



Republika ng Pilipinas
Lungsod Quezon

BIDS AND AWARDS COMMITTEE – GOODS & SERVICES
Second Floor, Civic Center Building F, Quezon City Hall Complex, Elliptical Road, Quezon City
8988-4242 local 8712 / 8710 / 8709
nsd.procurement@quezoncity.gov.ph



INVITATION TO BID

NO.	PROJECT NO.	OFFICE	PROJECT NAME	AMOUNT	SOURCE OF FUND	DELIVERY PERIOD
1.	ACCOUNTING-26-APP-0229	CITY ACCOUNTING DEPARTMENT	VARIOUS OFFICE EQUIPMENT AND OTHERS FOR THE YEAR 2026 (EARLY PROCUREMENT ACTIVITY)	234,732.70	GENERAL FUND	30 CD
2.	ACCOUNTING-26-GM-0191	CITY ACCOUNTING DEPARTMENT	VARIOUS SUPPLIES AND OTHERS FOR THE YEAR 2026 (EARLY PROCUREMENT ACTIVITY)	115,856.90	GENERAL FUND	30 CD
3.	ACCOUNTING-26-OSD-0187	CITY ACCOUNTING DEPARTMENT	VARIOUS OFFICE SUPPLIES FOR THE YEAR 2026 (EARLY PROCUREMENT ACTIVITY)	2,035,399.50	GENERAL FUND	30 CD
4.	BPLD-26-AMS-0133	BUSINESS PERMITS AND LICENSING DEPARTMENT	PREVENTIVE MAINTENANCE OF INDOOR AND OUTDOOR AIR CONDITIONING UNITS FOR THE YEAR 2026 (EARLY PROCUREMENT ACTIVITY)	400,000.00	GENERAL FUND	12 MONTHS
5.	BPLD-26-IME-0132B	BUSINESS PERMITS AND LICENSING DEPARTMENT	FOOD WASTE BIODIGESTER MACHINE FOR THE YEAR 2026 (EARLY PROCUREMENT ACTIVITY)	100,000.00	GENERAL FUND	30 CD
6.	BPLD-26-PS2-0235	BUSINESS PERMITS AND LICENSING DEPARTMENT	PRINTING OF TARPAULIN FOR THE YEAR 2026 (EARLY PROCUREMENT ACTIVITY)	240,000.00	GENERAL FUND	12 MONTHS
7.	BPLD-26-VPS2-0237	BUSINESS PERMITS AND LICENSING DEPARTMENT	CONCEPTUALIZATION AND PRODUCTION OF A VIDEO CAMPAIGN SHOWCASING THE BUSINESS PERMITS AND LICENSING DEPARTMENTS (BPLD) DIGITAL INNOVATIONS, PROGRAMS, AND ACHIEVEMENTS TO PROMOTE EASE OF DOING BUSINESS IN QUEZON CITY FOR THE YEAR 2026 (EARLY PROCUREMENT ACTIVITY)	500,000.00	GENERAL FUND	12 MONTHS
8.	CGSD-26-PCS-0053	CITY GENERAL SERVICES DEPARTMENT	TERMITE TREATMENT AND OTHER RELATED PEST CONTROL SERVICES OF QUEZON CITY HALL BUILDINGS AND COMPOUND INCLUDING CGSD CENTRAL WAREHOUSE FOR THE YEAR 2026 (EARLY PROCUREMENT ACTIVITY)	2,492,062.20	GENERAL FUND	12 MONTHS
9.	CGSD-26-VPA-0208	CITY GENERAL SERVICES DEPARTMENT	RM - AIR CONDITIONING BUS AND OTHERS (SPARE PARTS) FOR THE YEAR 2026 (EARLY PROCUREMENT ACTIVITY)	1,423,825.24	GENERAL FUND	12 MONTHS
10.	CLIMATE-26-SERVICES-0236	CLIMATE CHANGE AND ENVIRONMENTAL SUSTAINABILITY DEPARTMENT	LABORATORY SERVICES FOR WATER QUALITY ANALYSIS OF QUEZON CITY RIVERS AND TRIBUTARIES FOR THE YEAR 2026 (EARLY PROCUREMENT ACTIVITY)	1,861,440.00	GENERAL FUND	12 MONTHS
11.	GADCO-26-BMOP-0105	GENDER AND DEVELOPMENT COUNCIL OFFICE	CONCEPTUALIZATION, DEVELOPMENT, AND PRINTING OF BOOKS, BOOKLETS, AND EIC MATERIALS FOR GAD COUNCIL FOR THE YEAR 2026 (EARLY PROCUREMENT ACTIVITY)	1,653,000.00	GENERAL FUND	12 MONTHS
12.	GADCO-26-SERVICES-0108	GENDER AND DEVELOPMENT COUNCIL OFFICE	MEDICAL SERVICES OF DETAINEES AT MALE AND FEMALE DORMITORY FOR THE YEAR 2026 (EARLY PROCUREMENT ACTIVITY)	2,000,000.00	GENERAL FUND	12 MONTHS
13.	HCDRD-26-SERVICES-0129B	HOUSING, COMMUNITY DEVELOPMENT AND RESETTLEMENT DEPARTMENT	TRUCKING SERVICES FOR THE RELOCATION OF INFORMAL SETTLER FAMILIES FROM VARIOUS AREAS IN QUEZON CITY FOR THE YEAR 2026 (EARLY PROCUREMENT ACTIVITY)	1,640,000.00	GENERAL FUND	12 MONTHS
14.	HEALTH-26-GRMS-0031B	QUEZON CITY HEALTH DEPARTMENT	REPAIR AND MAINTENANCE OF AIRCONDITIONING UNITS AND WALK-IN CHILLER AT THE COLD STORAGE FACILITY FOR THE YEAR 2026 (EARLY PROCUREMENT ACTIVITY)	2,500,000.00	GENERAL FUND	12 MONTHS
15.	ITDD-26-SERVICES-0097	INFORMATION TECHNOLOGY DEVELOPMENT DEPARTMENT	LINE 1: WEB CONTENT MANAGEMENT PLUGIN AND OTHERS FOR THE YEAR 2026 (EARLY PROCUREMENT ACTIVITY)	104,042.53	GENERAL FUND	30 CD
			LINE 2: DIGITAL DESIGN AND MULTIMEDIA PLATFORM SUBSCRIPTION FOR THE YEAR 2026 (EARLY PROCUREMENT ACTIVITY)	150,000.00	GENERAL FUND	30 CD
			LINE 3: ALTERNATE INTERNET CONNECTION FOR THE YEAR 2026 (EARLY PROCUREMENT ACTIVITY)	750,000.00	GENERAL FUND	30 CD
			LINE 4: VIRTUAL PRIVATE SERVER IPV4 FOR THE YEAR 2026 (EARLY PROCUREMENT ACTIVITY)	144,000.00	GENERAL FUND	15 CD
16.	ITDD-26-SERVICES-0168	INFORMATION TECHNOLOGY DEVELOPMENT DEPARTMENT	DATA TOOL SUBSCRIPTION FOR THE YEAR 2026 (EARLY PROCUREMENT ACTIVITY)	109,200.00	GENERAL FUND	12 MONTHS

IB FOR DECEMBER 09, 2025 – BELOW 3 MILLION

17.	ITDD-26-SERVICES-0012B	INFORMATION TECHNOLOGY DEVELOPMENT DEPARTMENT	LINE 1: ARTIFICIAL INTELLIGENCE TEXT-EDITING SOFTWARE AND OTHERS FOR THE YEAR 2026 (EARLY PROCUREMENT ACTIVITY)	176,399.90	GENERAL FUND	15 CD
			LINE 4: SUBSCRIPTION TO AUTOCAD LT FOR THE YEAR 2026 (EARLY PROCUREMENT ACTIVITY)	458,640.00	GENERAL FUND	15 CD
18.	LEDIPO-26-BMOP-0152	LOCAL ECONOMIC DEVELOPMENT AND INVESTMENT PROMOTIONS OFFICE	EDITORIAL, DESIGN, LAYOUT, AND PRINTING SERVICES FOR THE QUEZON CITY ECONOMIC DEVELOPMENT AND INVESTMENT PLAN FOR THE YEAR 2026 (EARLY PROCUREMENT ACTIVITY)	1,800,000.00	GENERAL FUND	12 MONTHS
19.	MTC-26-OSD-0231	METROPOLITAN TRIAL COURT	VARIOUS OFFICE SUPPLIES FOR THE YEAR 2026 (EARLY PROCUREMENT ACTIVITY)	P236,697.92	GENERAL FUND	30 CD
20.	MTC-26-OESC-0230	METROPOLITAN TRIAL COURT	INK FOR THE YEAR 2026 (EARLY PROCUREMENT ACTIVITY)	515,894.40	GENERAL FUND	12 MONTHS
21.	NDH-26-SERVICES-0045B	NOVALICHES DISTRICT HOSPITAL	PEST CONTROL FOR THE YEAR 2026 (EARLY PROCUREMENT ACTIVITY)	1,200,000.00	GENERAL FUND	12 MONTHS
22.	OCM-26-FIXTURES-0228	OFFICE OF THE CITY MAYOR	SUPPLY AND INSTALLATION OF VARIOUS FIXTURES AND OTHERS FOR THE YEAR 2026 (EARLY PROCUREMENT ACTIVITY)	2,780,440.00	GENERAL FUND	90 CD
23.	OCS-26-FURNITURE-0234	OFFICE OF THE SECRETARY TO THE SANGGUNIANG PANLUNGSOD	TABLES AND OTHERS FOR THE YEAR 2026 (EARLY PROCUREMENT ACTIVITY)	1,187,729.70	GENERAL FUND	15 CD
24.	OCS-26-ITPAP-0233	OFFICE OF THE SECRETARY TO THE SANGGUNIANG PANLUNGSOD	NETWORK SWITCH AND OTHERS FOR THE YEAR 2026 (EARLY PROCUREMENT ACTIVITY)	537,416.10	GENERAL FUND	15 CD
25.	PAISD-26-SERVICES-0146B	PUBLIC AFFAIRS AND INFORMATION SERVICES DEPARTMENT	LINE 1: SUBSCRIPTION TO VARIOUS DIGITAL PLATFORMS FOR THE YEAR 2026 (EARLY PROCUREMENT ACTIVITY)	209,199.92	GENERAL FUND	30 CD
			LINE 2: SUBSCRIPTION TO MEDIA MONITORING FOR THE YEAR 2026 (EARLY PROCUREMENT ACTIVITY)	1,998,000.00	GENERAL FUND	15 CD
26.	PD-26-FOODSTUFF-0081	PROCUREMENT DEPARTMENT	GROUND COFFEE AND OTHERS FOR THE YEAR 2026 (EARLY PROCUREMENT ACTIVITY)	177,014.50	GENERAL FUND	30 CD
27.	PD-26-ITPAP-0077	PROCUREMENT DEPARTMENT	WIRELESS KEYBOARD & MOUSE SET AND OTHERS FOR THE YEAR 2026 (EARLY PROCUREMENT ACTIVITY)	334,837.80	GENERAL FUND	60 CD
28.	PD-26-OSD-0082	PROCUREMENT DEPARTMENT	VARIOUS OFFICE SUPPLIES AND OTHERS FOR THE YEAR 2026 (EARLY PROCUREMENT ACTIVITY)	2,642,326.00	GENERAL FUND	60 CD
29.	PDAO-26-PS2-0114	QUEZON CITY PERSONS WITH DISABILITY AFFAIRS OFFICE	PRINTING OF PURCHASE AND MEDICINE BOOKLET, AND ANNUAL FREE CINEMA CALENDAR BOOKLET FOR PERSONS WITH DISABILITIES FOR THE YEAR 2026 (EARLY PROCUREMENT ACTIVITY)	1,230,500.00	GENERAL FUND	3 MONTHS
30.	PESO-26-AVE-0203	PUBLIC EMPLOYMENT SERVICE OFFICE	MEGAPHONE AND OTHERS FOR THE YEAR 2026 (EARLY PROCUREMENT ACTIVITY)	487,217.82	GENERAL FUND	30 CD
31.	PESO-26-CE1-0205	PUBLIC EMPLOYMENT SERVICE OFFICE	TWO-WAY DIGITAL PORTABLE RADIO FOR THE YEAR 2026 (EARLY PROCUREMENT ACTIVITY)	251,550.00	GENERAL FUND	30 CD
32.	PESO-26-CS1-0222	PUBLIC EMPLOYMENT SERVICE OFFICE	FOODS AND DRINKS AND OTHERS FOR THE YEAR 2026 (EARLY PROCUREMENT ACTIVITY)	531,157.50	GENERAL FUND	12 MONTHS
33.	PESO-26-FURNITURE-0204	PUBLIC EMPLOYMENT SERVICE OFFICE	FOLDABLE TABLE AND OTHERS FOR THE YEAR 2026 (EARLY PROCUREMENT ACTIVITY)	122,995.20	GENERAL FUND	12 MONTHS
34.	PESO-26-OESC-0121	PUBLIC EMPLOYMENT SERVICE OFFICE	TONER FOR THE YEAR 2026 (EARLY PROCUREMENT ACTIVITY)	243,660.00	GENERAL FUND	30 CD
35.	QCADAC-26-PS2-0117	QUEZON CITY ANTI-DRUG ABUSE COUNCIL	PRINTING OF MODULES AND OTHER FORMS FOR INTERVENTIONS FOR THE YEAR 2026 (EARLY PROCUREMENT ACTIVITY)	720,200.00	GENERAL FUND	12 MONTHS
36.	QCCCD-26-FIXTURES-0171	QUEZON CITY CENTER FOR CHILDREN WITH DISABILITIES	WALL PADDING, ROLLER SHADE BLINDS, AND OTHERS FOR THE YEAR 2026 (EARLY PROCUREMENT ACTIVITY)	2,994,449.13	GENERAL FUND	12 MONTHS
37.	QCDRRMO-26-GM-0215	QUEZON CITY DISASTER RISK REDUCTION AND MANAGEMENT OFFICE	COT BED AND TENT COVER FOR THE YEAR 2026 (EARLY PROCUREMENT ACTIVITY)	1,787,850.00	GENERAL FUND	30 CD
38.	QCDRRMO-26-HME-0202	QUEZON CITY DISASTER RISK REDUCTION AND MANAGEMENT OFFICE	EMERGENCY MEDICAL SERVICE STAIRCHAIR FOR THE YEAR 2026 (EARLY PROCUREMENT ACTIVITY)	850,000.00	GENERAL FUND	60 CD
39.	QCDRRMO-26-SOP-0213	QUEZON CITY DISASTER RISK REDUCTION AND MANAGEMENT OFFICE	CADAVER BAGS FOR THE YEAR 2026 (EARLY PROCUREMENT ACTIVITY)	1,575,000.00	GENERAL FUND	60 CD
40.	QCDRRMO-26-SOP-0216	QUEZON CITY DISASTER RISK REDUCTION AND MANAGEMENT OFFICE	RAINCOAT FOR THE YEAR 2026 (EARLY PROCUREMENT ACTIVITY)	624,000.00	GENERAL FUND	60 CD

41.	QCDRRMO-26-PE-0212	QUEZON CITY DISASTER RISK REDUCTION AND MANAGEMENT OFFICE	WATERPROOF BODY CAMERA FOR THE YEAR 2026 (EARLY PROCUREMENT ACTIVITY)	500,000.00	GENERAL FUND	60 CD
42.	QCDTRC(TAHANAN)-26-DM-0190	QUEZON CITY DRUG TREATMENT AND REHABILITATION CENTER (TAHANAN)	VARIOUS DRUGS AND MEDICINES FOR THE YEAR 2026 (EARLY PROCUREMENT ACTIVITY)	934,673.50	GENERAL FUND	30 CD
43.	QCGH-26-AAS2-0051B	QUEZON CITY GENERAL HOSPITAL	PREVENTIVE MAINTENANCE OF VARIABLE REFRIGERANT FLOW (VRF) AIRCONDITIONING SYSTEM FOR THE YEAR 2026 (EARLY PROCUREMENT ACTIVITY)	1,120,000.00	GENERAL FUND	12 MONTHS
44.	QCPC-26-OSD-0148	QUEZON CITY PROTECTION CENTER	TRAINING KITS FOR WOMEN'S RIGHTS AWARENESS SESSIONS FOR THE YEAR 2026 (EARLY PROCUREMENT ACTIVITY)	148,000.00	GENERAL FUND	12 MONTHS
45.	QCPC-26-FOODSTUFF-0138	QUEZON CITY PROTECTION CENTER	FOOD SUPPLIES FOR THE YEAR 2026 (EARLY PROCUREMENT ACTIVITY)	692,667.73	GENERAL FUND	12 MONTHS
46.	QCTAC-26-GM-0219	QUEZON CITY TRAINING AND ASSESSMENT CENTERS	VARIOUS HARDWARE SUPPLIES AND OTHERS FOR THE YEAR 2026 (EARLY PROCUREMENT ACTIVITY)	1,380,661.17	GENERAL FUND	30 CD
47.	QCU-26-CS1-0188	QUEZON CITY UNIVERSITY	FOOD AND DRINKS FOR THE YEAR 2026 (EARLY PROCUREMENT ACTIVITY)	2,801,600.00	GENERAL FUND	12 MONTHS
48.	QCU-26-OEPA-0126B	QUEZON CITY UNIVERSITY	REPAIR AND MAINTENANCE OF QCU OFFICE EQUIPMENT (PARTS AND LABOR) FOR THE YEAR 2026 (EARLY PROCUREMENT ACTIVITY)	120,779.10	GENERAL FUND	12 MONTHS
49.	QCU-26-SERVICES-0125B	QUEZON CITY UNIVERSITY	LINE 1: VARIOUS ONLINE SUBSCRIPTIONS FOR THE YEAR 2026 (EARLY PROCUREMENT ACTIVITY)	835,871.16	GENERAL FUND	15 CD
50.	QCYDO-26-SERVICES-0111	QUEZON CITY YOUTH DEVELOPMENT OFFICE	QC EXCEL SCHOLARS TRAINING FOR THE YEAR 2026 (EARLY PROCUREMENT ACTIVITY)	750,000.00	GENERAL FUND	12 MONTHS
51.	RMBGH-26-PCS-0013	ROSARIO MACLANG BAUTISTA GENERAL HOSPITAL	PEST CONTROL SERVICE FOR ROSARIO MACLANG BAUTISTA GENERAL HOSPITAL FOR THE YEAR 2026 (EARLY PROCUREMENT ACTIVITY)	1,610,000.00	GENERAL FUND	12 MONTHS
52.	SDO-26-TA-0150	SCHOOLS DIVISION OFFICE	VARIOUS MEDALS FOR THE YEAR 2026 (EARLY PROCUREMENT ACTIVITY)	1,671,000.00	GENERAL FUND	30 CD
53.	SSDD-26-KITCHENWARE-0182	SOCIAL SERVICES DEVELOPMENT DEPARTMENT	VARIOUS KITCHEN SUPPLIES AND OTHERS FOR THE YEAR 2026 (EARLY PROCUREMENT ACTIVITY)	296,366.20	GENERAL FUND	30 CD

- 1) The **QUEZON CITY LOCAL GOVERNMENT UNIT**, through the *General Fund* of various years intends to apply the sums stated above being the ABC to payments under the contract for the above stated projects of contract for each lot/item. Bids received in excess of the ABC shall be automatically rejected at bid opening.
- 2) The **QUEZON CITY LOCAL GOVERNMENT UNIT** now invites bids for various Projects. Delivery of the Goods is required as stated above. Bidders should have completed, within three (3) years from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.
- 3) Bidding will be conducted through competitive bidding procedures using a non-discretionary "pass/fail" criterion as specified in the IRR of RA No. 12009. The award shall be given to the bidder with the **Lowest Calculated Responsive Bid (LCRB)** following the procedures under section 61 and 63 of the same IRR.
 - i) Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.
- 4) Interested Bidders may obtain further information from **QUEZON CITY GOVERNMENT Bids and Awards Committee (BAC) Secretariat** and inspect the Bidding Documents at the address given below during weekdays from 8:00 a.m. - 5:00 p.m.
- 5) A complete set of Bidding Documents may be acquired by interested Bidders on **Monday, December 01, 2025** from the address given below upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB.

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPs) and the website of the Procuring Entity, provided that Bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.

STANDARD RATES:

Approved Budget for the Contract	Maximum Cost of Bidding Documents (in Philippine Peso)
500,000 and below	500.00
More than 500,000 up to 1 Million	1,000.00
More than 1 Million up to 5 Million	5,000.00

The following are the requirements for purchase of Bidding Documents;

1. PhilGEPS Registration Certificate (Platinum – 3 pages)
 2. Document Request List (DRL)
 3. Authorization to Purchase Bidding Documents
 - 3.1 Corporate Secretary Certificate for corporation (specific for the project)
 - 3.2 Special Power of Attorney for single proprietorship (specific for the project)
 4. Notarized Joint Venture Agreement (as applicable)
- 6) Bids must be duly received by the Bids and Awards Committee (BAC) Secretariat through manual submission at the office address indicated below, on or before **10:00 A.M. of Tuesday, December 09, 2025**. Late bids shall not be accepted.
- 7) All Bids must be accompanied by a Bid Security in any of the acceptable forms and in the amount stated in ITB Clause 16.1.
- 8) Bid opening shall be on **11:00 A.M. of Tuesday, December 09, 2025** at the office address indicated below and/or via Zoom. Bids will be opened in the presence of the Bidders' representatives who choose to attend the activity.

Meeting ID: 858 5085 5933

Passcode: 118682

- 9) The **QUEZON CITY LOCAL GOVERNMENT UNIT** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 70 of R.A. No. 12009, without incurring any liability to the affected Bidder or Bidders.

- 10) For further information, please refer to:

MA. VICTORIA L. TEJEDOR, MMPA
OIC, Procurement Department
2nd Floor, Procurement Department,
Finance Building, Quezon City Hall Compound
Elliptical Road, Barangay Central Diliman, Quezon City.
Email Add: risd.procurement@quezoncity.gov.ph
Tel. No. (02)8988-4242 loc. 8506/8710
Website: www.quezoncity.gov.ph

- 11) You may visit the following websites:

For downloading of Bidding Documents: www.quezoncity.gov.ph

DATE OF ISSUE: **NOVEMBER 28, 2025**


MS. MA. MARGARITA S. MEJIA, DPA &
Chairperson, QC-BAC Goods and Services