



Republika ng Pilipinas  
Lungsod Quezon

**BIDS AND AWARDS COMMITTEE – GOODS & SERVICES**  
Second Floor, Civic Center Building F, Quezon City Hall Complex, Elliptical Road, Quezon City  
8988-4242 local 8712 / 8710 / 8709  
[Procurement@quezoncity.gov.ph](mailto:Procurement@quezoncity.gov.ph)



**AUGUST 01, 2025**

**INVITATION TO BID**

NO.	PROJECT NO.	OFFICE	PROJECT NAME	AMOUNT	SOURCE OF FUND	DELIVERY PERIOD
1.	CGSD-25-VRM-0552B	CITY GENERAL SERVICES DEPARTMENT	REPAIR & MAINTENANCE SERVICES AND SUPPLY & DELIVERY OF SPARE PARTS OF MOTORCYCLES OWNED BY THE QUEZON CITY GOVERNMENT	2,501,222.32	GENERAL FUND	3 MONTHS
2.	CPO-25-AMS-0848	CITY PROSECUTOR'S OFFICE	PREVENTIVE MAINTENANCE SERVICES FOR FLOOR-MOUNTED AIRCONDITIONING UNITS	189,000.00	GENERAL FUND	60 CD
3.	DPOS-25-MF-0910B	DEPARTMENT OF PUBLIC ORDER AND SAFETY	DRY CONTAINER VAN	100,358.00	GENERAL FUND	30 CD
4.	ENGINEERING-25-CE2-0810B	DEPARTMENT OF ENGINEERING	FLOOR GRINDER	992,473.30	GENERAL FUND	30 CD
5.	ENGINEERING-25-CE2-0967	DEPARTMENT OF ENGINEERING	SMALL ANGLE GRINDER AND BOX TYPE WELDING MACHINE	104,705.90	GENERAL FUND	30 CD
6.	ENGINEERING-25-HCS-0926	DEPARTMENT OF ENGINEERING	VARIOUS HARDWARE SUPPLIES	551,778.19	GENERAL FUND	30 CD
7.	ENGINEERING-25-ELTE-0925	DEPARTMENT OF ENGINEERING	REAL-TIME KINEMATIC RECEIVER AND OTHERS	1,095,230.00	GENERAL FUND	30 CD
8.	HEALTH-25-APP-0943	QUEZON CITY HEALTH DEPARTMENT	SMART TV, DC POWER SUPPLY, AND OTHERS	1,139,669.84	GENERAL FUND	30 CD
9.	HEALTH-25-CCP-0919B	QUEZON CITY HEALTH DEPARTMENT	BIOPESTICIDE	250,000.00	GENERAL FUND	30 CD
10.	HEALTH-25-VEHICLES-0940	QUEZON CITY HEALTH DEPARTMENT	MOTORCYCLE	472,847.70	GENERAL FUND	30 CD
11.	LEDIPO-25-EM-0928	LOCAL ECONOMIC DEVELOPMENT AND INVESTMENT PROMOTIONS OFFICE	EVENT MANAGEMENT OF BUSINESS INNOVATION ROADSHOW	800,000.00	GENERAL FUND	4 MONTHS
12.	NDH-25-OE-0909	NOVALICHES DISTRICT HOSPITAL	PHOTOCOPIER MACHINE AND PAPER SHREDDER	434,577.00	GENERAL FUND	30 CD
13.	NDH-25-OESC-0865B	NOVALICHES DISTRICT HOSPITAL	INK CARTRIDGE AND OTHERS	601,672.50	GENERAL FUND	30 CD
14.	OCM(POPS)-25-HLMF-0846B	OFFICE OF THE CITY MAYOR (PEACE AND ORDER AND PUBLIC SAFETY PLAN)	VENUE ACCOMMODATION AND OTHERS	2,499,000.00	GENERAL FUND	3 MONTHS
15.	OCS-25-OESC-0965	OFFICE OF THE SECRETARY TO THE SANGGUNIANG PANLUNGSOD	MASTER ROLL, INK, AND OTHERS	379,549.04	GENERAL FUND	30 CD
16.	OVM-25-DM-0822B	OFFICE OF THE VICE MAYOR	VARIOUS DRUGS AND MEDICINES FOR MEDICAL MISSION	2,979,000.00	GENERAL FUND	60 CD
17.	PAISD-25-PS2-0866	PUBLIC AFFAIRS AND INFORMATION SERVICE DEPARTMENT	PRINTING OF NEWSLETTER	1,000,000.00	GENERAL FUND	3 MONTHS
18.	PESO-25-SERVICES-0958	PUBLIC EMPLOYMENT SERVICE OFFICE	RENTAL OF BUS	224,000.00	GENERAL FUND	4 MONTHS
19.	QCRRMO-25-AAS2-0851B	QUEZON CITY DISASTER RISK REDUCTION AND MANAGEMENT OFFICE	SUPPLY AND INSTALLATION OF AIR CONDITIONING UNIT FOR THE ESTABLISHMENT OF BREAST-FEEDING STATION IN EVACUATION CENTERS	320,000.00	GENERAL FUND	30 CD
20.	QCRRMO-25-CE1-0895B	QUEZON CITY DISASTER RISK REDUCTION AND MANAGEMENT OFFICE	SATELLITE PHONES	450,000.00	GENERAL FUND	60 CD
21.	QCRRMO-25-DM-0889B	QUEZON CITY DISASTER RISK REDUCTION AND MANAGEMENT OFFICE	VARIOUS DRUGS AND MEDICINES FOR COMMUNITY BASED ANIMAL RECOVERY MANAGEMENT	183,184.00	GENERAL FUND	30 CD
22.	QCRRMO-25-GM-0978	QUEZON CITY DISASTER RISK REDUCTION AND MANAGEMENT OFFICE	BREAST MILK BOTTLE AND OTHERS FOR THE ESTABLISHMENT OF BREAST-FEEDING STATION IN EVACUATION CENTERS	350,000.00	GENERAL FUND	4 MONTHS
23.	QCRRMO-25-HLMF-0850B	QUEZON CITY DISASTER RISK REDUCTION AND MANAGEMENT OFFICE	HOTEL ACCOMMODATION AND OTHERS FOR ORIENTATION ON GENDER IN CLIMATE ACTION	400,000.00	GENERAL FUND	4 MONTHS
24.	QCDTRC(TAHANAN)-25-APP-0817	QUEZON CITY DRUG TREATMENT AND REHABILITATION CENTER (TAHANAN)	VARIOUS APPLIANCES AND OTHERS	538,960.00	GENERAL FUND	30 CD

25.	QCGH-25-AMS-0966	QUEZON CITY GENERAL HOSPITAL	PREVENTIVE MAINTENANCE OF VARIABLE REFRIGERANT FLOW (VRF) AIRCONDITIONING SYSTEM	560,000.00	GENERAL FUND	4 MONTHS
26.	QCGH-25-HME-0870	QUEZON CITY GENERAL HOSPITAL	DENTAL CHAIR	2,106,000.00	GENERAL FUND	60 CD
27.	QCGH-25-OESC-0901B	QUEZON CITY GENERAL HOSPITAL	COPY PRINTER INK AND MASTER	831,000.00	GENERAL FUND	60 CD
28.	QCGH-25-PCP1-0734	QUEZON CITY GENERAL HOSPITAL	TOOTHPASTE AND OTHERS	227,675.00	GENERAL FUND	30 CD
29.	QCPC-25-EMS-0795	QUEZON CITY PROTECTION CENTER	WECHSLER INTELLIGENCE SCALE FOR CHILDREN	190,685.34	GENERAL FUND	60 CD
30.	QCPC-25-HLMF-0863	QUEZON CITY PROTECTION CENTER	HOTEL ACCOMMODATION WITH FOOD AND DRINKS	300,000.00	GENERAL FUND	4 MONTHS
31.	QCU-25-GRMS-0806B	QUEZON CITY UNIVERSITY	PREVENTIVE MAINTENANCE SERVICE (PMS) OF LPG GAS LINE PIPING SYSTEM AND ELECTRONICS SAFETY DEVICE	123,500.00	GENERAL FUND	30 CD
32.	QCYDO-25-OE-0657C	QUEZON CITY YOUTH DEVELOPMENT OFFICE	VARIOUS OFFICE EQUIPMENT AND OTHERS	96,969.00	GENERAL FUND	30 CD
33.	RMBGH-25-GRMS-0718B	ROSARIO MACLANG BAUTISTA GENERAL HOSPITAL	PREVENTIVE MAINTENANCE OF HERMETIC DOOR AND LOBBY/ENTRANCE DOOR	500,000.00	GENERAL FUND	4 MONTHS
34.	SSDD-25-OE-0722	SOCIAL SERVICES DEVELOPMENT DEPARTMENT	DIGITAL DUPLICATOR AND OTHERS	2,104,620.95	GENERAL FUND	30 CD
35.	TTMD-25-OE-0923	TRAFFIC AND TRANSPORT MANAGEMENT DEPARTMENT	DOCUMENT SCANNER AND OTHERS	714,763.00	GENERAL FUND	30 CD
36.	VET-25-CS1-0908B	QUEZON CITY VETERINARY DEPARTMENT	FOOD AND DRINKS	150,000.00	GENERAL FUND	4 MONTHS
37.	VET-25-PS2-0904	QUEZON CITY VETERINARY DEPARTMENT	PRINTING OF ANTI-RABIES VACCINATION CARD	1,050,000.00	GENERAL FUND	60 CD

1. The **QUEZON CITY LOCAL GOVERNMENT**, through the *General Fund of various years* intends to apply the sums stated above being the ABC to payments under the contract for *the above stated projects of contract for each lot/item*. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The **QUEZON CITY LOCAL GOVERNMENT** now invites bids for various **Projects**. Delivery of the Goods is required *as stated above*. Bidders should have completed, within **the last three (3) years** from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “*pass/fail*” criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.
  - a. Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.
4. Prospective Bidders may obtain further information from **QUEZON CITY GOVERNMENT Bids and Awards Committee (BAC) Secretariat** and inspect the Bidding Documents at the address given below during **weekdays from 8:00 a.m. – 5:00 p.m.**
5. A complete set of Bidding Documents may be acquired by interested Bidders on **Monday, AUGUST 04, 2025** from the given address and website(s) below *and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB*. The Procuring Entity shall allow the bidder to present its proof of payment for the fees *in person*.

**STANDARD RATES:**

Approved Budget for the Contract	Maximum Cost of Bidding Documents (in Philippine Peso)
500,000 and below	500.00
More than 500,000 up to 1 million	1,000.00
More than 1 Million up to 5 Million	5,000.00

The following are the requirements for purchase of Bidding Documents:

1. PhilGEPS Registration Certificate (Platinum – 3 pages)
  2. Document Request List (DRL)
  3. Authorization to Purchase Bidding Documents
    - 3.1 Corporate Secretary Certificate for corporation (specific for the project)
    - 3.2 Special Power of Attorney for single proprietorship (specific for the project)
  4. Notarized Joint Venture Agreement (as applicable)
6. Bids must be duly received by the BAC Secretariat through manual submission at the 2<sup>nd</sup> Floor, Procurement Department, Finance Building, Quezon City Hall Compound on or before **10:00 A.M. of Tuesday, AUGUST 12, 2025**. Late bids shall not be accepted.
7. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB Clause 14**.
8. Bid opening shall be on **11:00 A.M. of Tuesday, AUGUST 12, 2025** at the given address below and/or via Zoom. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.

Topic: BAC-GOODS & SERVICES BIDDING

Join Zoom Meeting

<https://us02web.zoom.us/j/85850855933?pwd=R2dZUUp4Z3lyU29iZGVlWmdKRjZCdz09>

Meeting ID: 858 5085 5933

Passcode: 118682

9. The *Quezon City Local Government* reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
10. For further information, please refer to:

**MA. VICTORIA L. TEJEDOR, MMPA**

OIC, Procurement Department

2<sup>nd</sup> Floor, Procurement Department,

Finance Building, Quezon City Hall Compound

Elliptical Road, Barangay Central Diliman, Quezon City.

Email Add: [bacgoods.procurement@quezoncity.gov.ph](mailto:bacgoods.procurement@quezoncity.gov.ph)

Tel. No. (02)8988-4242 loc. 8506/8710

Website: [www.quezoncity.gov.ph](http://www.quezoncity.gov.ph)

11. You may visit the following websites:

For downloading of Bidding Documents: [www.quezoncity.gov.ph](http://www.quezoncity.gov.ph)

By:

  
**MS. MA. MARGARITA S. MEJIA, DPA**  
Chairperson, QC-BAC-Goods and Services