



Republic of the Philippines
Quezon City
OFFICE OF THE MAYOR

3rd Flr. Bulwagang Amoranto
High Rise Building,
Quezon City Hall Compound
Diliman, Quezon City
Trunkline: 8988-4242 loc. 8195

EXECUTIVE ORDER NO. 35
Series of 2025

**RECONSTITUTING THE QUEZON CITY ANTI-DRUG ABUSE
AND ADVISORY COUNCIL**

WHEREAS, it is hereby the policy of the State to promote and protect the welfare and well-being of its constituents against the deleterious effects of dangerous drugs which poses a serious and imminent threat against the total and holistic development of the country; national security is a condition wherein people's way of life and institutions, their territorial integrity and sovereignty, including their well-being, are protected and enhanced;

WHEREAS, Section 16 of the Local Government Code 1991 provides that Local Government Unit (LGUs) shall pursue undertaking to improve public morals and maintain peace and order among other equally significant concerns;

WHEREAS, the Department of the Interior and Local Government (DILG) Memorandum Circular No. 2009-09 gives emphasis to the primary responsibility of local authorities in the efforts to address illegal drugs and other substances.

WHEREAS, the Department of the Interior and Local Government (DILG) and the Dangerous Drugs Board Joint Memorandum Circular No. 2018-01 provides for the guidelines on the functionality and effectiveness of Local Anti-Drug Abuse Councils;

WHEREAS, the City Government is mandated to actively participate in waging an unrelenting war against narcotics, other prohibited drugs and consider the same as public nuisance;

WHEREAS, there is a need to reconstitute the Quezon City Anti-Drug Abuse Advisory Council (QCADAAC) pursuant to SP-2791, S-2018, entitled, "An Ordinance Providing for the Dangerous Drugs Code of Quezon City";

NOW, THEREFORE, I, MA. JOSEFINA G. BELMONTE, Mayor of Quezon City by virtue of the powers vested in me by law, do hereby constitute the Quezon City Anti-Drug Abuse and Advisory Council, defining its composition, functions and for other purposes:

SECTION 1. COMPOSITION. - the Quezon City Anti-Drug Abuse and Advisory Council is hereby constituted and shall be composed of the following:

Chairperson: City Mayor

OCM25B-03316

25-474-1



Management System
ISO 9001:2015

www.tiv.com
ID: 8000033413



QCG.OCM.F.01

Co-Chairperson: City Vice Mayor

Vice Chairperson: District Director, Quezon City Police District (QCPD)

Members:

- a. City Director, Department of the Interior and Local Government, Quezon City field office (DILG-QC)
- b. Division of City Schools Superintendent
- c. City Prosecutor, Department of Justice (DOJ) - Quezon City
- d. Executive Judge, Regional Trial Court or a judge of RTC QC designated in writing by the RTC Executive Judge
- e. Social Services and Development Department Head
- f. City Health Officer
- g. Public Assistance and Information Services Officer
- h. Two (2) duly accredited Civil Society Organization representatives
- i. Faith-based organization Representative (s)
- j. Parole and Probation Board Officer
- k. Head, QC Bangsamoro Affairs Service
- l. Chairperson, Committee on Dangerous Drugs
- m. Chairperson, Committee on Health and Sanitation
- n. Chairperson, Committee on Social Services
- o. Chairperson, Committee on Public Order and Security
- p. City Planning and Development Officer
- q. District Drug Enforcement Unit (DDEU) Officer, QCPD
- r. Barangay and Community Relations Officer
- s. President, Liga ng mga Barangay, Quezon City Chapter
- t. President, SK Federation, Quezon City Chapter
- u. Quezon City Drug Treatment and Rehabilitation Center (Tahanan) Administrator

Ex-officio members:

- a. Chairperson, Dangerous Drugs Board
- b. Director General, Philippine Drug Enforcement Agency

SECTION 2. MEETINGS OF THE COUNCIL. - The QCADAAC shall meet quarterly or as often as necessary at the discretion of the Chairperson or at the call of a majority of the members of the Council. The presence of a majority of the members of the council shall constitute a quorum.

SECTION 3. ROLES AND RESPONSIBILITIES. - The QCADAAC shall perform the following roles and responsibilities:

- a) On the part of the Chairperson, attest the certification declaring the “drug – cleared” status of an affected barangay, certified by the District Director, QCPD and validated by the PDEA Regional Director;
- b) Monitor the Barangay Anti-Drug Abuse Council (BADAC) and BADAC Auxiliary Teams (BAT’s) names, address and other significant details, copy furnished the DILG Field Office;
 - b.1) Enjoin all Barangays to submit within Ten (10) days from its creation the names, address, and other significant details of all members of BADAC and its BADAC Auxiliary Team (BAT);
- c) Receive the consolidated information report from BADAC Chairperson;
- d) Review the consolidated reports of cluster leaders for final consolidation and submission to PDEA;
- e) Maintain list of endorsements or referral or Barangay Duty Officer as to who are drug dependent for screening using the Alcohol Smoking and Substance Involvement Screening Test (ASSIST);
- f) Establish one-stop-shop facilities where assessment, interview, counseling, referral, and/or processing of application for petitions for confinement of drug dependents procedures on rehabilitation of drug dependents and PWUD who surrendered pursuant to RA 9165 and pertinent DDB Regulations counseling program for families with drug dependents and PWUD who surrendered to cope up with the trauma;

SECTION 4. SECRETARIAT. – The Secretariat shall be headed by the Executive Director, to be appointed by the Chairperson with the concurrence of a majority of the members of the Council, with the rank of an Assistant Department Head, who shall be the Secretary of the Council and Administrative Officer of its secretariat, and shall perform other duties that may be assigned to him/her. He/she must possess adequate knowledge, training and experience in the fields of dangerous drugs and in any of the following fields: law enforcement, law, medicine, criminology, psychology or social work.

The QCADAAC Secretariat pursuant to Ordinance SP No. 1264, S-2003 shall continue to exist until such time that the new Plantilla positions are fully operational. The powers, functions, responsibilities and staff of the QCADAAC Secretariat are hereby absorbed by new plantilla positions for QCADAAC Secretariat pursuant Ordinance SP No. 2791, S-2018.

SECTION 5. DISSEMINATION. - A copy of this Executive Order shall be furnished to the Office of the President and the Metro Manila and Development Authority (MMDA) for information and guidance, pursuant to Section 455 (1) (xii) of RA 7160, as amended, and shall be posted at the official website of the Quezon City Government.

SECTION 6. REPEALING CLAUSE - All issuances, orders, guidelines, rules and regulations inconsistent herewith are hereby repealed, amended or modified accordingly.

SECTION 7. EFFECTIVITY. - This order shall take effect immediately.

DONE, 22nd December, 2025, Quezon City


MA. JOSEFINA G. BELMONTE
City Mayor