



Republic of the Philippines
QUEZON CITY GOVERNMENT



BAGONG PILIPINAS

PO Number **GS-2603012**

Purchase Order Date: MAR 26 2026

Procuring Unit : QUEZON CITY PERSONS WITH DISABILITY AFFAIRS OFFICE	Project Number : PDAO-26-FURNITURE-0308
Company Name : DEGE TRADING	Mode of Procurement : Competitive Bidding
Address : 436 East Berkeley St. California Village, San Bartolome Quezon City	Resolution No. : 26-GSA-060
Business Type : Sole Proprietorship Registration No. 1176646	TIN : 408-043-452-00000
	Contact Number : 09178214319

Sir/Madam:
Please furnish this office the following articles subject to the terms and conditions contained here:

Place of Delivery : Person with Disability Affairs Office, Community Center Building
Delivery Schedule : Thirty (30) Calendar Days Upon Issuance of Notice to Proceed
Payment Term : Credit

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
1	Desk Executive Table with Side Cabinet Specification: Managerial Desk with Left Cabinet; Materials: Worktop: MDF with Laminate (25mm Thickness); Leg: MDF with Laminate (25mm thickness); Beam: MDF with Laminate (25mm Thickness); Flip Cover: MDF with Laminate Inclusion: 1-year warranty/ Assemble and Delivery	unit	1	35,401.00	35,401.00
2	Classic Ergo Chairs Adjustable Headrest Ergonomic Mesh Office Chair Size: Large to Extra Large; Adjustable seat height; 360-degree swivel function; Seat Material; Fabric Back Rest Material: Mesh; with comfortable armrests Inclusion: Assemble and 1-year Warranty of parts and services	unit	2	24,990.00	49,980.00
3	Executive Table with Side Cabinet 1.8M: L180 x W90 x H75 cm Colors: Black or Dark Gray Primary Material: MDF (Medium Density Fiberboard) Surface Finish: Melamine or PVC Laminate L-Shaped Design: Includes a main desk and a side return cabinet (W:800mm x D: 400mm x H: 620mm) for extra storage with integrated three-drawer pedestal with a lock and a large side cabinet with sliding doors and open shelving. Accessories: Includes a built-in keyboard tray and cable management grommets on the desktop. Inclusion: Assemble and 1-year warranty of parts and services	unit	1	20,379.00	20,379.00

Obligation Request : 100-2026-03-01979

Approved Budget for the Contract : 304,240.00

Funds Available:

MARIA LIZA A. GARCIA 04-01-2026

Signature Over Printed Name
Supplier / Date

RUBY G. MANANGU
City Accountant





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QUEZON CITY GOVERNMENT



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Business Type : Sole Proprietorship Registration No. 1176646	TIN : 408-043-452-00000
	Contact Number : 09178214319

Sir/Madam:
 Please furnish this office the following articles subject to the terms and conditions contained here:

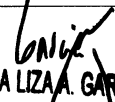
Place of Delivery : Person with Disability Affairs Office, Community Center Building
Delivery Schedule : Thirty (30) Calendar Days Upon Issuance of Notice to Proceed
Payment Term : Credit


Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
4	Office Chair Seat Material: Fabric; Back Rest Material: Mesh; With comfortable armrests; Adjustable seat height; 360-degree swivel function; Star base for stability Include: 1-year warranty on parts and services	unit	38	5,210.00	197,980.00

Total Amount : 303,740.00

Total Amount In Words (Pesos): Three Hundred Three Thousand Seven Hundred Forty Pesos and 00/100 Only

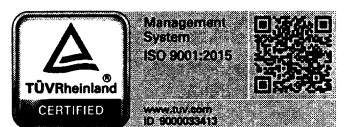
Obligation Request : 100-2024-03-01978
Approved Budget for the Contract : 304,240.00
Funds Available:


 MARIA LIZA A. GARCIA
 04-01-2026
 Signature Over/Printed Name
 Supplier / Date


RUBY G. MANANGU
 City Accountant ✓




MA. JOSEFINA G. BELMONTE
 City Mayor ✓



TERMS AND CONDITIONS

1. **AWARDEE** shall be responsible for the source(s) of its supplies/materials/equipment and shall make deliveries in accordance with the following, as applicable:
 - 1.1. Specifications/Descriptions provided in the Contract/PO/SDA;
 - 1.2. Ordinance No. SP No. 3017, S-2021, otherwise known as the Quezon City Green Public Procurement Ordinance of 2021 and its Implementing Rules and Regulations (IRR);
 - 1.3. Executive Order No. 16, S-2021, also known as Establishing the Quezon City Healthy Food Procurement Policy;
 - 1.4. Executive Order No. 3, S-2025, also known as Guidelines in Reducing Plastic Wastes in Quezon City Government Department and Offices;
 - 1.5. Republic Act No. 12009 "An Act Revising Republic Act No. 9184 Otherwise Known as the "Government Procurement Reform Act", and for Other Purposes and its Implementing Rules and Regulations (IRR)".
 Failure by the **AWARDEE** to comply with the same shall be a ground for non-acceptance of the goods and for imposition of damages against **AWARDEE**.
2. When required pursuant to Republic Act No. 12009 and its Implementing Rules and Regulations (IRR), the **AWARDEE** shall, prior to Contract signing, post a Performance Security based on the Total Contract Price of the awarded items, in the form and amount prescribed under RA 12009 and its IRR. The form and amount of performance security shall be those indicated in RA 12009 and its IRR, as applicable.
3. When the **AWARDEE** fails to satisfactorily deliver goods/services under the contract within the specified delivery schedule, inclusive of duly granted time extensions, if any, the **AWARDEE** may be held liable for damages for the delay and shall pay the **QUEZON CITY GOVERNMENT** liquidated damages, an amount equal to one-tenth (1/10) of one percent (1%) of the cost of the delayed goods/services scheduled for delivery for everyday of delay until such goods/services are finally delivered and accepted by the Quezon City Government. If **AWARDEE** has not completed the delivery within the extended period and cumulative amount of liquidated damages reaches ten percent (10%) of the total amount of the awarded items, the Quezon City Government may rescind the Contract and impose appropriate sanctions over and above the liquidated damages to be paid, pursuant to the provisions of RA 12009 and its IRR, as applicable.
4. For purposes of assessment and enforcement of the liquidated damages provided under paragraph 3 hereof, the **QUEZON CITY GOVERNMENT**, upon written notice to the **AWARDEE**, is hereby authorized to deduct any amount due as liquidated damages from any amount due or may become due and owing to the **AWARDEE** or from any and all bonds or securities posted by the **AWARDEE** in favor of the Quezon City Government, at the option of the latter. It is hereby agreed and understood that the assessment of liquidated damages are cumulative and not alternative remedies of the **QUEZON CITY GOVERNMENT**, under this Contract.
5. The Warranty provision for goods under Section 90 of RA 12009, as applicable, shall be observed under the Contract, and the applicable Warranty Security shall be posted by **AWARDEE**. Rejected deliveries shall be construed as non-delivery of product(s)/item(s) so ordered and shall be subject to liquidated damages, subject to the provisions of Section 71.1.4 of the IRR of RA 12009.
6. **AWARDEE** shall furnish the End-user through the **CITY GENERAL SERVICES DEPARTMENT**, the articles, described above;
7. The **QUEZON CITY GOVERNMENT** reserves the right to accept or reject delivered articles if found not in conformity to the specifications, terms and conditions stipulated.
8. This Contract may be terminated, in whole or in part, at anytime for the convenience of the Government upon thirty (30) days written notice, if determined that conditions are existent which make the project implementation economically, financially, or technically impractical and/or unnecessary, such as, but not limited to, fortuitous event/s or changes in law, and national government policies.
9. Upon the execution and issuance of the Contract, all rules and guidelines governing implementation of procurement contracts under RA 12009 and its IRR, as well as its amendment, if any, shall be applicable.
10. This contract shall also serve as **NOTICE TO PROCEED**, to take effect on APR 01 2026 and to expire on MAY 01 2026

CONFORME:

MARIA LIZA A. GARCIA

PROPRIETRESS

SIGNATURE OVER PRINTED NAME

IN THE CAPACITY OF

04-01-2026

DATE

Duly authorized to sign this Purchase Order for and on behalf of DEGE TRADING
COMPANY NAME

SUBSCRIBED AND SWORN to before me this _____ day of _____ at _____, Philippines. Affiant personally known to me and were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02- 8-13-SC). Affiants exhibited to me his/her _____ with his/her photograph and signature appearing thereon with No. _____.

Doc. No. _____
Page No. _____
Book No. _____
Series of _____

***This Purchase Order shall be deemed invalid without Notary Seal (for project amounting to Php2,500,000.00 and above only)

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