



Republic of the Philippines  
QUEZON CITY GOVERNMENT



PO Number **GS-2506061**

Purchase Order Date: **JUL 21 2025**

Procuring Unit : QUEZON CITY UNIVERSITY	Project Number : QCU-25-PS2-0568
Company Name : JOSLOR ENTERPRISES	Mode of Procurement : Public Bidding
Address : 2nd Floor Unit 204 Margarita Bldg. #28 Matalino St. Central Quezon City	Resolution No. : 25-GSPB-288
Business Type : Sole Proprietorship Registration No. 5190850	TIN : 458-795-401-000
	Contact Number : 09270494147

**Sir/Madam:**  
Please furnish this office the following articles subject to the terms and conditions contained here:

**Place of Delivery :** Upon End-User's instruction subject to proper coordination with CGSD  
**Delivery Schedule :** Upon Request by the End User until December 31, 2025  
**Payment Term :** Credit

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
	<ul style="list-style-type: none"> <li>• Size: 6ft x 9ft</li> <li>• Print: Full Color</li> </ul> Tarpaulin <ul style="list-style-type: none"> <li>• Standard Pull-up Banner</li> <li>• Size: 800mm x 2000mm / 31.50inches x 78.74inches</li> </ul> Tarpaulin <ul style="list-style-type: none"> <li>• Size: 4ft x 5ft</li> <li>• Print: Full Color</li> </ul>				

**Total Amount : 1,614,182.00**

Total Amount In Words (Pesos): One Million Six Hundred Fourteen Thousand One Hundred Eighty-Two Pesos and 00/100 Only

**Obligation Request :** *10. 2025. A. 06791*

**Approved Budget for the Contract :** 1,616,362.00

**Funds Available:**

*9*

**RUBY G. MANANGU**  
City Accountant



02987074

*Sharmine Fernandez 8-1-25*

Signature Over Printed Name  
Supplier / Date

*MA. JOSEFINA G. BELMONTE*

**MA. JOSEFINA G. BELMONTE**  
City Mayor





Procuring Unit : QUEZON CITY UNIVERSITY ✓	Project Number : QCU-25-PS2-0568 ✓
Company Name : JOSLOR ENTERPRISES ✓	Mode of Procurement : Public Bidding ✓
Address : 2nd Floor Unit 204 Margarita Bldg. #28 Matalino St. Central Quezon City ✓	Resolution No. : 25-GSPB-288 ✓
Business Type : Sole Proprietorship Registration No. 5190850 ✓	TIN : 458-795-401-000 ✓
	Contact Number : 09270494147 ✓

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Delivery Schedule : Upon Request by the End User until December 31, 2025 ✓

Payment Term : Credit

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
1	QCU Research Journal (QCU The LAMP: JOURNAL OF EDUCATION) • Page Size: A4 • No. of Pages: 120 (est.) • Paper Inside: C25 #80 100gsm • Paper Cover: C25 #200 300gsm • Print: Full Color, Glossy • Finish: Soft bound • including sample printing and proof-read copies ✓	Piece	50	2,100.00	105,000.00 ✓
2	QCU Research Journal (QCU The GAVEL: JOURNAL OF BUSINESS AND SOCIAL SCIENCES) • Page Size: A4 • No. of Pages: 120 (est.) • Paper Inside: C25 #80 100gsm • Paper Cover: C25 #200 300gsm • Print: Full Color, Glossy • Finish: Soft bound • including sample printing and proof-read copies ✓	Piece	50	2,100.00	105,000.00 ✓
3	QCU Research Journal (QCU The STAR: JOURNAL OF SCIENCE, ENGINEERING, AND INFORMATION TECHNOLOGY) • Page Size: A4 • No. of Pages: 120 (est.) • Paper Inside: C25 #80 100gsm • Paper Cover: C25 #200 300gsm • Print: Full Color, Glossy • Finish: Soft bound ✓	Piece	50	2,100.00	105,000.00 ✓

Obligation Request : *no. 2025-07-00791*

Approved Budget for the Contract : 1,616,362.00

Funds Available:

*Jharminie Fernandez 8-1-25*  
Signature Over Printed Name  
Supplier / Date

*R*  
**RUBY G. MANANGU**  
City Accountant ✓





Republic of the Philippines  
QUEZON CITY GOVERNMENT



PO Number **GS-2506061**

Purchase Order Date: **JUL 21 2025**

Procuring Unit : QUEZON CITY UNIVERSITY	Project Number : QCU-25-PS2-0568
Company Name : JOSLOR ENTERPRISES	Mode of Procurement : Public Bidding
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Business Type : Sole Proprietorship Registration No. 5190850	TIN : 458-795-401-000
	Contact Number : 09270494147

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Delivery Schedule : Upon Request by the End User until December 31, 2025

Payment Term : Credit

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
4	<ul style="list-style-type: none"> <li>including sample printing and proof-read copies</li> <li>QCU Research Monograph 2025 Volume 4, Series 1</li> <li>Page Size: A4</li> <li>No. of Pages: 50 (est.)</li> <li>Paper Inside: Book #60 80gsm</li> <li>Paper Cover: Foldcote #15 250gsm</li> <li>Cover Finish: Matte Lamination</li> <li>Print: Full Color</li> <li>Finish: Soft Bound</li> </ul>	Piece	43	800.00	34,400.00
5	<ul style="list-style-type: none"> <li>including sample printing and proof-read copies</li> <li>QCU Research Monograph 2025 Volume 4, Series 2</li> <li>Page Size: A4</li> <li>No. of Pages: 50 (est.)</li> <li>Paper Inside: Book #60 80gsm</li> <li>Paper Cover: Foldcote #15 250gsm</li> <li>Cover Finish: Matte Lamination</li> <li>Print: Full Color</li> <li>Finish: Soft Bound</li> </ul>	Piece	43	800.00	34,400.00
6	<ul style="list-style-type: none"> <li>including sample printing and proof-read copies</li> <li>QCU International Conference Proceedings Report</li> <li>Page Size: A4</li> <li>No. of Pages: 80 (est.)</li> <li>Paper Inside: C2S #80 100gsm</li> <li>Paper Cover: C2S #200 300gsm</li> <li>Print: Full Color, Glossy</li> </ul>	Piece	100	700.00	70,000.00

Obligation Request : *INV. 2025-07-04991*

Approved Budget for the Contract : 1,616,362.00

Funds Available:

*Sharmiee Fernandez* 8-1-25  
Signature Over Printed Name  
Supplier / Date

*RUBY G. MANANGU*  
City Accountant





Procuring Unit : QUEZON CITY UNIVERSITY	Project Number : QCU-25-PS2-0568
Company Name : JOSLOR ENTERPRISES	Mode of Procurement : Public Bidding
Address : 2nd Floor Unit 204 Margarita Bldg. #28 Matalino St. Central Quezon City	Resolution No. : 25-GSPB-288
Business Type : Sole Proprietorship Registration No. 5190850	TIN : 458-795-401-000
	Contact Number : 09270494147

Sir/Madam:

Please furnish this office the following articles subject to the terms and conditions contained here:

Place of Delivery : Upon End-User's instruction subject to proper coordination with CGSD

Delivery Schedule : Upon Request by the End User until December 31, 2025

Payment Term : Credit

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
7	<ul style="list-style-type: none"> <li>Finish: Soft bound</li> <li>including sample printing and proof-read copies</li> </ul> QCU International Conference Book of Abstracts (RISE) <ul style="list-style-type: none"> <li>Page Size: A4</li> <li>No. of Pages: 80 (est.)</li> <li>Paper Inside: C25#80 100gsm</li> <li>Paper Cover: C25 #200 300gsm</li> <li>Print: Full Color, Glossy</li> <li>Finish: Soft bound</li> <li>including sample printing and proof-read copies</li> </ul>	Piece	100	700.00	70,000.00
8	Academic/Administrative Newsletter <ul style="list-style-type: none"> <li>Page Size: 8.7inches x 11.75inches</li> <li>No. of Pages: 8 -10 (est.)</li> <li>Paper: C25 #80 100gsm</li> <li>Print: Cover Page-Colored; Inside-Monochromatic, newsprint Full Color, Glossy</li> <li>including sample printing and proof-read copies</li> </ul>	Piece	500	166.00	83,000.00
9	QCU Research Agenda (Brochure) <ul style="list-style-type: none"> <li>Size: 9.25inches x 16inches</li> <li>Print: Full Color 2 Sides</li> <li>Finish: 4-Fold</li> <li>Paper: C25#100 125gsm</li> </ul>	Piece	100	85.00	8,500.00
10	QCU Extension Agenda (Brochure) <ul style="list-style-type: none"> <li>Size: 9.25inches x 16inches</li> <li>Print: Full Color 2 Sides</li> </ul>	Piece	100	85.00	8,500.00

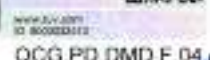
Obligation Request : 100. 2025-07-06791

Approved Budget for the Contract : 1,616,362.00

Funds Available:

*Sharmine Fernandez* 8-1-25  
Signature Over Printed Name  
Supplier / Date

*Ruby G. Manangu*  
RUBY G. MANANGU  
City Accountant





Republic of the Philippines  
QUEZON CITY GOVERNMENT



PO Number **GS-2506061**

Purchase Order Date: **JUL 21 2025**

Procuring Unit : QUEZON CITY UNIVERSITY	Project Number : QCU-25-PS2-0568
Company Name : JOSLOR ENTERPRISES	Mode of Procurement : Public Bidding
Address : 2nd Floor Unit 204 Margarita Bldg. #28 Matalino St. Central Quezon City	Resolution No. : 25-GSPB-288
Business Type : Sole Proprietorship Registration No. 5190850	TIN : 458-795-401-000
	Contact Number : 09270494147

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Payment Term : Credit

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
11	<ul style="list-style-type: none"> <li>Finish: 4-Fold</li> <li>Paper: C25 #100 125gsm</li> </ul> QCU S.M.I.L.E. (brochure) <ul style="list-style-type: none"> <li>Size: 9.25inches x 16inches</li> <li>Print: Full Color 2 Sides</li> <li>Finish: 4-Fold</li> <li>Paper: C25 #100 125gsm</li> </ul>	Piece	100	85.00	8,500.00
12	QCU Brochure QCU Brochure (Admissions) <ul style="list-style-type: none"> <li>Size: 9.25inches x 16inches</li> <li>Print: Full Color 2 Sides</li> <li>Finish: 4-Fold</li> <li>Paper: C25 #100 125gsm</li> </ul>	Piece	1,000	85.00	85,000.00
13	QCU IP Policy Brochure <ul style="list-style-type: none"> <li>Size: 9.25inches x 16inches</li> <li>Print: Full Color 2 Sides</li> <li>Finish: 4-Fold</li> <li>Paper: C25 #100 125gsm</li> </ul>	Piece	100	85.00	8,500.00
14	REPL Brochure <ul style="list-style-type: none"> <li>Size: 9.25inches x 16inches</li> <li>Print: Full Color 2 Sides</li> <li>Finish: 4-Fold</li> <li>Paper: C25 #100 125gsm</li> </ul>	Piece	100	85.00	8,500.00
15	QCU Service Learning Brochure <ul style="list-style-type: none"> <li>Size: 9.25inches x 16inches</li> </ul>	Piece	100	85.00	8,500.00

Obligation Request : **MU-2025-07-02791**

Approved Budget for the Contract : 1,616,362.00

Funds Available:

*Sharmily Fernandez* 8-1-25  
Signature Over Printed Name  
Supplier / Date

**RUBY G. MANANGU**  
City Accountant





Republic of the Philippines  
QUEZON CITY GOVERNMENT



PO Number **GS-2506061**

Purchase Order Date: **JUL 21 2025**

Procuring Unit : QUEZON CITY UNIVERSITY	Project Number : QCU-25-PS2-0568
Company Name : JOSLOR ENTERPRISES	Mode of Procurement : Public Bidding
Address : 2nd Floor Unit 204 Margarita Bldg. #28 Matalino St. Central Quezon City	Resolution No. : 25-GSPB-288
Business Type : Sole Proprietorship Registration No. 5190850	TIN : 458-795-401-000
	Contact Number : 09270494147

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16	<ul style="list-style-type: none"> <li>Print: Full Color 2 Sides</li> <li>Finish: 4-Fold</li> <li>Paper: C2S#100 125gsm</li> </ul> QCU Catalogue <ul style="list-style-type: none"> <li>Page Size: Letter-size</li> <li>No. of Pages: 10-20 (est.)</li> <li>Paper Inside: C2S #80 100gsm</li> <li>Paper Cover: C2S #200 300gsm</li> <li>Print: Full Color, Glossy</li> <li>Finish: Staple</li> <li>including sample printing and proof-read copies</li> </ul>	Piece	100	2,800.00	280,000.00
17	QCU Annual Report QCU Annual Report 2025 <ul style="list-style-type: none"> <li>Page Size: A4</li> <li>No. of Pages: 80 (est.)</li> <li>Paper Inside: C2S #80 100gsm</li> <li>Paper Cover: C2S #200 300gsm</li> <li>Print: Full Color, Glossy</li> <li>Finish: Soft bound</li> <li>including sample printing and proof-read copies</li> </ul>	Piece	100	1,735.00	173,500.00
18	Posters <ul style="list-style-type: none"> <li>Size: A3</li> <li>Thickness: 3mm standard</li> <li>Finish Option: Glossy</li> <li>Print: Full Color</li> </ul>	Lot	1	27,900.00	27,900.00

Obligation Request : *1W-2025-07-06791*

Approved Budget for the Contract : 1,616,362.00

Funds Available:

*Sharmine Fernandez* 8-1-25  
Signature Over Printed Name  
Supplier / Date

*Ruby G. Manangu*  
**RUBY G. MANANGU**  
City Accountant





Procuring Unit : QUEZON CITY UNIVERSITY	Project Number : QCU-25-PS2-0568
Company Name : JOSLOR ENTERPRISES	Mode of Procurement : Public Bidding
Address : 2nd Floor Unit 204 Margarita Bldg. #28 Matalino St. Central Quezon City	Resolution No. : 25-GSPB-288
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	Contact Number : 09270494147

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Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
19	<ul style="list-style-type: none"> <li>Material: Sintra board</li> <li>Service Learning Manual</li> <li>Page Size: A5</li> <li>No. of Pages: 80 (est.)</li> <li>Paper Inside: C25 #80 100gsm</li> <li>Paper Cover: C25 #200 300gsm</li> <li>Print: Full Color, Glossy</li> <li>Finish: Soft bound</li> <li>including sample printing and proof-read copies</li> </ul>	Piece	41	1,670.00	68,470.00
20	<ul style="list-style-type: none"> <li>QCU Book of Abstracts - Student Research Conference</li> <li>Page Size: A4</li> <li>No. of Pages: 80 (est.)</li> <li>Paper Inside: C25 #80 100gsm</li> <li>Paper Cover: C25 #200 300gsm</li> <li>Print: Full Color, Glossy</li> <li>Finish: Soft bound</li> <li>including sample printing and proof-read copies</li> </ul>	Piece	200	700.00	140,000.00
21	<ul style="list-style-type: none"> <li>Tarpaulin</li> <li>Size: 6ft x 9ft</li> <li>Print: Full Color</li> <li>Tarpaulin</li> <li>Standard Pull-up Banner</li> <li>Size: 800mm x 2000mm / 31.50inches x 78.74inches</li> <li>Print: Full Color</li> <li>Tarpaulin</li> </ul>	Lot	1	27,400.00	27,400.00

Obligation Request : *160-2025-07-06791*

Approved Budget for the Contract : 1,616,362.00

Funds Available:

*Sharmine Fernandez 8-1-25*  
Signature Over Printed Name  
Supplier / Date

*Ruby G. Manangu*  
RUBY G. MANANGU  
City Accountant





Procuring Unit : QUEZON CITY UNIVERSITY	Project Number : QCU-25-PS2-0568
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22	<ul style="list-style-type: none"> <li>• Size: 6ft x 11ft</li> <li>• Print: Full Color</li> </ul> Tarpaulin <ul style="list-style-type: none"> <li>• Size: 4ft x 5ft</li> <li>• Print: Full Color</li> </ul> QCU Action Plan / Institutional Development Plan <ul style="list-style-type: none"> <li>• Page Size: A4</li> <li>• No. of Pages: 80 (est.)</li> <li>• Paper Inside: C2S #80 100gsm</li> <li>• Paper Cover: C2S #200 300gsm</li> <li>• Print: Full Color, Glossy</li> <li>• Finish: Soft bound</li> <li>• including sample printing and proof-read copies</li> </ul>	Piece	60	800.00	48,000.00
23	QCU Pocket Folder <ul style="list-style-type: none"> <li>• Size: 9x12 inches</li> <li>• With front and back print with two inside pocket and calling card holder</li> <li>• With plastic lamination for protection (glossy)</li> <li>• including sample</li> </ul>	Piece	200	140.00	28,000.00
24	QCU Note Pad <ul style="list-style-type: none"> <li>• Size: 1/4 letter size (4.25 x 5.5 inches)</li> <li>• Paper: Book #60, 80gsm</li> <li>• Print: Full Color 1 side</li> <li>• Finish: Glue Padded with cover overlapping the binding of the short edge/side to the cardboard back</li> </ul>	Piece	80	260.00	20,800.00

Obligation Request : *160-2025-A-02791*

Approved Budget for the Contract : 1,616,362.00

Funds Available:

*Sharminey Fernandez* 8-1-25  
Signature Over Printed Name  
Supplier / Date

*g*  
RUBY G. MANANGU  
City Accountant





Republic of the Philippines  
QUEZON CITY GOVERNMENT



PO Number **GS-2506061**

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Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
25	QCU Note Pad • Size: A5 size • Paper: Book#60, 80gsm • Print: Full Color 1 side • Finish: Glue Padded with cover overlapping the binding of the short edge/side to the cardboard back	Piece	150	300.00	45,000.00
26	3-Day Workshop-Mentoring Training on Research Publication & Presentation Posters • Size: A3 • Thickness: 3mm standard • Finish Option: Glossy • Print: Full Color • Material: Sintra board Tarpaulin • Size: 6ft x 9ft • Print: Full Color Tarpaulin • Standard Pull-up Banner • Size: 800mm x 2000mm / 31.50inches x 78.74inches • Print: Full Color Tarpaulin • Size: 4ft x 5ft • Print: Full Color	Lot	1	8,822.00	8,822.00
27	University Extension Colloquium Tarpaulin	Lot	1	3,490.00	3,490.00

Obligation Request : **MA. 2025-07-06791**

Approved Budget for the Contract : 1,616,362.00

Funds Available:

*Sharmine Fernandez* 8-1-25  
Signature Over Printed Name  
Supplier / Date

**RUBY G. MANANGU**  
City Accountant



**TERMS AND CONDITIONS**

1. ALL PRICES INDICATED HEREIN ARE VALID, BINDING AND EFFECTIVE AT LEAST WITHIN THIRTY (30) CALENDAR DAYS FROM DATE OF RECEIPT.
2. AWARDEE shall be responsible for the source(s) of its supplies/materials/equipment and shall make deliveries in accordance with the schedule, quality and specification of the award and purchase order. Failure by the AWARDEE to comply with the same shall be a ground for cancellation of the award and purchase order issued to that AWARDEE and for re-awarding the item(s) to the ALTERNATE AWARDEE.
3. AWARDEE shall pick up purchase order(s) issued in its favor within three (3) days after receipt of notice to that effect. A telephone call, fax transmission or electronic mail (e-mail) shall constitute an official notice to the AWARDEE. Thereafter, if the purchase order(s) remains unclaimed, the said purchase order(s) shall be sent by mailing or courier, messengerial service to the AWARDEE. To avoid delay in the delivery of the requesting end-user's requirement, all DEFAULTING AWARDEES shall be precluded from proposing or submitting a substitute sample.
4. Subject to the provisions of the preceding paragraph, where AWARDEE has accepted a purchase order but fails to deliver the required product(s) within the time called for in the same order, the delivery period may be extended a maximum of fifteen (15) calendar days under liquidated damages to make good the delivery. Thereafter, if AWARDEE has not completed the
5. delivery within the extended period, the subject purchase order shall be cancelled and the award for the undelivered balance, withdrawn from that AWARDEE. The BAC-Goods and Services shall then purchase the required item(s) from such other source(s) as it may determine, with the difference in price to be charged against the DEFAULTING AWARDEE. Refusal by the DEFAULTING AWARDEE to shoulder the price difference shall be ground for its disqualification from future bids of the same items, without prejudice to the imposition of other sanction as prescribed under RA 9184 and its RIRR.
6. When the supplier fails to satisfactorily deliver goods/services under the contract within the specified delivery schedule, inclusive of duly granted time extensions, if any, the supplier shall be liable for damages for the delay and shall pay the procuring entity liquidated damages, not by way of penalty, an amount equal to one-tenth (1/10) of one percent (1%) of the cost of the delayed goods/services scheduled for delivery for everyday of delay until such goods/services are finally delivered and accepted by the procuring entity concerned.
7. Rejected deliveries shall be construed as non-delivery of product(s)/item(s) so ordered and shall be subject to liquidated damages, subject to the terms and conditions prescribed under paragraph 4 hereof.
8. Supplier shall guarantee its deliveries to be free from defects. Any defective item(s)/product(s), therefore that maybe discovered by the **Quezon City Government** within three (3) months after acceptance of the same, shall be replaced by the supplier within seven (7) calendar days upon receipt of a written notice to that effect.
9. All duties, excise and other taxes and revenue charges, if any, shall be for the supplier's account.
10. As a pre-condition to payment, IMPORTANT DOCUMENTS specifically showing the condition and serial numbers of the imported equipment purchased should be submitted by the supplier to the **Quezon City Government**.
11. All transactions are subject to applicable withholding taxes in accordance with existing BIR rules and regulations.
12. Supplier shall furnish the End-user through the City General Services Department stockroom, the articles, described above;
13. The **Quezon City Government** reserves the right to accept or reject delivered articles if found not in conformity to the specifications, terms and conditions stipulated.
14. Provisions contained in Title VI, Book IV of the Civil Code of the Philippines on Sales are hereby incorporated and made as an Integral part hereof.
15. This contract shall also serve as **Notice to Proceed**, to take effect on AUG 01 2025 and to expire on - DEC 31 2025

CONFORME:

Sherraine Fernandez  
SIGNATURE OVER PRINTED NAME

Authorized Representative  
IN THE CAPACITY OF

8-1-25  
DATE

Duly authorized to sign this Purchase Order for and on behalf of Josier Enterprises  
COMPANY NAME

SUBSCRIBED AND SWORN to before me this \_\_\_ day of \_\_\_\_\_ at \_\_\_\_\_, Philippines. Affiant personally known to me and were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiants exhibited to me his/her \_\_\_\_\_ with his/her photograph and signature appearing thereon with No. \_\_\_\_\_.

Doc. No. \_\_\_\_\_  
Page No. \_\_\_\_\_  
Book No. \_\_\_\_\_  
Series of \_\_\_\_\_

\*\*\*This Purchase Order shall be deemed invalid without Notary Seal (for project amounting to Php2,500,000.00 and above only)