Republika ng Pilipinas
Lungsod Quezon
BIDS AND AWARDS COMMITTEE ON INFRASTRUCTURE & CONSULTANCY
Second Floor, Civic Center Building F, Quezon City Hall Complex, Elliptical Road, Quezon City
8988-4242 local 8712 / 8710 / 8709
risd.procurement@quezoncity.gov.ph
BAGONG PILIPINAS

REQUEST FOR EXPRESSION OF INTEREST FOR

CONSULTING SERVICES FOR THE STRUCTURAL INVESTIGATION, SEISMIC ASSESSMENT AND PREPARATION OF RETROFITTING DESIGN AND PLANS OF BATASAN HILLS ELEMENTARY SCHOOL AT BARAGAY BATASAN HILLS, QUEZON CITY

1) The **QUEZON CITY LOCAL GOVERNMENT UNIT**, through the 2026 General Fund intends, to apply the sum of **One Million Forty-Nine Thousand Five Hundred Pesos and 00/100 Only (Php 1,049,500.00)** being the Approved Budget for the Contract (ABC) to payments under the contract for ***project number ENGINEERING-26-CS-010.*** Bids received in excess of the ABC shall be automatically rejected at the opening of the financial proposals.

2) The **QUEZON CITY LOCAL GOVERNMENT UNIT** now calls for the submission of short-listing documents for **CONSULTING SERVICES FOR THE STRUCTURAL INVESTIGATION, SEISMIC ASSESSMENT AND PREPARATION OF RETROFITTING DESIGN AND PLANS OF BATASAN HILLS ELEMENTARY SCHOOL AT BARAGAY BATASAN HILLS, QUEZON CITY.** Short-listing documents of interested consultants must be duly received by the Bids and Awards Committee (BAC) Secretariat on or before **9:30 AM of Thursday March 12, 2026** at 2nd Floor, Procurement Department-Bidding Room, Finance Building, Quezon City Hall Compound.

   Eligibility Check will be on **10:30 AM of Thursday, March 12, 2026** at 2nd Floor, Procurement Department-Bidding Room, Finance Building, Quezon City Hall Compound and/or via Zoom. Applications for eligibility will be evaluated based on a non-discretionary "pass/fail" criterion.

   Meeting ID: 988 2314 7482
   Password: QCBAC2026

3) Interested bidders may obtain further information from **QUEZON CITY LOCAL GOVERNMENT UNIT** and inspect the Bidding Documents at the address given below from *8:00 a.m. – 5:00 p.m.*

4) A complete set of Bidding Documents may be acquired by interested Bidders on **Wednesday, March 04, 2026** from the given address below and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB.

   The following are the requirements for the Bidding Documents;
   1. PhilGEPS Registration Certificate (Platinum – 3 Pages)
   2. Document Request List (DRL)
   3. Notarized Joint Venture Agreement (if applicable)
   4. Letter of Intent

   It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity, provided that Bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.

5) The BAC shall draw up the short-list of consultants from those who have submitted Expression of Interest, including the short-listing documents, and have been determined as eligible in accordance with the provisions of Republic Act (RA) No. 12009, otherwise known as the "New Government Procurement Act", and its Implementing Rules and Regulations (IRR). The short-

list shall consist of five (5) prospective bidders who will be entitled to submit bids manually. The criteria and rating system for short-listing are:

CRITERIA	RATING
Applicable experience of the consultant	50 %
Qualification of personnel	30 %
Current workload relative to capacity	20 %

6) Bidding will be conducted through competitive selection using non-discretionary "pass/fail" criterion as specified in the Implementing Rules and Regulations (IRR) of RA No. 12009. Bidding is restricted to Filipino citizens/sole proprietorships, cooperatives, and partnerships or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines.

7) The Procuring Entity shall evaluate bids to determine the Highest Rated Bid using Quality-Cost Based Evaluation/Selection (QCBE/QCBS) procedure. The criteria and rating system for the evaluation of bids shall be provided in the Instructions to Bidders.

8) Short-Listing Documents must be received by the Procuring Entity's BAC at the address indicated in the Request for Expression on or before the date and time indicated in the SDS.

9) The contract shall be completed in accordance with the Terms of Reference.

10) All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause 16.

11) The certification as to the current workload relative to capacity shall be made in accordance with the Instructions to Bidders in relation to TPF 5 therein.

12) The **QUEZON CITY LOCAL GOVERNMENT UNIT** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 70 of RA No. 12009 and its IRR, without thereby incurring any liability to the affected bidder or bidders.

13) For further information, please refer to:

MS. MA. VICTORIA L. TEJEDOR, MMPA
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DATE OF ISSUE: March 03, 2026

MS. MARIAN C. ORAYANI
Chairperson, QC BAC-Infrastructure and Consultancy