



Republika ng Pilipinas
Lungsod Quezon

BIDS AND AWARDS COMMITTEE – GOODS & SERVICES
Second Floor, Civic Center Building F, Quezon City Hall Complex, Elliptical Road, Quezon City
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REQUEST FOR QUOTATION
NEGOTIATED PROCUREMENT
SECTION 35.1

DATE : OCTOBER 02, 2025

PROJECT NO. : QCDDRRMO-25-DM-0889C

Name of Company :
Address :
Contact No. :
Project Title : PROCUREMENT OF VARIOUS DRUGS AND MEDICINES FOR COMMUNITY BASED ANIMAL RECOVERY MANAGEMENT
Approved Budget of the Contract : Php 183,184.00
End-User / Implementing Office : QUEZON CITY DISASTER RISK REDUCTION AND MANAGEMENT OFFICE

Please quote your best offer for the item/s described below, subject to the Terms and Conditions provided. Submit your quotation duly signed by you or your duly authorized representative not later than OCTOBER 07, 2025, 10:00 AM Philippine Standard Time, together with the following documents of your company:

- 1 PhilGEPS certificate (not expired on the time of opening of quotations);
2 Business Registration (DTI/SEC)
3 Mayor's/Business Permit (2025);
4 Tax Clearance; and
5 Omnibus Sworn Statement prescribed by the QC BAC- Goods and Services
6 Income/Business Tax Return (for FY 2024) (For ABCs above P500,000.00)
7 If applicable, the JVA in case the joint venture is already in existence, or duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.

in a SEALED LONG BROWN ENVELOPE issued by QC BAC- Goods and Services.

NOTE: Submission of a Document Request List (DRL) is required prior to the issuance of the Long Brown Envelope.

MA. MARGARITA S. MEJIA, DPA
Chairperson, BAC-Goods and Services



TERMS AND CONDITIONS

1. Bidders shall provide correct and accurate information required in this form.
2. Price quotation/s must be valid for a period of thirty (30) calendar days from the date of submission.
3. Price quotation/s, to be denominated in Philippine Peso shall include all taxes, duties and/or levies payable.
4. Quotation exceeding the Approved Budget for the Contract (ABC) shall be rejected.
5. Award of contract shall be made to the lowest quotation (for goods) or the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
6. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
7. The City General Services Department (CGSD) shall have the right to inspect the goods.
8. Non-submission of eligibility documents shall mean disqualification of Quotation.
9. Liquidated damages equivalent to one tenth (1/10) of one percent (1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. CGSD shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
10. Failure to follow these instructions will disqualify your entire quotation.

After having carefully read and accepted the Terms and Conditions, I/We submit our quotation/s as follows:

ITEM NO.	ITEM & DESCRIPTION	UNIT OF ISSUE	QTY.	UNIT PRICE	ITEM TOTAL
1	Dextrose (5% in Water) 1,000ml IV Bag each 100 ml contains dextrose monohydrate, 5g solution: 1,000 ml solution for IV infusion	Bottle	30		
2	Epinephrine 1mg/ml ampoule, box of 10 ampoules; the injection contains epinephrine hydrochloride and epinephrine tartrate equivalent to 1mg/ml epinephrine (adrenaline) solution for injection.	Ampoule	30		
3	Metronidazole 5mg/ml Injection Anti protozoal, 100ml bottle contains 500mg metronidazole solution for injection	Bottle	30		
4	Doxycycline HCL 10% 100mg/ml Antibiotic, each ml contains 100mg Doxycycline HCL Solution for intramuscular injection; 100ml amber multiuse vial; for Veterinary use only	Bottle	30		
5	IV Fluid (NSS) 1,000ml IV Bag isotonic solution; sterile and non-pyrogenic; saline mixture of salt water: contains 0.9G of salt per 100.1 of solution; 1000ml bottle	Bottle	30		
6	Phytomenadione 10mg/ml 10mg/1ml ampoule, box of 10 ampoules, each 1 ml ampoule contains 10mg anti-hemorrhagic Vitamin K solution for injection	Ampoule	100		
7	Vitamin B Complex + electrolytes, amino acids, + Dextrose 500ml bottle, solution for IV, IM, SC Route: contains the Following: Vitamin B1 (Hydrochloride) 0.10mg Vitamin B2 (Sodium Phosphatase) 0.04mg Vitamin B6 (hydrochloride) 0.10mg Vitamin B12 0.05mg Nicotinamide 1.50mg d-Panthenol 0.05mg Calcium Chloride Hexahydrate 0.23mg Magnesium Sulphate H2O 0.29mg Potassium Chloride 0.20mg	Bottle	90		



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	Anhydrous Dextrose 45.46mg 1-Arginine hydrochloride monohydrate 0.01mg Monosodium glutamate 0.04mg 1-Hystidine hydrochloride monohydrate 0.01mg 1-isoleucine 0.04mg 1-lysine hydrochloride 0.03mg Methionine 0.01 mg D1-Phenylalanine 0.03mg Threonine 0.02mg D1-Tryptophan 0.01mg D1-Valine 0.05mg Excipients Methyl parahydroxybenzoate 1.80mg Propyl parahydroxybenzoate: 0.20mg Phenol Disodium edentate 0.15mh Sodium acetate 3H2O Citric Acid Monohydrate (to adjust ph) Water for injection.S. ad: 1.0ml				
					TOTAL

Amount in Words:

Other Requirements:

- Copy of valid, current License to Operate from FDA and/or DOH Accreditation as Supplier, Distributor, or Manufacturer for Drugs and Medicines.
- Copy of current and valid Certificate of Product Registration (CPR) for all the items.
- Statement of the bidder with project number and project title specifying that the expiration dates of the drugs and medicines from the date of delivery shall be two (2) to three (3) years for oral respiratory drugs, intravenous and peritoneal solutions, topical, ophthalmologic and ENT preparations; one (1) to two (2) years for injectables; one (1) year for anesthetics.

Delivery Period : **Thirty (30) Calendar Days**

Warranty : _____

Signature over printed name

Office Telephone No./Fax/Mobile No.

Date

Email Address



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