



Republic of the Philippines  
QUEZÓN CITY GOVERNMENT



PO Number **GS-2511071**

Purchase Order Date: **DEC 12 2025**

Procuring Unit : OFFICE OF COUN. EGAY YAP	Project Number : OCEYAP-25-OE-1171
Company Name : IMPERIUM MARKETING CORP.	Mode of Procurement : Public Bidding
Address : 24B Siffu St. NIA Village, Sauyo, Novaliches, Quezon City	Resolution No. : 25-GSPB-737
Business Type : Corporation Registration No. CS20200000686	TIN : 769-488-263-00000
	Contact Number : 87233699

**Sir/Madam:**  
Please furnish this office the following articles subject to the terms and conditions contained here:

**Place of Delivery :** Upon End-User's instruction subject to proper coordination with CGSD  
**Delivery Schedule** Thirty (30) Calendar Days  
**Payment Term :** Credit

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
6	Bottom load water dispenser Hot, Cold, Normal water functions LED Indicator for Hot. Cold and Water shortage Child lock features for hot water tap Bottle tube holder Cabinet door safety lock Removable drip tray Separate On/Off Switches Stainless steel water tank Capacity: Hot 700ml, Cold - 2.52 liters Power Rating: hot - 550 watts, Cold - 85 watts	Unit	1	1,943.50	1,943.50
7	Coffee Maker (BAUMANN) 4-6 cups water capacity, Non-stick heating palte, Heat resistant glass carafe. Cone style permanent filter. Hinged tank lid, Water level indicator on tank, Illuminated ON/OFF switch	Unit	1	6,368.70	6,368.70
	Microwave Oven (IMARFLEX) 7 one-touch express cooking, 6 auto-cook menus with multi stages, 3 memory settings, 20 liters, Weight & Time Defrost 7 Child Lock Function, Digital Control Panel, Cooking End Signal				

**Total Amount : 492,250.10**

Total Amount In Words (Pesos): Four Hundred Ninety-Two Thousand Two Hundred Fifty Pesos and 10/100 Only

Obligation Request : **1W-2025-11-14073**

Approved Budget for the Contract : 492,650.10

Funds Available:

**RUBY G. MANANGU**  
City Accountant



**MA. JOSEFINA G. BELMONTE**  
City Mayor

*EMMA H. VILLANUEVA* 12/15/2025  
Signature Over Printed Name  
Supplier / Date



Management System  
ISO 9001:2015  
www.tuv.com  
ID 900033413





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Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
4	Color: 48-bit input, 24-bit output Grayscale: 16-bit input, 8-bit output Black& White: 16-bit input, 1-bit output Scan Speed (Flatbed) Monochrome 200dpi: Up to 11 sec Color: Up to 32 sec Paper Handling Number of Paper Trays Paper Hold Capacity: Up to 100 sheets of Plain Paper (80 g/m2)Up to 20 sheets of Premium Glossy Photo Paper Up to 30 sheets of Plain Paper (80 g/m2) Input Capacity: Up to 20 sheets of Premium Glossy Photo Paper Output Capacity: Legal (8.5 x 14inches), Indian-Legal (215 x 345 mm), 8.5 x 13inches, Letter, A4, Paper Size: 16K (195 x 270 mm), B5, A5, B6, A6. Hagaki (100x 148 mm), 5 x 7inches, 5 x 8inches, 4x 6inches, Envelopes: # 10, DL,C6 Maximum Paper Size: 215.9 x 1200 mm Print Margin: 0 mm top, left, right, bottom via custom settings in printer Personal Refrigerator (FUJIDENZO) ✓ 3.0 cu.ft. Single Door Refrigerator with Key Lock, 70 Watts, Top door bin holds 5 soda cans, Tall bottle rack holds three 1L bottle, 2 adjustable wire shelves Dimensions: L 54 x W 46 x H 65 (cm)	Unit	1	10,007.40	10,007.40
5	Water Dispenser (DOWELL) ✓	Unit	1	16,000.00	16,000.00

Obligation Request : *no. 2025-11-14073*

Approved Budget for the Contract : 492,650.10

Funds Available:

*Emma H. Villanueva*  
EMMA H. VILLANUEVA 12/18/2025  
Signature Over Printed Name  
Supplier / Date

*Ruby G. Manangu*  
RUBY G. MANANGU  
City Accountant



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Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
3	WLAN: Wireless Wi-Fi 6 AX201,802.11a/b/g/n/acR2+ax wireless LAN, Dual Band (2.4 GHz and 5 GHz), 2x2 MU-MIMO technology. Supports Bluetooth 5.1, Wi-Fi CNVi Interface LAN: Gigabit Ethernet, Wake-on-LAN ready Speaker: Two built-in stereo speakers Battery: 48 Wh 3-cell Li-ion battery <b>PRINTER (EPSON)</b> Multifunction - Print, Scan, Copy Printing Printing Technology: Piezoelectric Printhead Nozzle Configuration: 180x 1 nozzles Black, 59 x 1 nozzles per Color (Cyan, Magenta, Yellow) Maximum Resolution: 5760 x 1440 dpi Print Speed Draft Text - Memo, A4 (Black# 1 / Color#2): Up to 33.0 ppm / 15.0 ppm A4 (Black / Color): Up to 10.0 ipm / 5.0 ipm Automatic 2-sided printing: No Copying Copy Speed ISO 29183, A4 (Black / Color): Up to 7.0 ipm / 1.7 ipm Maximum Copies from Standalone: 20 copies Maximum Copy Resolution: 600 x 600 dpi Maximum Copy Size: A4, LTR Scanning Scanner Type: Flatbed Color image scanner Sensor Type: CIS Optical Resolution: 600 x 1200 dpi Maximum Scan Area: 216 x 297 mm Scanner Bit Depth	Unit	3	17,543.50	52,630.50

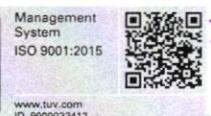
**Obligation Request :** 100-2025-11-14073

**Approved Budget for the Contract :** 492,650.10

**Funds Available:**

*EMMA H. VILLANUEVA*  
EMMA H. VILLANUEVA 12/18/2025  
Signature Over Printed Name  
Supplier / Date

*RUBY G. MANANGU*  
RUBY G. MANANGU  
City Accountant





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Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
1	DESKTOP COMPUTER (ACER) ✓ Intel Core i5-12400 processor, 6 cores 12 threads, 2.5GHz base, 4.4 GHz max frequency 65W PBP 8GB DDR4 Memory, 1TB Hard Drive + 256GB Solid State Drive. GeForce GT1030 with 2GB.Integrated LAN 100/100/1000 Mbps Wifi6- 802.11ax wireless networking Bluetooth 5- 802.11 ac/a/b/g/n compatible with USB keyboard, USB optical mouse and LCD Monitor: 1920x1080(max) resolution, Display size: 21.5inches LED,	Unit	4	71,500.00	286,000.00
2	LAPTOP COMPUTER (ACER) ✓ Display: 14.0 in display with IPS technology, Full HD 1920x 1080, high-brightness LED-backlit TFT LCD 16:9 aspect ratio, 45% NTSC color gamut Wide viewing angle up to 170 degrees Mercury free, environment friendly" Graphics: Intel Iris X Graphics Processor: Intel CoreTM i5-1135G7 processor (8 MB Smart Cache, 2.4 GHz with Turbo Boost up to 4.2 GHz, DDR4, Intel Iris X Graphics) Memory: 8 GB of onboard DDR4 system memory Storage: 512GB NVMe SSD Operating System: Windows 11 Home	Unit	2	59,650.00	119,300.00

Obligation Request : *ln. 2405-11-14073*  
Approved Budget for the Contract : 492,650.10  
Funds Available:

*EMMA H. VILLANUEVA*  
EMMA H. VILLANUEVA 12/12/2025  
Signature Over Printed Name  
Supplier / Date

*9*  
RUBY G. MANANGU  
City Accountant



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TERMS AND CONDITIONS

1. AWARDEE shall be responsible for the source(s) of its supplies/materials/equipment and shall make deliveries in accordance with the schedule, quality and specification of the award and purchase order. Failure by the AWARDEE to comply with the same shall be a ground for imposition of damages against AWARDEE.
2. When required pursuant to Republic Act No. 12009 and its Implementing Rules and Regulations (IRR), the AWARDEE shall, prior to Contract signing, post a Performance Security based on the Total Contract Price of the awarded items, in the form and amount prescribed under RA 12009 and its IRR. The form and amount of performance security shall be those indicated in RA 12009 and its IRR, as applicable.
3. When the AWARDEE fails to satisfactorily deliver goods/services under the contract within the specified delivery schedule, inclusive of duly granted time extensions, if any, the AWARDEE may be held liable for damages for the delay and shall pay the Quezon City Government liquidated damages, an amount equal to one-tenth (1/10) of one percent (1%) of the cost of the delayed goods/services scheduled for delivery for everyday of delay until such goods/services are finally delivered and accepted by the Quezon City Government. If AWARDEE has not completed the delivery within the extended period and cumulative amount of liquidated damages reaches ten percent (10%) of the total amount of the awarded items, the Quezon City Government may rescind the Contract and impose appropriate sanctions over and above the liquidated damages to be paid, pursuant to the provisions of RA 12009 and its IRR, as applicable.
4. For purposes of assessment and enforcement of the liquidated damages provided under paragraph 3 hereof, the Quezon City Government, upon written notice to the AWARDEE, is hereby authorized to deduct any amount due as liquidated damages from any amount due or may become due and owing to the AWARDEE or from any and all bonds or securities posted by the AWARDEE in favor of the Quezon City Government, at the option of the latter. It is hereby agreed and understood that the assessment of liquidated damages are cumulative and not alternative remedies of the Quezon City Government, under this Contract.
5. The Warranty provision for goods under Section 90 of RA 12009, as applicable, shall be observed under the Contract, and the applicable Warranty Security shall be posted by AWARDEE. Rejected deliveries shall be construed as non-delivery of product(s)/item(s) so ordered and shall be subject to liquidated damages, subject to the provisions of Section 71.1.4 of the IRR of RA 12009 .
6. AWARDEE shall furnish the End-user through the City General Services Department, the articles, described above;
7. The Quezon City Government reserves the right to accept or reject delivered articles if found not in conformity to the specifications, terms and conditions stipulated.
8. This Contract may be terminated, in whole or in part, at anytime for the convenience of the Government upon thirty (30) days written notice, if determined that conditions are existent which make the project implementation economically, financially, or technically impractical and/or unnecessary, such as, but not limited to, fortuitous event/s or changes in law, and national government policies.
9. Upon the execution and issuance of the Contract, all rules and guidelines governing implementation of procurement contracts under RA 12009 and its IRR, as well as its amendment, if any, shall be applicable.
10. This contract shall also serve as Notice to Proceed, to take effect on DEC 18 2025 and to expire on - JAN 17 2026

CONFORME: Emma H. Villanueva  
 SIGNATURE OVER PRINTED NAME  
PRESIDENT  
 IN THE CAPACITY OF  
12/18/2025  
 DATE

Duly authorized to sign this Purchase Order for and on behalf of IMPERIUM MARKETING CORP.  
 COMPANY NAME

SUBSCRIBED AND SWORN to before me this \_\_\_ day of \_\_\_, \_\_\_\_\_ at \_\_\_\_\_, Philippines. Affiant personally known to me and were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiants exhibited to me his/her \_\_\_\_\_ with his/her photograph and signature appearing thereon with No. \_\_\_\_\_.

Doc. No. \_\_\_\_\_  
 Page No. \_\_\_\_\_  
 Book No. \_\_\_\_\_  
 Series of \_\_\_\_\_

\*\*\*This Purchase Order shall be deemed invalid without Notary Seal (for project amounting to Php2,500,000.00 and above only)