



Republic of the Philippines  
QUEZON CITY GOVERNMENT



PO Number **GS-2512090**

Purchase Order Date: JAN 05 2026

Procuring Unit : OFFICE OF THE CITY MAYOR	Project Number : OCM-25-OE-1446
Company Name : THYME GENERAL MERCHANDISE OPC JOINT VENTURE WITH STUDIO DRAGON NON-SPECIALIZED WHOLESALE TRADING	Mode of Procurement : Public Bidding
Address : 53 Lime St. SSS Village, Marikina City	Resolution No. : 25-GSPB-830
Business Type : Corporation Registration No. 2023010081058-03 / Sole Proprietorship Registration No. 2289314	TIN : 632-489-607-000 / 430-654-961-00091
	Contact Number : 09673188802

Sir/Madam:

Please furnish this office the following articles subject to the terms and conditions contained here:

Place of Delivery : Upon End-User's instruction subject to proper coordination with CGSD

Delivery Schedule : Thirty (30) Calendar Days

Payment Term : Credit

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
1	Desktop Computer Processor N150 (3.60hz) Or Its Equivalent Intel Uhd Graphics/1x Ddrs 4800 Mhz / 1x M.2 Slot / Lan / Wifi / Bt / 5x Usb Port / 1x Display Port/1x Hdmi / Audio Jack With Power Cord / Dos Or Its Equivalent Windows 11 Professional 64bit Microsoft Office Home 2024 Size Of Screen: 21.5 Inches Keyboard And Mouse 8gb Ddrs Pc600mhz (Kvr56s46bs-8) Sodmm Memory Storage: Nvme M.2 2280 500 GB	set	3	75,138.10	225,414.30
2	Printer 3-In-1, Ink Tank Printer (Print, Scan Copy) Wifi Inkjet Printer Functions and performance • Functions: Print, Scan, Copy • Print Speed: Up to 16.0 ipm (mono) and 9.0 ipm (colour) • Page Yield: Up to 7,500 black and 5,000 colour pages with included ink • First Print Output Time (FPOT): 6.5 seconds (mono) and 10 seconds (color) Paper handling and media • Maximum Input Capacity: 150 sheets (80 gsm plain paper) • Maximum Output Capacity: Up to 50 sheets (80 gsm plain paper) • Paper Types: Plain, Inkjet (coated), Glossy, Recycled • Paper Sizes Supported: A4, Letter, Legal, Folio, Executive, A5, A6,	unit	3	15,000.00	45,000.00

Obligation Request : *10-2025-12-15764*

Approved Budget for the Contract : 277,041.70

Funds Available:

*[Signature]*  
LADY DIGNA SALAZAR JAN 8, 2026

Signature Over Printed Name  
Supplier / Date

*[Signature]*  
RUBY G. MANANGU  
City Accountant



Management System  
ISO 9001:2015



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		Contact Number	: 09673188802

**Sir/Madam:**  
Please furnish this office the following articles subject to the terms and conditions contained here:

**Place of Delivery :** Upon End-User's instruction subject to proper coordination with CGSD

**Delivery Schedule :** Thirty (30) Calendar Days

**Payment Term :** Credit

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
3	Photo (10x15cm/4x6"), Indexcard (13x20cm/5x8"), and various envelopes (e.g., C5, DL, Monarch) , Wall Fan , 16 Inches Aero Pitch Blade, Built-In Thermal Fuse, Double Oscillation, Easy Tilt Adjustment, Blade Color: Any Color ✓	unit	2	2,902.85	5,805.70

**Total Amount :** - 276,220.00

**Total Amount In Words (Pesos):** Two Hundred Seventy-Six Thousand Two Hundred Twenty Pesos and 00/100 Only

**Obligation Request :** 1A-2025-12. N764

**Approved Budget for the Contract :** 277,041.70

**Funds Available:**

**RUBY G. MANANGU**  
City Accountant



*(Signature)*  
**LADY DIANE GALAZAR** JUN 8, 2026  
Signature Over Printed Name  
Supplier / Date

*(Signature)*  
**MA. JOSEFINA G. BELMONTE**  
City Mayor



Management System  
ISO 9001:2015



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**TERMS AND CONDITIONS**

1. AWARDEE shall be responsible for the source(s) of its supplies/materials/equipment and shall make deliveries in accordance with the schedule, quality and specification of the award and purchase order. Failure by the AWARDEE to comply with the same shall be a ground for imposition of damages against AWARDEE.
2. When required pursuant to Republic Act No. 12009 and its Implementing Rules and Regulations (IRR), the AWARDEE shall, prior to Contract signing, post a Performance Security based on the Total Contract Price of the awarded items, in the form and amount prescribed under RA 12009 and its IRR. The form and amount of performance security shall be those indicated in RA 12009 and its IRR, as applicable.
3. When the AWARDEE fails to satisfactorily deliver goods/services under the contract within the specified delivery schedule, inclusive of duly granted time extensions, if any, the AWARDEE may be held liable for damages for the delay and shall pay the **Quezon City Government** liquidated damages, an amount equal to one-tenth (1/10) of one percent (1%) of the cost of the delayed goods/services scheduled for delivery for everyday of delay until such goods/services are finally delivered and accepted by the **Quezon City Government**. If AWARDEE has not completed the delivery within the extended period and cumulative amount of liquidated damages reaches ten percent (10%) of the total amount of the awarded items, the **Quezon City Government** may rescind the Contract and impose appropriate sanctions over and above the liquidated damages to be paid, pursuant to the provisions of RA 12009 and its IRR, as applicable.
4. For purposes of assessment and enforcement of the liquidated damages provided under paragraph 3 hereof, the **Quezon City Government**, upon written notice to the AWARDEE, is hereby authorized to deduct any amount due as liquidated damages from any amount due or may become due and owing to the AWARDEE or from any and all bonds or securities posted by the AWARDEE in favor of the **Quezon City Government**, at the option of the latter. It is hereby agreed and understood that the assessment of liquidated damages are cumulative and not alternative remedies of the **Quezon City Government**, under this Contract.
5. The Warranty provision for goods under Section 90 of RA 12009, as applicable, shall be observed under the Contract, and the applicable *Warranty Security* shall be posted by AWARDEE. Rejected deliveries shall be construed as non-delivery of product(s)/item(s) so ordered and shall be subject to liquidated damages, subject to the provisions of Section 71.1.4 of the IRR of RA 12009.
6. AWARDEE shall furnish the End-user through the **City General Services Department**, the articles, described above;
7. The **Quezon City Government** reserves the right to accept or reject delivered articles if found not in conformity to the specifications, terms and conditions stipulated.
8. This Contract may be terminated, in whole or in part, at anytime for the convenience of the Government upon thirty (30) days written notice, if determined that conditions are existent which make the project implementation economically, financially, or technically impractical and/or unnecessary, such as, but not limited to, fortuitous event/s or changes in law, and national government policies.
9. Upon the execution and issuance of the Contract, all rules and guidelines governing implementation of procurement contracts under RA 12009 and its IRR, as well as its amendment, if any, shall be applicable.
10. This contract shall also serve as **Notice to Proceed**, to take effect on JAN 08 2026 and to expire on FEB 07 2026.

CONFORME:   
 LADY DIANNE SALAZAR  
 SIGNATURE OVER PRINTED NAME

AUTHORIZED REPRESENTATIVE JV  
 IN THE CAPACITY OF

JAN 6, 2026  
 DATE

Duly authorized to sign this Purchase Order for and on behalf of THYME GEN MOSE OPC JV WITH STUDIO DRAGON NON-SPECIALIZED WHOLESALE COMPANY NAME TRADING

**SUBSCRIBED AND SWORN** to before me this \_\_\_ day of \_\_\_, \_\_\_\_\_ at \_\_\_\_\_, Philippines. Affiant personally known to me and were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiants exhibited to me his/her \_\_\_\_\_ with his/her photograph and signature appearing thereon with No. \_\_\_\_\_.

Doc. No. \_\_\_\_\_  
 Page No. \_\_\_\_\_  
 Book No. \_\_\_\_\_  
 Series of \_\_\_\_\_

**\*\*\*This Purchase Order shall be deemed invalid without Notary Seal (for project amounting to Php2,500,000.00 and above only)**