



Republika ng Pilipinas

Lungsod Quezon

BIDS AND AWARDS COMMITTEE – GOODS & SERVICES

Second Floor, Civic Center Building F, Quezon City Hall Complex, Elliptical Road, Quezon City
8988-4242 local 8712 / 8710 / 8709

bacgoods.procurement@quezoncity.gov.ph



BAGONG PILIPINAS

**REQUEST FOR QUOTATION
NEGOTIATED PROCUREMENT
SECTION 35.1**

DATE : OCTOBER 02, 2025

PROJECT NO. : QCRRMO-25-CE1-0895B

Name of Company : _____
Address : _____
Contact No. : _____
Project Title : PROCUREMENT OF SATELLITE PHONES
Approved Budget of the Contract : Php 450,000.00
End-User / Implementing Office : QUEZON CITY DISASTER RISK REDUCTION AND MANAGEMENT OFFICE

Please quote your best offer for the item/s described below, subject to the Terms and Conditions provided. Submit your quotation duly signed by you or your duly authorized representative not later than **OCTOBER 07, 2025, 10:00 AM** Philippine Standard Time, together with the following documents of your company:

- 1 PhilGEPS certificate (not expired on the time of opening of quotations);
- 2 Business Registration (DTI/SEC)
- 3 Mayor's/Business Permit (2025);
- 4 Tax Clearance; and
- 5 Omnibus Sworn Statement prescribed by the **QC BAC- Goods and Services**;
- 6 Income/Business Tax Return (for FY 2024) (For ABCs above P500,000.00)
- 7 If applicable, the JVA in case the joint venture is already in existence, or duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.

in a **SEALED LONG BROWN ENVELOPE** issued by **QC BAC- Goods and Services**.

NOTE: Submission of a Document Request List (DRL) is required prior to the issuance of the Long Brown Envelope.


MA. MARGARITA S. MEJIA, DPA
Chairperson, BAC Goods and Services



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TERMS AND CONDITIONS

1. Bidders shall **provide correct and accurate** information required in this form.
2. Price quotation/s must be valid for a period of thirty (30) calendar days from the date of submission.
3. Price quotation/s, to be denominated in Philippine Peso shall include all taxes, duties and/or levies payable.
4. Quotation **exceeding** the Approved Budget for the Contract (ABC) shall be **rejected**.
5. Award of contract shall be made to the lowest quotation (for goods) or the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
6. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
7. The City General Services Department (CGSD) shall have the right to inspect the goods.
8. Non-submission of eligibility documents shall mean disqualification of Quotation.
9. Liquidated damages equivalent to one tenth (1/10) of one percent (1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. CGSD shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
10. Failure to follow these instructions will disqualify your entire quotation.

After having carefully read and accepted the Terms and Conditions, I/We submit our quotation/s as follows:

ITEM NO.	ITEM & DESCRIPTION	UNIT OF ISSUE	QTY.	UNIT PRICE	ITEM TOTAL
1	Satellite Phones Operating Temperature Range: -10 to +55°C Operating Humidity Range: 25 to 75% RH Storage Temperature Range: -40 to +85°C Battery Life, Talk Time: 4 hours Battery Life, Standby: 30 hours With ITU, IC, CE, FCC Part 25 Certification Two-way SMS and short email capability Pre-programmable International Access Code (00 or +) Mailbox for voice, numeric & text messages Selectable ring and alert tones 100 entries internal address book, with capacity for multiple phone numbers, email addresses and notes SIM-based address book with 155 entry capacity Call history retains received, missed and dialed calls Keypad lock and PIN lock for additional security 200 characters illuminated graphic display Volume, signal and battery strength meters Illuminated weather-resistant keypad Headset and hands-free capability Internally stowed antenna Mini-USB data port	UNIT	2		
TOTAL					

Amount in Words:

OTHER REQUIREMENT/S:

- Dealer's Permit issued by the National Telecommunication Commission (NTC).
- Statement of Warranty with project number and project title - Minimum of One (1) Year.



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Delivery Period : **Sixty (60) Calendar Days** ✓

Warranty : _____

Signature over printed name

Office Telephone No./Fax/Mobile No.

Date

Email Address



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