



Procuring Unit : PUBLIC AFFAIRS AND INFORMATION SERVICE DEPARTMENT	Project Number : PAISD-25-VPS2-0972B
Company Name : AAT FILM PRODUCTIONS	Mode of Procurement : Public Bidding
Address : 16 Dalton St. Filinvest East Homes, Cainta Rizal	Resolution No. : 25-GSPB-566
Business Type : Sole Proprietorship Registration No. 5418196	TIN : 277-547-667-000
	Contact Number : 09209716612

Sir/Madam:
Please furnish this office the following articles subject to the terms and conditions contained here:

Place of Delivery : Upon End-User's instruction subject to proper coordination with CGSD
Delivery Schedule : Upon request by the End-User until December 31, 2025
Payment Term : Credit

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
1	<p>PRODUCTION PACKAGE</p> <p>Pre-production research (1 package)</p> <ul style="list-style-type: none"> • Coordination with concern of departments on city programs, accomplishments and projects. • Data collection among relevant departments on key accomplishment of the city government. <p>Script-revision up to three (3) revisions (1 package)</p> <ul style="list-style-type: none"> • Drafting of initial outline for approval & inputs. • Script consultation with PAISD writers. • Script checking and/or revision with PAISD. <p>Rental of Equipment: (1 package)</p> <p>Five (5) lights, three (3) video camera and three (3) editing machine</p> <p>Manpower - Talent/Artists: (1 package):</p> <p>Main Actor, Supporting Actor, Director, Lighting Director, Director of Photography, Cinematographer, Lightmen, Cameramen, Audiomen, Propsman, Script Writers, Editors, Master Editor, Floor Director, Production Assistants, Make-up Artists, Supporting Actors and Production Crew</p> <p>Facebook Boosting (1 package):</p> <p>Twenty (20) days duration of the 3-5 minutes' video</p> <p>PRE- PRODUCTION:</p>	package	1	950,000.00	950,000.00

Obligation Request : 100.2025. 10.11426

Approved Budget for the Contract : 997,680.00

Funds Available:

Ruby G. Manangu 11/03/2025
Signature Over Printed Name
Supplier / Date

Ruby G. Manangu
RUBY G. MANANGU
City Accountant





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	Meeting (lunch) Regular-Packed: 20 pax x 3 days Lunch (60 packs): Inclusive of: (2) Viand-Pork/Chicken/Beef (1) Side-Vegetable/Pasta (1) Steamed Rice (1) Dessert (2) Drinks-Water & Juice Choices for Pork Viand: Pork Menudo / Pork Adobo / Pork Caldereta / Bicol Express / Pork Binagoongan / Picadillo with Quail Egg / Pork Steak Choices for Chicken Viand: Chicken Teriyaki / Chicken Curry / Roasted Chicken with Gravy / Chicken Adobo / Chicken Afritada / Chicken Garlic Parmesan / Classic Fried Chicken / Spicy Orange Chicken Choices for Beef Viand: Beef and Mushroom / Beef Tapa / Beef Steak Choices for Dessert: Buko pandan, leche flan, coffee jelly, brownies, cake, pastries, kakanin, ensaymada PRODUCTION: Shoot 32 pax per day for five (5) days				

Obligation Request : 100-2025-10-11426

Approved Budget for the Contract : 997,680.00

Funds Available:

ATBY MARI LORON 11/03/2025
 Signature Over Printed Name
 Supplier / Date

R
RUBY G. MANANGU
 City Accountant



Management System
 ISO 9001:2015
 www.tuv.com
 ID 800023413





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	Breakfast (160 packs): Inclusive of: (1) Viand-Pork/Chicken/Beef/Fish (1) Steamed Rice (1) Side Dish (2) Drinks-Water & Juice/Coffee Choices of Beef Tapa/Pork Tocino/Corned Beef/ Daing na Bangus with Garlic Rice and Boiled Egg/Scrambled Egg/ Sunny side up Egg Lunch (160 packs): Inclusive of: (2) Viand-Pork/Chicken/Beef (1) Side-Vegetable/Pasta (1) Steamed Rice (1) Dessert (2) Drinks-Water & Juice Choices for Pork Viand: Pork Menudo / Pork Adobo / Pork Caldereta / Bicol Express / Pork Binagoongan / Picadillo with Quail Egg / Pork Steak Choices for Chicken Viand: Chicken Teriyaki / Chicken Curry / Roasted Chicken with Gravy / Chicken Adobo / Chicken Afritada / Chicken Garlic Parmesan / Classic Fried Chicken / Spicy Orange Chicken Choices for Beef Viand:				

Obligation Request : 100-2025-10-11426

Approved Budget for the Contract : 997,680.00

Funds Available:

[Signature] 11/03/2025
 Signature Over Printed Name
 Supplier / Date

[Signature]
RUBY G. MANANGU
 City Accountant





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	Beef and Mushroom / Beef Tapa / Beef Steak Choices for Dessert: Buko pandan, leche flan, coffee jelly, brownies, cake, pastries, kakanin, ensaymada Dinner (160 packs): Inclusive of: (2) Viand-Pork/Chicken/Beef (1) Side-Vegetable/Pasta (1) Steamed Rice (1) Dessert (2) Drinks-Water & Juice Choices for Pork Viand: Pork Menudo / Pork Adobo / Pork Caldereta / Bicol Express / Pork Binagoongan / Picadillo with Quail Egg / Pork Steak Choices for Chicken Viand: Chicken Teriyaki / Chicken Curry / Roasted Chicken with Gravy / Chicken Adobo / Chicken Afritada / Chicken Garlic Parmesan / Classic Fried Chicken / Spicy Orange Chicken Choices for Beef Viand: Beef and Mushroom / Beef Tapa / Beef Steak				

Obligation Request : 100-2025-10-11426

Approved Budget for the Contract : 997,680.00

Funds Available:

RUBY G. MANANGU 11/02/2025
 Signature Over Printed Name
 Supplier / Date

R
RUBY G. MANANGU
 City Accountant





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Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
	<p>Choices for Dessert: Buko pandan, leche flan, coffee jelly, brownies, cake, pastries, kakanin, ensaymada</p> <p>PM Snacks (160 packs): Bihon Guisado, Malunggay Bread / Sotanghon Guisado, / Pancit Canton, Taisan Slices / Spaghetti Bolognese, Banana Bread / Pasta Carbonara, Carrot Bread/ Seafood Pasta With Oil And Garlic/ Cheese Rolls / Baked Macaroni, Cheese Pimiento Sandwich / Tuna Salad, Cinnamon Rolls / Ham And Cheese Sandwich, Mocha Cake Slices / Asado Roll, White Choco Cake Slices / Egg Salad Sandwich, Yema / Chicken Salad Sandwich, Oatmeal Cookies</p> <p>FINAL PRODUCTION: Meeting</p> <p>Lunch) Regular-Packed (160 packs) Inclusive of: (2) Viand-Pork/Chicken/Beef (1) Side-Vegetable/Pasta (1) Steamed Rice (2) Drinks-Water, Juice, Coffee</p> <p>Choices for Pork Viand: Pork Menudo / Pork Adobo / Pork Caldereta / Bicol Express / Pork Binagoongan / Picadillo with Quail Egg / Pork Steak</p>				

Obligation Request : 100-2025-10-11426
Approved Budget for the Contract : 997,680.00
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RUBY G. MANANGU 11/03/2025
Signature Over Printed Name
Supplier / Date

R
RUBY G. MANANGU
City Accountant





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	<p>Choices for Chicken Viand: Chicken Teriyaki / Chicken Curry / Roasted Chicken with Gravy / Chicken Adobo / Chicken Afritada / Chicken Garlic Parmesan / Classic Fried Chicken / Spicy Orange Chicken .</p> <p>Choices for Beef Viand: Beef and Mushroom / Beef Tapa / Beef Steak</p> <p>Choices for Dessert: Buko pandan, leche flan, coffee jelly, brownies, cake, pastries, kakanin, ensaymada .</p> <p>Note: Please be informed that single-use plastics are strictly not allowed within the premises, in line with environmental sustainability policies. Drinking water will be provided through a water dispenser, so we kindly encourage everyone to bring their own reusable bottles or containers. .</p>				

Total Amount : 950,000.00

Total Amount In Words (Pesos): Nine Hundred Fifty Thousand Pesos and 00/100 Only

Obligation Request : 100-2025-ID-11426
 Approved Budget for the Contract : 997,680.00
 Funds Available:

9
RUBY G. MANANGU
 City Accountant



MA. JOSEFINA G. BELMONTE 11/05/2025
 Signature Over Printed Name
 Supplier / Date

MA. JOSEFINA G. BELMONTE
 City Mayor



TERMS AND CONDITIONS

1. AWARDEE shall be responsible for the source(s) of its supplies/materials/equipment and shall make deliveries in accordance with the schedule, quality and specification of the award and purchase order. Failure by the AWARDEE to comply with the same shall be a ground for imposition of damages against AWARDEE.
2. When required pursuant to Republic Act No. 12009 and its Implementing Rules and Regulations (IRR), the AWARDEE shall, prior to Contract signing, post a Performance Security based on the Total Contract Price of the awarded items, in the form and amount prescribed under RA 12009 and its IRR. The form and amount of performance security shall be those indicated in RA 12009 and its IRR, as applicable.
3. When the AWARDEE fails to satisfactorily deliver goods/services under the contract within the specified delivery schedule, inclusive of duly granted time extensions, if any, the AWARDEE may be held liable for damages for the delay and shall pay the **Quezon City Government** liquidated damages, an amount equal to one-tenth (1/10) of one percent (1%) of the cost of the delayed goods/services scheduled for delivery for everyday of delay until such goods/services are finally delivered and accepted by the **Quezon City Government**. If AWARDEE has not completed the delivery within the extended period and cumulative amount of liquidated damages reaches ten percent (10%) of the total amount of the awarded items, the **Quezon City Government** may rescind the Contract and impose appropriate sanctions over and above the liquidated damages to be paid, pursuant to the provisions of RA 12009 and its IRR, as applicable.
4. For purposes of assessment and enforcement of the liquidated damages provided under paragraph 3 hereof, the **Quezon City Government**, upon written notice to the AWARDEE, is hereby authorized to deduct any amount due as liquidated damages from any amount due or may become due and owing to the AWARDEE or from any and all bonds or securities posted by the AWARDEE in favor of the **Quezon City Government**, at the option of the latter. It is hereby agreed and understood that the assessment of liquidated damages are cumulative and not alternative remedies of the **Quezon City Government**, under this Contract.
5. The Warranty provision for goods under Section 90 of RA 12009, as applicable, shall be observed under the Contract, and the applicable *Warranty Security* shall be posted by AWARDEE. Rejected deliveries shall be construed as non-delivery of product(s)/item(s) so ordered and shall be subject to liquidated damages, subject to the provisions of Section 71.1.4 of the IRR of RA 12009 .
6. AWARDEE shall furnish the End-user through the **City General Services Department**, the articles, described above;
7. The **Quezon City Government** reserves the right to accept or reject delivered articles if found not in conformity to the specifications, terms and conditions stipulated.
8. This Contract may be terminated, in whole or in part, at anytime for the convenience of the Government upon thirty (30) days written notice, if determined that conditions are existent which make the project implementation economically, financially, or technically impractical and/or unnecessary, such as, but not limited to, fortuitous event/s or changes in law, and national government policies.
9. Upon the execution and issuance of the Contract, all rules and guidelines governing implementation of procurement contracts under RA 12009 and its IRR, as well as its amendment, if any, shall be applicable.
10. This contract shall also serve as **Notice to Proceed**, to take effect on NOV 03 2025 and to expire on - DEC 31 2025.

CONFORME:

[Signature]
SIGNATURE OVER PRINTED NAME

[Signature]
IN THE CAPACITY OF

11/03/2025
DATE

Duly authorized to sign this Purchase Order for and on behalf of BAT FILM PRODUCTIONS
COMPANY NAME

SUBSCRIBED AND SWORN to before me this ___ day of ___, _____ at _____, Philippines. Affiant personally known to me and were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiants exhibited to me his/her _____ with his/her photograph and signature appearing thereon with No. _____.

Doc. No. _____
Page No. _____
Book No. _____
Series of _____

***This Purchase Order shall be deemed invalid without Notary Seal (for project amounting to Php2,500,000.00 and above only)

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