



Republic of the Philippines  
**QUEZON CITY GOVERNMENT**



PO Number **GS-2508024**

Purchase Order Date: **JUL 30 2025**

Procuring Unit	: QUEZON CITY DISASTER RISK REDUCTION AND MANAGEMENT OFFICE	Project Number	: QCDRRMO-25-VPS1-1015
Company Name	: DEGE TRADING	Mode of Procurement	: Negotiated 35.2
Address	: 436 East Berkeley St. California Village, San Bartolome Quezon City	Resolution No.	: 25-GSA-084
Business Type	: Sole Proprietorship Registration No. 1176646	TIN	: 408-043-452-00000
		Contact Number	: 09178214319

**Sir/Madam:**  
 Please furnish this office the following articles subject to the terms and conditions contained here:

**Place of Delivery :** Upon End-User's instruction subject to proper coordination with CGSD  
**Delivery Schedule** Thirty (30) Calendar Days -  
**Payment Term :** Credit

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
13	Towels, 55x120 cm (22x47"), gray	piece	100	250.00	25,000.00
14	Detergent Powder 500 g, any scent	pack	200	30.00	6,000.00
15	Pail, 12L, plastic	piece	20	300.00	6,000.00
16	Dipper, plastic, medium	piece	20	100.00	2,000.00
17	Broomstick; mature coconut midribs, gripped by braided yarn or nylon	piece	20	100.00	2,000.00
18	Cleaning brush, all plastic pointed end; nylon	piece	30	100.00	3,000.00

**Total Amount : 1,384,275.00**

Total Amount In Words (Pesos): One Million Three Hundred Eighty-Four Thousand Two Hundred Seventy-Five Pesos and 00/100 Only

Obligation Request : *hw-2025-07-07092*

Approved Budget for the Contract : 1,384,575.00

Funds Available:

*Ruby G. Manangu*  
**RUBY G. MANANGU**  
 City Accountant



*MA. JOSEFINA G. BELMONTE*  
**MA. JOSEFINA G. BELMONTE**  
 City Mayor

*7-30-2025*  
 Signature Over Printed Name  
 Supplier / Date



**TERMS AND CONDITIONS**

1. ALL PRICES INDICATED HEREIN ARE VALID, BINDING AND EFFECTIVE AT LEAST WITHIN THIRTY (30) CALENDAR DAYS FROM DATE OF RECEIPT.
2. AWARDEE shall be responsible for the source(s) of its supplies/materials/equipment and shall make deliveries in accordance with the schedule, quality and specification of the award and purchase order. Failure by the AWARDEE to comply with the same shall be a ground for cancellation of the award and purchase order issued to that AWARDEE and for re-awarding the item(s) to the ALTERNATE AWARDEE.
3. AWARDEE shall pick up purchase order(s) issued in its favor within three (3) days after receipt of notice to that effect. A telephone call, fax transmission or electronic mail (e-mail) shall constitute an official notice to the AWARDEE. Thereafter, if the purchase order(s) remains unclaimed, the said purchase order(s) shall be sent by mailing or courier, messengerial service to the AWARDEE. To avoid delay in the delivery of the requesting end-user's requirement, all DEFAULTING AWARDEES shall be precluded from proposing or submitting a substitute sample.
4. Subject to the provisions of the preceding paragraph, where AWARDEE has accepted a purchase order but fails to deliver the required product(s) within the time called for in the same order, the delivery period may be extended a maximum of fifteen (15) calendar days under liquidated damages to make good the delivery. Thereafter, if AWARDEE has not completed the
5. delivery within the extended period, the subject purchase order shall be cancelled and the award for the undelivered balance, withdrawn from that AWARDEE. The BAC-Goods and Services shall then purchase the required item(s) from such other source(s) as it may determine, with the difference in price to be charged against the DEFAULTING AWARDEE. Refusal by the DEFAULTING AWARDEE to shoulder the price difference shall be ground for its disqualification from future bids of the same items, without prejudice to the imposition of other sanction as prescribed under RA 9184 and its RIRR.
6. When the supplier fails to satisfactorily deliver goods/services under the contract within the specified delivery schedule, inclusive of duly granted time extensions, if any, the supplier shall be liable for damages for the delay and shall pay the procuring entity liquidated damages, not by way of penalty, an amount equal to one-tenth (1/10) of one percent (1%) of the cost of the delayed goods/services scheduled for delivery for everyday of delay until such goods/services are finally delivered and accepted by the procuring entity concerned.
7. Rejected deliveries shall be construed as non-delivery of product(s)/item(s) so ordered and shall be subject to liquidated damages, subject to the terms and conditions prescribed under paragraph 4 hereof.
8. Supplier shall guarantee its deliveries to be free from defects. Any defective item(s)/product(s), therefore that maybe discovered by the **Quezon City Government** within three (3) months after acceptance of the same, shall be replaced by the supplier within seven (7) calendar days upon receipt of a written notice to that effect.
9. All duties, excise and other taxes and revenue charges, if any, shall be for the supplier's account.
10. As a pre-condition to payment, IMPORTANT DOCUMENTS specifically showing the condition and serial numbers of the imported equipment purchased should be submitted by the supplier to the **Quezon City Government**.
11. All transactions are subject to applicable withholding taxes in accordance with existing BIR rules and regulations.
12. Supplier shall furnish the End-user through the City General Services Department stockroom, the articles, described above;
13. The **Quezon City Government** reserves the right to accept or reject delivered articles if found not in conformity to the specifications, terms and conditions stipulated.
14. Provisions contained in Title VI, Book IV of the Civil Code of the Philippines on Sales are hereby incorporated and made as an Integral part hereof.
15. This contract shall also serve as **Notice to Proceed**, to take effect on JUL 30 2025 and to expire on - AUG 29 2025

CONFORME:

MARION MARA L. GARCIA  
SIGNATURE OVER PRINTED NAME

PROP. MANASSI 7-30-2025  
IN THE CAPACITY OF DATE

Duly authorized to sign this Purchase Order for and on behalf of DELT TRADING  
COMPANY NAME

**SUBSCRIBED AND SWORN** to before me this \_\_\_ day of \_\_\_\_\_, \_\_\_\_\_ at \_\_\_\_\_, Philippines. Affiant personally known to me and were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiants exhibited to me his/her \_\_\_\_\_ with his/her photograph and signature appearing thereon with No. \_\_\_\_\_.

Doc. No. \_\_\_\_\_  
Page No. \_\_\_\_\_  
Book No. \_\_\_\_\_  
Series of \_\_\_\_\_

\*\*\*This Purchase Order shall be deemed invalid without Notary Seal (for project amounting to Php2,500,000.00 and above only)



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**Payment Term :** Credit

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
1	Doxycycline tablet, antibacterial; 100 mg tablet; 100 tablets in one bottle; for veterinary use only	bottle	10	750.00	7,500.00
2	Underpads (large), fresh 60 x 90cm, Large, 10 pcs per pack	pack	100	130.00	13,000.00
3	Cat Litter, bentonite cat litter, infused with lavender scent and dust-free	pack	100	360.00	36,000.00
4	21" Ultra Vari Kennel SIZE: LENGTH 18.75" WIDTH 13.5" HEIGHT 14.5"; durable plastic shell; easy open squeeze latch	piece	30	5,850.00	175,500.00
5	32" Ultra Vari Kennel SIZE: LENGTH 29.50" WIDTH 19.75" HEIGHT 23.5"; durable plastic shell; easy open squeeze latch	piece	30	11,500.00	345,000.00
6	40" Ultra Vari Kennel SIZE: LENGTH 36.25" WIDTH 24.75" HEIGHT 28.8"; durable plastic shell; easy open squeeze latch	piece	30	19,100.00	573,000.00
7	Cat Food (Dry) various flavors, 22 kgs sack	sack	20	3,500.00	70,000.00
8	Dog Food (Dry) Beef flavor suitable for adult dogs, Ingredients: yellow corn, Feed Wheat, Rice Middling/Bran, Wheat Polland, Vegetable Oil, Amino Acids (L-Lysine, DL-Methiomnine, L-Threonine, L-Tryptophan) Animal Digest, Yeast Extract, Salt, Yucca Extract, Antioxidants, Vitamins and MineralPremix; Nutritional Information: Crude Protein (min) 20%, Crude Fat (min) 10%, Crude Fiber (max) 5%, Moisture (max) 10%, 20kg per sack	sack	25	2,899.00	72,475.00
9	Cat Food (Wet) canned, 85 grams	can	100	100.00	10,000.00
10	Dog Food in can; beef tripe flavor; 400 g in weight wet food	can	100	100.00	10,000.00
11	Food bowls stainless bowls, medium	piece	100	200.00	20,000.00
12	WATER HOSE, 3ply Thick; 30 Meters Long	meter	30	260.00	7,800.00

**Obligation Request :** *MO-Subs-A-07692*

**Approved Budget for the Contract :** 1,384,575.00

**Funds Available:**

*Manila*  
 Signature Over Printed Name  
 Supplier / Date *7-30-2025*

*Ruby G. Manangu*  
**RUBY G. MANANGU**  
 City Accountant



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CONFORME:

MAMA MAN MAN MAN PROP METRASS JUL 30 2025  
 SIGNATURE OVER PRINTED NAME IN THE CAPACITY OF DATE  
 Duly authorized to sign this Purchase Order for and on behalf of DE GE TRADING  
 COMPANY NAME

**SUBSCRIBED AND SWORN** to before me this \_\_\_ day of \_\_\_\_\_, \_\_\_\_\_ at \_\_\_\_\_, Philippines. Affiant personally known to me and were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiants exhibited to me his/her \_\_\_\_\_ with his/her photograph and signature appearing thereon with No. \_\_\_\_\_.

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