CULTURE MEDIA, REAGENTS, AND OTHERS	1,970,880.00	GENERAL FUND	4 MONTHS
			LINE 3: VARIOUS MEDICAL SUPPLIES	1,856,603.76	GENERAL FUND	4 MONTHS
7.	OCM(POPS)-25-HLMF-0846	OFFICE OF THE CITY MAYOR (PEACE AND ORDER AND PUBLIC SAFETY PLAN)	VENUE ACCOMMODATION AND OTHERS	2,499,000.00	GENERAL FUND	4 MONTHS
8.	OCM(POPS)-25-SOP-0775	OFFICE OF THE CITY MAYOR (PEACE AND ORDER AND PUBLIC SAFETY PLAN)	BATON	2,499,200.00	GENERAL FUND	4 MONTHS
9.	OVM-25-DM-0822	OFFICE OF THE VICE MAYOR	VARIOUS DRUGS AND MEDICINES FOR MEDICAL MISSION	2,979,000.00	GENERAL FUND	60 CD
10.	PAISD-25-PE-0580	PUBLIC AFFAIRS AND INFORMATION SERVICES DEPARTMENT	DIGITAL MIRRORLESS CAMERA, CAMERA LENS, AND OTHERS	3,024,011.98	GENERAL FUND	60 CD
11.	PDAD-25-PS2-0862	PARKS DEVELOPMENT AND ADMINISTRATION DEPARTMENT	PRINTING OF IBC MATERIALS	1,000,000.00	GENERAL FUND	90 CD
12.	QCADAC-25-GARMENTS-0839	QUEZON CITY ANTI-DRUG ABUSE COUNCIL	T-SHIRTS	2,000,000.00	GENERAL FUND	4 MONTHS
13.	QCRRMO-25-ELTE-0882	QUEZON CITY DISASTER RISK REDUCTION AND MANAGEMENT OFFICE	SURVEYING EQUIPMENT	2,150,000.00	GENERAL FUND	60 CD
14.	QCPC-25-PS2-0790	QUEZON CITY PROTECTION CENTER	PRINTING OF CHILDREN'S BOOK, POSTER, AND OTHERS	1,023,720.00	GENERAL FUND	4 MONTHS
15.	QCU-25-AAS2-0869	QUEZON CITY UNIVERSITY	SUPPLY AND INSTALLATION OF WINDOW-TYPE AND SPLIT-TYPE AIRCONDITIONING UNITS	3,624,000.00	TRUST FUND	45 CD
16.	QCU-25-APP-0868	QUEZON CITY UNIVERSITY	LINE 1: SMART TELEVISION	2,500,000.00	GENERAL FUND	30 CD
			LINE 2: SMART TELEVISION	1,125,000.00	TRUST FUND	30 CD
17.	QCU-25-OESC-0855	QUEZON CITY UNIVERSITY	SCHOOL ID SUPPLIES FOR STUDENTS	1,176,500.00	TRUST FUND	30 CD

1. The **QUEZON CITY LOCAL GOVERNMENT**, through the *General Fund and Trust Fund of various years* intends to apply the sums stated above being the ABC to payments under the contract for *the above stated projects of contract for each lot/item*. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The **QUEZON CITY LOCAL GOVERNMENT** now invites bids for various **Projects**. Delivery of the Goods is required *as stated above*. Bidders should have completed, within *the last three (3) years* from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary "pass/fail" criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.
 - a. Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.
4. Prospective Bidders may obtain further information from **QUEZON CITY GOVERNMENT Bids and Awards Committee (BAC) Secretariat** and inspect the Bidding Documents at the address given below during *weekdays from 8:00 a.m. – 5:00 p.m.*
5. A complete set of Bidding Documents may be acquired by interested Bidders on **Monday, July 07, 2025** from the given address and website(s) below *and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB*. The Procuring Entity shall allow the bidder to present its proof of payment for the fees *in person*.

STANDARD RATES:

Approved Budget for the Contract	Maximum Cost of Bidding Documents (in Philippine Peso)
500,000 and below	500.00
More than 500,000 up to 1 Million	1,000.00
More than 1 Million up to 5 Million	5,000.00
More than 5 Million up to 10 Million	10,000.00
More than 10 Million up to 50 Million	25,000.00
More than 50 Million up to 500 Million	50,000.00
More than 500 Million	75,000.00

The following are the requirements for purchase of Bidding Documents;

1. PhilGEPS Registration Certificate (Platinum – 3 pages)
2. Document Request List (DRL)
3. Authorization to Purchase Bidding Documents
 - 3.1 Corporate Secretary Certificate for corporation (specific for the project)
 - 3.2 Special Power of Attorney for single proprietorship (specific for the project)
4. Notarized Joint Venture Agreement (as applicable)
6. The **Quezon City Local Government** will hold a Pre-Bid Conference on **9:00 A.M. of Tuesday, July 15, 2025** at **2nd Floor, Procurement Department-Bidding Room, Finance Building, Quezon City Hall Compound**, and/or through video conferencing *via Zoom* which shall be open to prospective bidders.

Topic: BAC-GOODS Pre-Bid Conference Meeting

Join Zoom Meeting

<https://us02web.zoom.us/j/84835002246?pwd=OVRuVE0weXZMNXYwZG5LaWdlbXk1QT09>

Meeting ID: 848 3500 2246

Passcode: 154733

7. Bids must be duly received by the BAC Secretariat through manual submission at the 2nd Floor, Procurement Department, Finance Building, Quezon City Hall Compound on or before **10:00 A.M. of Tuesday, July 29, 2025**. Late bids shall not be accepted.
8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause 14.
9. Bid opening shall be on **11:00 A.M. of Tuesday, July 29, 2025** at the given address below and/or via Zoom. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.

Topic: BAC-GOODS & SERVICES BIDDING

Join Zoom Meeting

<https://us02web.zoom.us/j/85850855933?pwd=R2dZUUp4Z3lyU29iZGVlWmdKRjZCd09>

Meeting ID: 858 5085 5933

Passcode: 118682

10. The ***Quezon City Local Government*** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidder
11. For further information, please refer to:

MS. MA. VICTORIA L. TEJEDOR, MMPA
OIC, Procurement Department
2nd Floor, Procurement Department,
Finance Building, Quezon City Hall Compound
Elliptical Road, Barangay Central Diliman, Quezon City.
Email Add: bacgoods.procurement@quezoncity.gov.ph
Tel. No. (02)8988-4242 loc. 8506/8710
Website: www.quezoncity.gov.ph
12. You may visit the following websites:

For downloading of Bidding Documents: www.quezoncity.gov.ph

By:

Digitally signed by
Mejia Ma. Margarita
Santos
Date: 2025.07.03
17:41:51 +08'00'

MS. MA. MARGARITA S. MEJIA, DPA
Chairperson, QC-BAC-Goods and Services