



Republic of the Philippines
Quezon City
OFFICE OF THE CITY MAYOR

3/F Bulwagang Amoranto,
High Rise Building,
Quezon City Hall Compound,
Diliman, Quezon City
Trunkline 988-4242

NOTICE TO PROCEED

Purchase Order No. GS-2508039

This CONTRACT, therefore, having been approved, copy of which is hereto attached, NOTICE TO PROCEED is hereby given to:

COPYLANDIA OFFICE SYSTEMS CORPORATION
Contractor

With Office Address at
718 Bumatay Street, Plainview, Mandaluyong City

For the Project
PROCUREMENT OF INK TUBE AND MASTER ROLL
FOR THE PERIOD
SEP 29 2025 **TO** OCT 29 2025

SEP 29 2025

The Project will commence on _____

ISSUED BY:

b

MA. JOSEFINA G. BELMONTE
City Mayor

We hereby acknowledge the receipt of the above mentioned Notice

~~MARY JANE B. GARCIA~~

~~AUTHORIZED REPRESENTATIVE~~

(Signature Over Printed Name and Designation)

COPYLANDIA OFFICE SYSTEMS CORPORATION



Management System
ISO 9001:2015



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