



Republika ng Pilipinas

Lungsod Quezon

BIDS AND AWARDS COMMITTEE – GOODS & SERVICES
Second Floor, Civic Center Building F, Quezon City Hall Complex, Elliptical Road, Quezon City
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BAGONG PILIPINAS

REQUEST FOR QUOTATION NEGOTIATED PROCUREMENT SECTION 35.1

DATE : NOVEMBER 20, 2025
Project
No. : QCRRMO-25-SA-0949B

Name of Company : _____
Address : _____
Contact No. : _____
Project Title : SUPPLY, DELIVERY AND INSTALLATION OF ANALOG HAZARD MARKERS AND SIGNAGES
Approved Budget of the Contract : Php5,000,000.00
End-User / Implementing Office : QUEZON CITY DISASTER RISK REDUCTION AND MANAGEMENT OFFICE

Please quote your best offer for the item/s described below, subject to the Terms and Conditions provided. Submit your quotation duly signed by you or your duly authorized representative not later than **NOVEMBER 25, 2025, 10:00 A.M.** Philippine Standard Time, together with the following documents of your company:

- 1 PhilGEPS certificate (not expired on the time of opening of quotations);
- 2 Business Registration (DTI/SEC)
- 3 Mayor's/Business Permit (2025);
- 4 Tax Clearance; and
- 5 Omnibus Sworn Statement prescribed by the **QC BAC- Goods and Services**
- 6 Income/Business Tax Return (for FY 2024) (For ABCs above P500,000.00)
- 7 If applicable, the JVA in case the joint venture is already in existence, or duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.

in a **SEALED LONG BROWN ENVELOPE** issued by **QC BAC- Goods and Services**.

NOTE: Submission of a Document Request List (DRL) is required prior to the issuance of the Long Brown Envelope.


MA. MARGARITA S. MEJIA, DPA
Chairperson, BAC Goods and Services



Management System
ISO 9001:2015



QCG.PD.TSD.F.07

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TERMS AND CONDITIONS

1. Bidders shall **provide correct and accurate** information required in this form.
2. Price quotation/s must be valid for a period of thirty (30) calendar days from the date of submission.
3. Price quotation/s, to be denominated in Philippine Peso shall include all taxes, duties and/or levies payable.
4. Quotation **exceeding** the Approved Budget for the Contract (ABC) shall be **rejected**.
5. Award of contract shall be made to the lowest quotation (for goods) or the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
6. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
7. The City General Services Department (CGSD) shall have the right to inspect the goods.
8. Non-submission of eligibility documents shall mean disqualification of Quotation.
9. Liquidated damages equivalent to one tenth (1/10) of one percent (1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. CGSD shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
10. Failure to follow these instructions will disqualify your entire quotation.

After having carefully read and accepted the Terms and Conditions, I/We submit our quotation/s as follows:

ITEM NO.	ITEM & DESCRIPTION	UNIT OF ISSUE	QTY.	UNIT PRICE	ITEM TOTAL
1	<p>SUPPLY, DELIVERY AND INSTALLATION OF ANALOG HAZARD MARKERS AND SIGNAGES</p> <p>Scope of Work:</p> <p>The CDRRMO plans to install Five Hundred Thirty-One (531) analog hazard markers and signages within the City as identified by the CDRRMO.</p> <p>Technical Specifications:</p> <p>THIRTEEN (13) EARTHQUAKE STONE MARKERS</p> <ul style="list-style-type: none"> ❖ 0.1 m x 0.5 x 0.8m (Diameter x Height) G.I Pipe ❖ Cement material ❖ Mold with the proposed design ❖ Color: Blue <p>TWENTY (20) EARTHQUAKE BOUNDARY MARKERS</p> <ul style="list-style-type: none"> ❖ 0.15 m x 0.1 m (Diameter x Height) ❖ Cement Material ❖ Mold with the proposed design ❖ Thermoplastic Paint ❖ Color: Blue ❖ Mohon Type Marker ❖ 0.1m thickness ❖ Floor Paint Marker ❖ 0.2m <p>SIX (6) EVACUATION AREA METAL SIGNAGES</p> <ul style="list-style-type: none"> ❖ Aluminum / Stainless Steel Bar - 0.1 m x 2.1 m (Diameter x Height) ❖ Aluminum Steel Plate Signage - 1 m x 0.6 m (Length x Width) ❖ Iconography and text in reflective sticker ❖ Color: Blue <p>FOUR HUNDRED NINETY-TWO (492) WATER LEVEL (FLOOD) MARKERS</p> <ul style="list-style-type: none"> ❖ 0.8 m x 3 m (Width x Height) ❖ Material- Aluminum Steel Plate 	lot	1		



<ul style="list-style-type: none"> ❖ Reflector Sticker ❖ Color: Yellow, Orange, Red ❖ QCRRMO Logo ❖ Quezon City Logo ❖ 8ft tall x 18 inches wide <p>SIGNAGE MAINTENANCE</p> <ul style="list-style-type: none"> ❖ Quarterly checking of signage ❖ Replacement of signage <p>EMERGENCY REPAIR AND MAINTENANCE</p> <ul style="list-style-type: none"> ❖ 24/7 Availability of Personnel <p>SENSOR INSTALLATION</p> <ul style="list-style-type: none"> ❖ Five Hundred Thirty-One (531) Locations ❖ Site Survey ❖ Installation ❖ Engineering Works <p>HAZARD MARKERS MAINTENANCE</p> <ul style="list-style-type: none"> ❖ Physical Repairs and Upkeep ❖ Site Cleaning and Accessibility ❖ Periodic Inspection (Half-yearly) <p>ORIENTATION</p> <ul style="list-style-type: none"> ❖ Maintenance Awareness and Reporting ❖ Interpretation of Signage Information ❖ Materials used for Signage and Markers <p>With attached Terms of Reference which will form an integral part of the request for quotation</p>				
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Amount in Words: _____

Delivery Period : Sixty (60) Calendar Days
Warranty : _____

Signature over printed name

Office Telephone No./Fax/Mobile No.

Date

Email Address

