



Republic of the Philippines
QUEZON CITY GOVERNMENT



PO Number **GS-2505018**

Purchase Order Date: **JUN 16 2025**

Procuring Unit : ROSARIO MACLANG BAUTISTA GENERAL HOSPITAL	Project Number : RMBGH-25-FURNITURE-0264B
Company Name : CONG GENERAL MERCHANDISE	Mode of Procurement : Public Bidding
Address : Unit 206, 28 Margarita Bldg., Matalino St., Brgy. Central 4 Quezon City	Resolution No. : 25-GSPB-173
Business Type : Sole Proprietorship Registration No. 2932270	TIN : 236-035-022-000
	Contact Number : 82472989

Sir/Madam:

Please furnish this office the following articles subject to the terms and conditions contained here:

Place of Delivery : CGSD Central Warehouse

Delivery Schedule : Thirty (30) Calendar Days

Payment Term : Credit

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
18	MICROPHONE (2 pcs per set) General Specification: dual UHF Wireless Microphone, Rechargeable Mic UHF Frequency: at least 600 to 695 MHz; 200 selectable frequencies 2 battery charging slot on receiver unit, 1U space rack mountable LCD display on transmitter & receiver, dual antenna, 3.7 volts 1100 mAh Li-ion rechargeable battery Warranty: one (1) year on parts and service	Set	1	10,000.00	10,000.00

Total Amount : 1,015,648.00

Total Amount In Words (Pesos): One Million Fifteen Thousand Six Hundred Forty-Eight Pesos and 00/100 Only

Obligation Request : 100-2025-05-05037

Approved Budget for the Contract : 1,018,648.00

Funds Available:

Signature Over Printed Name
Supplier / Date
Marco H. Quintos / 7-9-2025

RUBY G. MANANGU
City Accountant



MA. JOSEFINA G. BELMONTE
City Mayor



Management System
ISO 9001:2015
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ID: 9000033413





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1	GLASS SLIDING STORAGE CABINET Size: 90cm x 45cm x 185cm (L-W-H) 5 layers; Material; Steel; Powder Finish	Unit	2	14,500.00	29,000.00
2	OFFICE CHAIR WITH BACKREST Adjustable height, Swivel 360 degrees, Mid-back office desk chair; ideal for home office, work station, or conference room. Contoured breathable mesh back, padded seat, and curved armrests for comfort wheel casters for easy movability, function load Capacity: at least 180 pounds, Width: 59 cm, Depth: 54 cm, Height: 86-96 cm	Unit	9	5,000.00	45,000.00
3	FILING CABINET 3 DRAWERS LATERAL Dimension: W 90cm x D 45cm x H 104cm, Materials: Steel, With Steel Handle Lock, Compatible with A4, FC, letter and legal size files, 3-Drawer Lateral Filing Cabinet with Anti-Tilt Lock	Unit	2	13,000.00	26,000.00
4	VERTICAL 4 DRAWERS FILING CABINET WITH LOCK Riveted construction for extra strength anti-tilt, light grey color, heavy duty ball bearing runners, 45kg per loading per drawer, master key locking system	Unit	1	8,500.00	8,500.00
5	STORAGE RACK, HEAVY DUTY Steel shelving racks open type with 2 side cover, Materials: all steel, fabricated in cold rolled sheets. Number of shelves: at least 5 to 6 adjustable shelves including top and bottom. Dimension: 220cm (H) x 100cm (L) x 40cm (W) Dimension Shelf: 30cm (H), with flat bar per compartment	Unit	5	15,000.00	75,000.00

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Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
6	Thickness: Steel Gauge 22, Color: Beige or Grey or Black Finish: Powder Coated with Anti-Rust Protection Warranty: one (1) year on parts and service CRANK STANDING DESK	Unit	10	19,700.00	197,000.00
7	Hand-crank height-adjustable desk, Height range from 720-1,230mm, Comes with 1,000 x 600mm or 1,200 x 600mm tabletop loading capacity of up to 70kg. HANGING CABINET MODULAR	Unit	3	45,000.00	135,000.00
8	Size: 4-door: 120 L x 30 W x 60 H - cm and 2-door: 80 L x 30 W x 60 H - cm Frame: Particle board with PVC edging Drawer face: High gloss MDF with PVC edging includes installation including bolts and screws Warranty: one (1) year on parts and service OFFICE CHAIR WITH BACKREST	Unit	10	5,000.00	50,000.00
9	Adjustable height, Swivel 360 degrees. Mid-back office desk chair; ideal for home office, work station, or conference room. Contoured breathable mesh back, padded seat, and curved armrests for comfort; wheel casters for easy movability, function load Capacity: at least 180 pounds, Width: 59 cm, Depth: 54 cm, Height: 86-96 cm HANGING CABINET	Unit	3	45,000.00	135,000.00
	Customized hanging cabinet, Surface Finish: Laminated				

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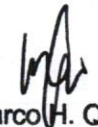
Payment Term : Credit

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
10	Color: Brown, Material: Wooden; includes installation including bolts and screws FILING CABINET 3 DRAWERS LATERAL Dimension: W 90cm x D 45cm x H 104cm, Materials: Steel, With Steel Handle Lock, Compatible with A4, FC, letter and legal size files, 3-Drawer Lateral Filing Cabinet with Anti-Tilt Lock	Unit	4	13,000.00	52,000.00
11	STAINLESS SCREEN DOOR Heavy duty aluminum screen door with installation Supply and Installation of Aluminum Screen door with lock complete with accessories at front door entrance. 208 meter (height), 197 meter (width) for door 1 208 meter (height), 197 meter (width) for door 2 Warranty: one (1) year on parts and service	Unit	2	44,200.00	88,400.00
12	TABLE (SMALL TRAINING TABLE) Foldable Training Table, Metal base, Moveable wheels 25mm MFC foldable desktop	Unit	4	11,687.00	46,748.00
13	VERTICAL 4 DRAWER FILING CABINET WITH LOCK Riveted construction for extra strength anti-tilt, light grey color, heavy duty ball bearing runners 45kg per loading per drawer, master key locking system, Dimensions: 46 (W) x 62 (D) x 134 (H) cm	Unit	1	10,000.00	10,000.00
14	STEEL CABINET 4 LAYERS (LATERAL) Material: all metal construction, steel ball, bearing, gauge 20 Dimension: W 90 x D 45 x H 138 cm	Unit	1	15,000.00	15,000.00

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Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
15	Accessories: file divider, flush handle, central locking system TABLE WITH CHAIRS Material: Metal; with built in cabinets with keys Color: White or Off-White Dimension Table: W 1,200mm x D 600mm x H 750mm Chair: Seat Width: 500 mm; Seat Depth: 465 mm Backrest Width: 416 mm; Backrest Height from Seat: 443 mm Base (Center to End of Base): 290 mm Staff chair without armrest and adjustable gaslift, mesh back and fabric and chrome with castor wheel.	Set	3	15,000.00	45,000.00
16	VERTICAL FILING CABINET Size: H:90cm, W:185cm, D:40cm Material: Metal; Swing Door, 250kg. Warranty: one (1) year on parts and service	Unit	1	18,000.00	18,000.00
17	PORTABLE SPEAKER System Type: 3way bass reflex Hi :1-inch Compression Driver, Mid: 5- inches Midrange, Low: 15-inches woofer, Power: 800 watts; Woofer: 15 inches x 1; Midrange: 5 inches x 1 Frequency Response: 38Hz - 20kHz; Sensitivity: 101dB General Specification: at least 2 AUX Input, USB/FM/Bluetooth Function, with wireless Microphone with 20Ah Rechargeable Battery	Unit	1	30,000.00	30,000.00

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TERMS AND CONDITIONS

1. ALL PRICES INDICATED HEREIN ARE VALID, BINDING AND EFFECTIVE AT LEAST WITHIN THIRTY (30) CALENDAR DAYS FROM DATE OF RECEIPT.
2. AWARDEE shall be responsible for the source(s) of its supplies/materials/equipment and shall make deliveries in accordance with the schedule, quality and specification of the award and purchase order. Failure by the AWARDEE to comply with the same shall be a ground for cancellation of the award and purchase order issued to that AWARDEE and for re-awarding the item(s) to the ALTERNATE AWARDEE.
3. AWARDEE shall pick up purchase order(s) issued in its favor within three (3) days after receipt of notice to that effect. A telephone call, fax transmission or electronic mail (e-mail) shall constitute an official notice to the AWARDEE. Thereafter, if the purchase order(s) remains unclaimed, the said purchase order(s) shall be sent by mailing or courier, messengerial service to the AWARDEE. To avoid delay in the delivery of the requesting end-user's requirement, all DEFAULTING AWARDEES shall be precluded from proposing or submitting a substitute sample.
4. Subject to the provisions of the preceding paragraph, where AWARDEE has accepted a purchase order but fails to deliver the required product(s) within the time called for in the same order, the delivery period may be extended a maximum of fifteen (15) calendar days under liquidated damages to make good the delivery. Thereafter, if AWARDEE has not completed the
5. delivery within the extended period, the subject purchase order shall be cancelled and the award for the undelivered balance, withdrawn from that AWARDEE. The BAC-Goods and Services shall then purchase the required item(s) from such other source(s) as it may determine, with the difference in price to be charged against the DEFAULTING AWARDEE. Refusal by the DEFAULTING AWARDEE to shoulder the price difference shall be ground for its disqualification from future bids of the same items, without prejudice to the imposition of other sanction as prescribed under RA 9184 and its RIRR.
6. When the supplier fails to satisfactorily deliver goods/services under the contract within the specified delivery schedule, inclusive of duly granted time extensions, if any, the supplier shall be liable for damages for the delay and shall pay the procuring entity liquidated damages, not by way of penalty, an amount equal to one-tenth (1/10) of one percent (1%) of the cost of the delayed goods/services scheduled for delivery for everyday of delay until such goods/services are finally delivered and accepted by the procuring entity concerned.
7. Rejected deliveries shall be construed as non-delivery of product(s)/item(s) so ordered and shall be subject to liquidated damages, subject to the terms and conditions prescribed under paragraph 4 hereof.
8. Supplier shall guarantee its deliveries to be free from defects. Any defective item(s)/product(s), therefore that maybe discovered by the **Quezon City Government** within three (3) months after acceptance of the same, shall be replaced by the supplier within seven (7) calendar days upon receipt of a written notice to that effect.
9. All duties, excise and other taxes and revenue charges, if any, shall be for the supplier's account.
10. As a pre-condition to payment, IMPORTANT DOCUMENTS specifically showing the condition and serial numbers of the imported equipment purchased should be submitted by the supplier to the **Quezon City Government**.
11. All transactions are subject to applicable withholding taxes in accordance with existing BIR rules and regulations.
12. Supplier shall furnish the End-user through the City General Services Department stockroom, the articles, described above;
13. The **Quezon City Government** reserves the right to accept or reject delivered articles if found not in conformity to the specifications, terms and conditions stipulated.
14. Provisions contained in Title VI, Book IV of the Civil Code of the Philippines on Sales are hereby incorporated and made as an Integral part hereof.
15. This contract shall also serve as **Notice to Proceed**, to take effect on JUL 09 2025 and to expire on -

CONFORME:

Marco H. Quintos

SIGNATURE OVER PRINTED NAME

Proprietor

IN THE CAPACITY OF

7-9-2025

DATE

Duly authorized to sign this Purchase Order for and on behalf of _____

Cong General Merchandise

COMPANY NAME

SUBSCRIBED AND SWORN to before me this ___ day of _____, _____ at _____, Philippines. Affiant personally known to me and were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiants exhibited to me his/her _____ with his/her photograph and signature appearing thereon with No. _____.

Doc. No. _____
Page No. _____
Book No. _____
Series of _____

***This Purchase Order shall be deemed invalid without Notary Seal (for project amounting to Php2,500,000.00 and above only)