



Purchase Order

Procuring Unit	: QUEZON CITY DISASTER RISK REDUCTION AND MANAGEMENT OFFICE	Project Number	: QCDRRMO-25-SOP-0653
Company Name	: ECO FRIENDLY MADE CORPORATION	Mode of Procurement	: Public Bidding
Address	: 8001 A.B Mateo St. Deeriza Compound Tabing Bakod 3022 Santa Maria Bulacan	Resolution No.	: 25-GSPB-297
Business Type	: Corporation Registration No. CS201812672	TIN	: 010-060-419-000
		Contact Number	: 09778074730

Sir/Madam:

Please furnish this office the following articles subject to the terms and conditions contained here:

Place of Delivery : Upon End-User's instruction subject to proper coordination with CGSD

Delivery Schedule : Thirty (30) Calendar Days

Payment Term : Credit

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
1	RES-QC BAG Inclusions: - Customized Waterproof Dry Bag with Double Straps (1 piece) color orange, material: 0.5mm 500D PVC size (approximately): 30 liters (24cm x 70cm) sizes in use (approximately): 30 liters (24cm x 58cm) with RES-QC Logo and Emergency Go bag in front, 85th Anniversary Tayo ang QC Logo at the back Reusable Ziplock Bag (1 piece) with RES-QC Logo, transparent storage bag, size 35cm x 45cm, features: high transparency, tough and durable, strong seal Reusable Raincoat (5 pieces) full body raincoat, 5 adult size, weight: 140g, size: hat height: 35cm, dress length: 119cm, sleeve length: 77cm, bust: 144cm, width: 67cm, EVA thickened material, color: orange Multipack Energy Bar (1 box) 10pieces x 22g per box, flavors: chocolate, nuts and tiramisu expiration date: 2027 onwards	piece	3,000	3,150.00	9,450,000.00

Obligation Request : No. 2025-01-04743

Approved Budget for the Contract : 10,389,000.00

Funds Available:

John G. Manangu
Signature Over Printed Name
Supplier / Date

RUBY G. MANANGU
City Accountant





Republic of the Philippines
QUEZON CITY GOVERNMENT



PO Number **GS-2506073**

Purchase Order Date: **JUL 21 2025**

Procuring Unit	: QUEZON CITY DISASTER RISK REDUCTION AND MANAGEMENT OFFICE	Project Number	: QCDRRMO-25-SOP-0653
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Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
	Customized Insulated Water Tumbler Bottle (1 piece) 1,200ml, color: orange, size: 40oz., double wall vacuum insulated 100% stainless steel, 11 inches height, 3 inches width, 8.6cm diameter, with RESQC Logo				
	Stainless Steel Mug with Lid (1 piece) cup material: stainless steel, durable, handle design, with lid, easy to clean, portable, size: approximate: 10cm x 9cm				
	Stainless Steel Metal Spork (1 piece) made of high quality stainless steel, food safe, combination of spoon and fork, easy to clean, reusable spoon and fork				
	Solar Powered Radio with Led Light (1 piece) HIFI Sounds Strong Signal Phone Charger Bluetooth wireless Speaker FM/AM/SW Rechargeable Replaceable Battery 18650 Type Battery Micro USB Charger Interface Bluetooth Wireless Radio Speaker FM / AM / SW 6Band. Micro USB DC5V Input. 18650 Battery Rechargeable / Replaceable. SD / USB / MP3 / AUX. Extra Bass Speaker. Strong Signal. Compatible with Tablet / Laptop / Smartphone. 6 pieces LED Torchlight, Size: 8cm length x 7cm width x 10cm height				

Obligation Request : *(M. 2025-06-02743)*

Approved Budget for the Contract : 10,389,000.00

Funds Available:

John Enrique Mendoza
Signature Over Printed Name
Supplier / Date
Aug 8, 2025

9
RUBY G. MANANGU
City Accountant



Management System
ISO 9001:2015



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Republic of the Philippines
QUEZON CITY GOVERNMENT



PO Number **GS-2506073**

Purchase Order Date: **JUL 21 2025**

Procuring Unit	: QUEZON CITY DISASTER RISK REDUCTION AND MANAGEMENT OFFICE	Project Number	: QCDRRMO-25-SOP-0653
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Payment Term : Credit

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
	Emergency Whistle with Lanyard (1 piece) Bright orange whistle can clip onto your life jacket or used with included lanyard to hang around your neck or wrist. Whistle has no parts or balls that can jam or corrode, 2 3/4 inches x 7/8 inches x 1/2 inch x 36 inches orange lanyard				
	Multifunctional Household Five-In-One Food Scissors (1 piece) with fruit slicer, can opener, bottle opener, detachable and nut cracker in one, size: 95mm x 185mm, material: stainless steel plastic handle, features: high quality, stainless steel, very convenient to use				
	Ref Magnet Emergency Hotline (1 piece) glossy, laminated, size: 4 inches length x 14cm width, with QCDRRMO hotline emergency numbers				
	Disaster Leaflet (1 piece) A4 size, 8.27 x 11.69 inches, two-fold, colored, 150gsm (layout to be provided by end-user)				
	Magic Towel (5 pieces) compress bath towel, length: 70cm x 140cm, weight: 85-91g, fabric				

Obligation Request : (M. 2025-06-0274)

Approved Budget for the Contract : 10,389,000.00

Funds Available:

John Gringo Magallon
Signature Over Printed Name
Supplier / Date
Aug 8, 2025

R
RUBY G. MANANGU
City Accountant





Republic of the Philippines
QUEZON CITY GOVERNMENT



PO Number **GS-2506073**

Purchase Order Date: **JUL 21 2025**

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		Contact Number	: 09778074730

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Delivery Schedule : Thirty (30) Calendar Days
Payment Term : Credit

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
	color: white, material: cotton (pure plant fiber), quality: thicker by 60-70%, fast water absorption, odorless, environment-friendly, no chemical additives, no linting (walang himulmol)				
	Customized First Aid Kit Bag (1 piece) hard case first aid kit, color: orange with RES-QC Logo in front, 85th anniversary Tayo ang QC Logo at the back, main material: oxford fabric, product size: 20cm x 13cm x 5cm				
	Povidone Iodine (1 piece) 30ml, povidone iodine 10% antiseptic/disinfectant				
	Alcohol (1 piece) isopropyl alcohol 75% solution antiseptic & antibacterial, 250ml				
	Adhesive Antiseptic Strip Bandage (1 pack) 10 pieces per pack (individually packed antiseptic strips) Non-stick pad cushions and helps protect minor cuts, scrapes, and wounds. Strip bandages are made of flexible, soft fabric material, Bandage is designed to seal to skin on all four sides to help keep dirt and contaminants out				
	Sterile Gauze Pad (5 packs)				

Obligation Request : *M-2025-06-04743*

Approved Budget for the Contract : 10,389,000.00

Funds Available:

John G. Manangu
Signature Over Printed Name
Supplier / Date
Aug. 8, 2025

Ruby G. Manangu
RUBY G. MANANGU
City Accountant





Republic of the Philippines
QUEZON CITY GOVERNMENT



PO Number **GS-2506073**

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		Contact Number	: 09778074730

Sir/Madam:

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Delivery Schedule : Thirty (30) Calendar Days

Payment Term : Credit

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
	12 ply of 4 inches x 4 inches 13 threads, 100% cotton woven, 2pieces / pack				
	Surgical Tape (1 piece) size: 1 inch x 10 yards, gentle adhesion - conformable and highly breathable, reliably secures dressings and devices to skin, hypoallergenic and not made with natural rubber latex				
	Elastic Bandage with 2 Clips (1 piece) Size: 2 inches x 5 yards, individually packed woven elastic cloth made of cotton and synthetic thread, light soft porous sterilizable and washable				
	White Triangular Bandage (1 piece) material: thick non-woven fabric, features: durable, breathable easy to use, emergency supplies, with RES-QC Logo, item size: 96cm x 136cm / 37.80 inches x 37.80 inches x 53.54 inches (Approx.)				
	Surgical Gloves (5 pairs) sterile gloves, disposable, size: 7 (standard size), hypo allergenic natural rubber latex				

Obligation Request : *Inv. 2025- PO 00743*

Approved Budget for the Contract : 10,389,000.00

Funds Available:

John Garap Manangan, Aug. 6. 2025
Signature Over Printed Name
Supplier / Date

Ruby G. Manangu
RUBY G. MANANGU
City Accountant



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Republic of the Philippines
QUEZON CITY GOVERNMENT



PO Number **GS-2506073**

Purchase Order Date: **JUL 21 2025**

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Sir/Madam:

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Place of Delivery : Upon End-User's instruction subject to proper coordination with CGSD

Delivery Schedule : Thirty (30) Calendar Days

Payment Term : Credit

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
	Facemask (4 packs) material: non-woven, thermal insulation cotton, color: light blue, size: 17.3cm x 9.5cm, 3pieces / pack; 4 packs, total of 12 pieces				
	Cotton Balls (1 pack) absorbent cotton balls (50's balls)				
	Thermal Blanket (5 pieces) expand specifications: 210cm x 130cm, material: PET film + coating, color: silver, storage size: 11cm x 2cm x 2cm x 8cm				
	Hot and Cold Compress (Ice Bag) (1 piece) reinforced with rubber interior to prevent leakage, the cloth of the bag: made of high quality fabric design and color, a screw type plastic tension cap for easy opening and closing, size: 6 inches, color white with pattern, material: polyester + PVC				

Total Amount : 9,450,000.00

Total Amount In Words (Pesos): Nine Million Four Hundred Fifty Thousand Pesos and 00/100 Only

Obligation Request : - *Inv. 2025-02. 06743*

Approved Budget for the Contract : 10,389,000.00

Funds Available:

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RUBY G. MANANGU
City Accountant



John Cringo Mendoza Aug. 8, 2025
Signature Over Printed Name
Supplier / Date

K
MA. JOSEFINA G. BELMONTE
City Mayor



Management System
ISO 9001:2015



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TERMS AND CONDITIONS

1. ALL PRICES INDICATED HEREIN ARE VALID, BINDING AND EFFECTIVE AT LEAST WITHIN THIRTY (30) CALENDAR DAYS FROM DATE OF RECEIPT.
2. AWARDEE shall be responsible for the source(s) of its supplies/materials/equipment and shall make deliveries in accordance with the schedule, quality and specification of the award and purchase order. Failure by the AWARDEE to comply with the same shall be a ground for cancellation of the award and purchase order issued to that AWARDEE and for re-awarding the item(s) to the ALTERNATE AWARDEE.
3. AWARDEE shall pick up purchase order(s) issued in its favor within three (3) days after receipt of notice to that effect. A telephone call, fax transmission or electronic mail (e-mail) shall constitute an official notice to the AWARDEE. Thereafter, if the purchase order(s) remains unclaimed, the said purchase order(s) shall be sent by mailing or courier, messengerial service to the AWARDEE. To avoid delay in the delivery of the requesting end-user's requirement, all DEFAULTING AWARDEES shall be precluded from proposing or submitting a substitute sample.
4. Subject to the provisions of the preceding paragraph, where AWARDEE has accepted a purchase order but fails to deliver the required product(s) within the time called for in the same order, the delivery period may be extended a maximum of fifteen (15) calendar days under liquidated damages to make good the delivery. Thereafter, if AWARDEE has not completed the
5. delivery within the extended period, the subject purchase order shall be cancelled and the award for the undelivered balance, withdrawn from that AWARDEE. The BAC-Goods and Services shall then purchase the required item(s) from such other source(s) as it may determine, with the difference in price to be charged against the DEFAULTING AWARDEE. Refusal by the DEFAULTING AWARDEE to shoulder the price difference shall be ground for its disqualification from future bids of the same items, without prejudice to the imposition of other sanction as prescribed under RA 9184 and its RIRR.
6. When the supplier fails to satisfactorily deliver goods/services under the contract within the specified delivery schedule, inclusive of duly granted time extensions, if any, the supplier shall be liable for damages for the delay and shall pay the procuring entity liquidated damages, not by way of penalty, an amount equal to one-tenth (1/10) of one percent (1%) of the cost of the delayed goods/services scheduled for delivery for everyday of delay until such goods/services are finally delivered and accepted by the procuring entity concerned.
7. Rejected deliveries shall be construed as non-delivery of product(s)/item(s) so ordered and shall be subject to liquidated damages, subject to the terms and conditions prescribed under paragraph 4 hereof.
8. Supplier shall guarantee its deliveries to be free from defects. Any defective item(s)/product(s), therefore that maybe discovered by the **Quezon City Government** within three (3) months after acceptance of the same, shall be replaced by the supplier within seven (7) calendar days upon receipt of a written notice to that effect.
9. All duties, excise and other taxes and revenue charges, if any, shall be for the supplier's account.
10. As a pre-condition to payment, IMPORTANT DOCUMENTS specifically showing the condition and serial numbers of the imported equipment purchased should be submitted by the supplier to the **Quezon City Government**.
11. All transactions are subject to applicable withholding taxes in accordance with existing BIR rules and regulations.
12. Supplier shall furnish the End-user through the City General Services Department stockroom, the articles, described above;
13. The **Quezon City Government** reserves the right to accept or reject delivered articles if found not in conformity to the specifications, terms and conditions stipulated.
14. Provisions contained in Title VI, Book IV of the Civil Code of the Philippines on Sales are hereby incorporated and made as an Integral part hereof.
15. This contract shall also serve as **Notice to Proceed**, to take effect on AUG 08 2025 and to expire on - SEP 07 2025

CONFORME:

John Griego Magdoza
SIGNATURE OVER PRINTED NAME

Authorized Representative
IN THE CAPACITY OF

08/08/2025
DATE

Duly authorized to sign this Purchase Order for and on behalf of ELO FRIENDLY MAKE CORPORATION
COMPANY NAME

SUBSCRIBED AND SWORN to before me this AUG 08 2025 at QUEZON CITY, Philippines. Affiant personally known to me and were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiants exhibited to me his/her Driver's License with his/her photograph and signature appearing thereon with No. 201-07-013683.

Doc. No. 240
Page No. 49
Book No. VIII
Series of 2025

ATTY. ROVIL D. VILLANUEVA
NOTARY PUBLIC
UNTIL DECEMBER 31, 2025
Roll No. 91793
PTR No. 6986181 / 01-06-25/Q.C.
IBP No. 499656 / 1-06-25/Q.C.
MCLE Certificate No. 2025-00000000
MCLE Governing Board Order No. 1, S. 2006

***This Purchase Order shall be deemed invalid without Notary Seal (for project amounting to P=2,500,000.00 and above only)