



Republika ng Pilipinas

Lungsod Quezon

BIDS AND AWARDS COMMITTEE – GOODS & SERVICES
 Second Floor, Civic Center Building F, Quezon City Hall Complex, Elliptical Road, Quezon City
 8988-4242 local 8712 / 8710 / 8709
Procurement@quezoncity.gov.ph



AUGUST 01, 2025

INVITATION TO BID

NO.	PROJECT NO.	OFFICE	PROJECT NAME	AMOUNT	SOURCE OF FUND	DELIVERY PERIOD
1.	ACCOUNTING-25-OE-0801	CITY ACCOUNTING DEPARTMENT	VARIOUS OFFICE EQUIPMENT AND OTHERS	3,442,426.02	GENERAL FUND	30 CD
2.	BCRD-25-CG-0952	BARANGAY AND COMMUNITY RELATIONS DEPARTMENT	PLAQUES AND SEAL MARKER	3,995,300.00	GENERAL FUND	3 MONTHS
3.	BCRD-25-GARMENTS-0953	BARANGAY AND COMMUNITY RELATIONS DEPARTMENT	T-SHIRT	10,890,000.00	GENERAL FUND	3 MONTHS
4.	CGSD-25-VRM-0594B	CITY GENERAL SERVICES DEPARTMENT	CORRECTIVE REPAIR AND MAINTENANCE SERVICES INCLUDING SPARE PARTS AND LABOR FOR CITY-OWNED MOTOR VEHICLES	14,970,592.15	GENERAL FUND	3 MONTHS
5.	HEALTH-25-MSLI-0787B	QUEZON CITY HEALTH DEPARTMENT	LINE 1: WATER TEST KIT AND PLASTIC SAMPLING BOTTLES	537,940.00	GENERAL FUND	3 MONTHS
			LINE 2: VARIOUS MICROBIOLOGICAL CULTURE MEDIA, REAGENTS, AND OTHERS	1,970,880.00	GENERAL FUND	3 MONTHS
			LINE 3: VARIOUS MEDICAL SUPPLIES	1,856,603.76	GENERAL FUND	3 MONTHS
6.	PAISD-25-PE-0580B	PUBLIC AFFAIRS AND INFORMATION SERVICES DEPARTMENT	DIGITAL MIRRORLESS CAMERA, CAMERA LENS, AND OTHERS	3,024,011.98	GENERAL FUND	60 CD
7.	QCADAC-25-EM-0838	QUEZON CITY ANTI-DRUG ABUSE COUNCIL	DRUG ABUSE PREVENTION AND CONTROL MONTH 2025 CELEBRATION	6,000,000.00	GENERAL FUND	3 MONTHS
8.	QCRRMO-25-HME-0883	QUEZON CITY DISASTER RISK REDUCTION AND MANAGEMENT OFFICE	AUTOMATED RESUSCITATION SYSTEM	20,183,097.00	GENERAL FUND	60 CD
9.	QCGH-25-IT-0723	QUEZON CITY GENERAL HOSPITAL	SUPPLY, DELIVERY, INSTALLATION, CONFIGURATION, TESTING AND COMMISSIONING OF THE QUEZON CITY GENERAL HOSPITAL OUTDOOR LED WALL, AND SOUND SYSTEM FOR THE USE OF ACCREDITATION OF MEDICAL DOCTORS AND HOSPITAL ACTIVITIES IN HB HALL AND SB HALL	16,590,502.04	GENERAL FUND	90 CD
10.	QCTD-25-CS1-0912	QUEZON CITY TOURISM DEPARTMENT	FOOD AND DRINKS, AND OTHERS	4,340,000.00	GENERAL FUND	3 MONTHS
11.	QCU-25-AA52-0869B	QUEZON CITY UNIVERSITY	SUPPLY AND INSTALLATION OF WINDOW-TYPE AND SPLIT-TYPE AIRCONDITIONING UNITS	3,624,000.00	TRUST FUND	45 CD
12.	SDO-25-EMS-0896	SCHOOLS DIVISION OFFICE	EDUCATIONAL MANIPULATIVES FOR KINDERGARTEN (MOVABLE ALPHABET BOX AND OTHERS)	9,999,900.00	SPECIAL EDUCATION FUND	30 CD
13.	SDO-25-OESC-0893	SCHOOLS DIVISION OFFICE	LINE 1: PROCUREMENT OF RIBBON FOR ID CARD PRINTER	3,491,800.00	SPECIAL EDUCATION FUND	30 CD
			LINE 2: PROCUREMENT OF VARIOUS INK AND TONER CARTRIDGE	14,488,134.00	SPECIAL EDUCATION FUND	30 CD
14.	SSDD-25-GM-0830	SOCIAL SERVICES DEVELOPMENT DEPARTMENT	VARIOUS TRAINING SUPPLIES	3,852,491.17	GENERAL FUND	30 CD

1. The **QUEZON CITY LOCAL GOVERNMENT**, through the *Trust Fund, General Fund & Special Education Fund of various years* intends to apply the sums stated above being the ABC to payments under the contract for the above stated projects of contract for each lot/item. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The **QUEZON CITY LOCAL GOVERNMENT** now invites bids for various **Projects**. Delivery of the Goods is required *as stated above*. Bidders should have completed, within **the last three (3) years** from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “*pass/fail*” criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.
 - a. Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.
4. Prospective Bidders may obtain further information from **QUEZON CITY GOVERNMENT Bids and Awards Committee (BAC) Secretariat** and inspect the Bidding Documents at the address given below during *weekdays from 8:00 a.m. – 5:00 p.m.*
5. A complete set of Bidding Documents may be acquired by interested Bidders on **Monday, August 04, 2025** from the given address and website(s) below *and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB*. The Procuring Entity shall allow the bidder to present its proof of payment for the fees *in person*.

STANDARD RATES:

Approved Budget for the Contract	Maximum Cost of Bidding Documents (in Philippine Peso)
500,000 and below	500.00
More than 500,000 up to 1 Million	1,000.00
More than 1 Million up to 5 Million	5,000.00
More than 5 Million up to 10 Million	10,000.00
More than 10 Million up to 50 Million	25,000.00
More than 50 Million up to 500 Million	50,000.00
More than 500 Million	75,000.00

The following are the requirements for purchase of Bidding Documents;

1. PhilGEPS Registration Certificate (Platinum – 3 pages)
2. Document Request List (DRL)
3. Authorization to Purchase Bidding Documents
 - 3.1 Corporate Secretary Certificate for corporation (specific for the project)
 - 3.2 Special Power of Attorney for single proprietorship (specific for the project)
4. Notarized Joint Venture Agreement (as applicable)
6. The **Quezon City Local Government** will hold a Pre-Bid Conference on **9:00 A.M. of Tuesday, August 12, 2025** at **2nd Floor, Procurement Department-Bidding Room, Finance Building, Quezon City Hall Compound**, and/or through video conferencing *via Zoom* which shall be open to prospective bidders.

Topic: BAC-GOODS Pre-Bid Conference Meeting

Join Zoom Meeting

<https://us02web.zoom.us/j/84835002246?pwd=OVRuVE0weXZMNXYwZG5LaWd1dXk1QT09>

Meeting ID: 848 3500 2246

Passcode: 154733

7. Bids must be duly received by the BAC Secretariat through manual submission at the 2nd Floor, Procurement Department, Finance Building, Quezon City Hall Compound on or before **10:00 A.M. of Tuesday, August 26, 2025**. Late bids shall not be accepted.

8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB Clause 14.**
9. Bid opening shall be on **11:00 A.M. of Tuesday, August 26, 2025** at the given address below and/or via Zoom. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.

Topic: BAC-GOODS & SERVICES BIDDING

Join Zoom Meeting

<https://us02web.zoom.us/j/85850855933?pwd=R2dZUUp4Z3lyU29iZGV1WmdKRjZCdz09>

Meeting ID: 858 5085 5933

Passcode: 118682

10. The ***Quezon City Local Government*** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidder

11. For further information, please refer to:

MA. VICTORIA L. TEJEDOR, MMPA

OIC, Procurement Department

2nd Floor, Procurement Department,

Finance Building, Quezon City Hall Compound

Elliptical Road, Barangay Central Diliman, Quezon City.

Email Add: bacgoods.procurement@quezoncity.gov.ph

Tel. No. (02)8988-4242 loc. 8506/8710

Website: www.quezoncity.gov.ph

12. You may visit the following websites:

For downloading of Bidding Documents: www.quezoncity.gov.ph

By:


MS. MA. MARGARITA S. MEJIA, DPA
Chairperson, QC-BAC-Goods and Services

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