



Republic of the Philippines
QUEZON CITY GOVERNMENT



NOTICE OF AWARD

PURCHASE ORDER NO. : GS-2510027
PROJECT NO. : CLIMATE-25-PS2-0671
END USER : CLIMATE CHANGE AND ENVIRONMENTAL SUSTAINABILITY DEPARTMENT
PROJECT TITLE : PRINTING OF VARIOUS MATERIALS

Notice is hereby given to Alexandra Louise G. Wu dba ALX OFFICE AND SCHOOL SUPPLIES TRADING with business address located at 514-C Natividad St. Brgy. 63 Zone 8 Pasay City, that its bid offer for the above mentioned project in the amount of Five Hundred Fifty Thousand Seven Hundred Pesos and 00/100 Only (Php 550,700.00) has been accepted for having successfully satisfied all the requirements and conditions prescribed by the Quezon City Government through the Quezon City Bids and Awards Committee - Goods and Services (QC-BAC - Goods and Services).

Prior to formally entering into contract and to guarantee faithful completion of the project, the Performance Security payable to the Quezon City Government must be posted within a non-extendable period of ten (10) calendar days from receipt of this Notice, in any of the following forms with the corresponding required amount:

| Form of Performance Security | | Amount of Performance Security (Equal to Percentage of the Total Contract Price) |
|------------------------------|---|---|
| a | Cash or cashier's/manager's check issued by a Universal or Commercial Bank. | Five Percent (5%) |
| b | Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank; Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank. | |
| c | Surety bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security. | Thirty Percent (30%) |
| d | Any combination of the foregoing. | Proportionate to share of form with respect to total amount of security |

The Quezon City Government shall likewise enter into Contract within the same non-extendable ten (10) day Period PROVIDED that the Performance Security and/ or other documentary requirements are complied with. Failure of your office to post the Performance Security and sign the contract within the same ten (10) day period shall result in the following:

1. Forfeiture of the bid security;
2. Disqualification from participating in the bidding at hand;
3. Upon conviction, the relevant officers or individuals will suffer the penalty of imprisonment of not less than six (6) years and one (1) day and not more than fifteen (15) years; and
4. Upon determination of administrative liability, through blacklisting proceedings, it will suffer corresponding penalty of suspension.

Signed this OCT 24 2025 of _____, Quezon City, Metro Manila

MA. JOSEFINA G. BELMONTE
City Mayor

ACKNOWLEDGEMENT RECEIPT AND CONFORME

ROBERT A. GUILBERTO

10/30/25
Date

Signature Over Printed Name

ALX OFFICE AND SCHOOL SUPPLIES TRADING

Authorized Representative
Official Designation

09178009618

Telephone Number

341-643-935-00000

TIN



Management System
ISO 9001:2015

www.tuv.com
ID: 900003412

