



Republic of the Philippines  
QUEZON CITY GOVERNMENT



PO Number **GS-2508033**

Purchase Order Date: **JUL 30 2025**

Procuring Unit	: QUEZON CITY DISASTER RISK REDUCTION AND MANAGEMENT OFFICE	Project Number	: QCDRRMO-25-SOP-0988
Company Name	: SKAIWEL TRADING AND SOLUTIONS INC.	Mode of Procurement	: Negotiated 35.2
Address	: 2909 Suntrust Capitol Plaza, Matalino St., Brgy. Central, Quezon City	Resolution No.	: 25-GSA-093
Business Type	: Corporation Registration No. 2021120036840-05	TIN	: 604-792-154-00000
		Contact Number	: 89317928

**Sir/Madam:**  
Please furnish this office the following articles subject to the terms and conditions contained here:

**Place of Delivery :** Upon End-User's instruction subject to proper coordination with CGSD  
**Delivery Schedule :** Thirty (30) Calendar Days  
**Payment Term :** Credit

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
1	RAINCOAT High Visibility Rainwear Jacket and Pants Waterproof with sealed seams Reflective Material Storm flap for protection against wind and rain Elastic waist pant with draw cord 2 inches silver reflective tapes enhance visibility in low-light conditions Heat welded seams Non-conductive hardware Non-rusting closures 100% waterproof and breathable Zipper Button Easy to store and carry Storage Bag with Office Logo Logo: Upon end-user's request	pieces	2,349	2,075.00	4,874,175.00

**Total Amount : 4,874,175.00**

Total Amount In Words (Pesos): Four Million Eight Hundred Seventy-Four Thousand One Hundred Seventy-Five Pesos and 00/100 Only

**Obligation Request :** *MO-2025-07-0770*

**Approved Budget for the Contract :** 4,885,920.00

**Funds Available:**

*Ruby G. Manangu*

**RUBY G. MANANGU**  
City Accountant

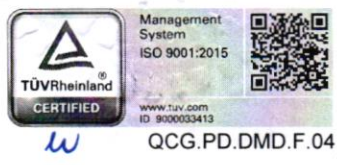


02987177

*Francis Belmonte*

Signature Over Printed Name  
Supplier / Date

**MA. JOSEFINA G. BELMONTE**  
City Mayor



TERMS AND CONDITIONS

- 1. ALL PRICES INDICATED HEREIN ARE VALID, BINDING AND EFFECTIVE AT LEAST WITHIN THIRTY (30) CALENDAR DAYS FROM DATE OF RECEIPT.
2. AWARDEE shall be responsible for the source(s) of its supplies/materials/equipment and shall make deliveries in accordance with the schedule, quality and specification of the award and purchase order.
3. AWARDEE shall pick up purchase order(s) issued in its favor within three (3) days after receipt of notice to that effect.
4. Subject to the provisions of the preceding paragraph, where AWARDEE has accepted a purchase order but fails to deliver the required product(s) within the time called for in the same order, the delivery period may be extended a maximum of fifteen (15) calendar days under liquidated damages to make good the delivery.
5. delivery within the extended period, the subject purchase order shall be cancelled and the award for the undelivered balance, withdrawn from that AWARDEE.
6. When the supplier fails to satisfactorily deliver goods/services under the contract within the specified delivery schedule, inclusive of duly granted time extensions, if any, the supplier shall be liable for damages for the delay and shall pay the procuring entity liquidated damages, not by way of penalty, an amount equal to one-tenth (1/10) of one percent (1%) of the cost of the delayed goods/services scheduled for delivery for everyday of delay until such goods/services are finally delivered and accepted by the procuring entity concerned.
7. Rejected deliveries shall be construed as non-delivery of product(s)/item(s) so ordered and shall be subject to liquidated damages, subject to the terms and conditions prescribed under paragraph 4 hereof.
8. Supplier shall guarantee its deliveries to be free from defects. Any defective item(s)/product(s), therefore that maybe discovered by the Quezon City Government within three (3) months after acceptance of the same, shall be replaced by the supplier within seven (7) calendar days upon receipt of a written notice to that effect.
9. All duties, excise and other taxes and revenue charges, if any, shall be for the supplier's account.
10. As a pre-condition to payment, IMPORTANT DOCUMENTS specifically showing the condition and serial numbers of the imported equipment purchased should be submitted by the supplier to the Quezon City Government.
11. All transactions are subject to applicable withholding taxes in accordance with existing BIR rules and regulations.
12. Supplier shall furnish the End-user through the City General Services Department stockroom, the articles, described above;
13. The Quezon City Government reserves the right to accept or reject delivered articles if found not in conformity to the specifications, terms and conditions stipulated.
14. Provisions contained in Title VI, Book IV of the Civil Code of the Philippines on Sales are hereby incorporated and made as an Integral part hereof.

15. This contract shall also serve as Notice to Proceed, to take effect on JUL 30 2025 and to expire on - AUG 29 2025

CONFORME:

FRANCIS MORALES
SIGNATURE OVER PRINTED NAME

Authorized Representative
IN THE CAPACITY OF

7/30/2025
DATE

Duly authorized to sign this Purchase Order for and on behalf of SKAINVEL TRADING & SOURCES INC.
30 JUL 2025
COMPANY NAME
QUEZON CITY

SUBSCRIBED AND SWORN to before me this \_\_\_ day of \_\_\_ at \_\_\_ Philippines. Affiant personally known to me and were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiants exhibited to me his/her DRIVER'S LICENSE with his/her photograph and signature appearing thereon with No. N25-13-013248 UNTIL Sept 17, 2033

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ATTY. RIZAL JOSE B. VALMORES
NOTARY PUBLIC IN QUEZON CITY
Commission No. Adm. Matter No. 003 (2025-2026)
IBP O.R. No. 472850 / 10-23-24 PTR No. 7016197
Roll No. 28435 / TIN: 305-416-843
MCLE No. VIII-0008500 valid until April 14, 2028
Muntin, Quezon City

\*\*\*This Purchase Order shall be deemed invalid without Notary Seal (for project amounting to Php2,500,000.00 and above only)