



Republic of the Philippines  
QUEZON CITY GOVERNMENT



PO Number **GS-2603058**

Purchase Order Date: APR 21 2026

Procuring Unit : QUEZON CITY CITIZEN SERVICES DEPARTMENT Project Number : QCCSD-26-AVE-0334  
 Company Name : WYZER INTERNATIONAL SYSTEMS ENGINEERING SERVICE Mode of Procurement : Small Value Procurement  
 Address : 8th Flr. Unit 1507 Sun Plaza Bldg. Shaw Blvd. cor Princeton St Wack-Wack Greenhills City of Mandaluyong Resolution No. : 26-GSA-085  
 Business Type : Sole Proprietorship Registration No. 7285552 TIN : 711-267-633-000  
 Contact Number : 09051769572

Sir/Madam:  
Please furnish this office the following articles subject to the terms and conditions contained here:

Place of Delivery : Quezon City Citizen Services Department Delivery Schedule Thirty (30) Calendar Days upon issuance of Notice to Proceed  
 Payment Term : Credit

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
1	SPEAKER (JABRA SPEAK2 75) Speaker size: 65mm 2.6 inches Talk time Up to 32 hours Battery type: Rechargeable lithium-ion battery Battery capacity: 4700 mAh Packaging dimensions: (WxHxD) 153mm x 49mm x 155mm   6 inches x 1.9 inches x 6.1 inches Main unit dimensions (ØxH): 132.5mm x 35mm   5.22 inches x 1.38 inches IP rating (main unit) 2: IP64-rated protection from dust and water Connectivity: USB C or USB A Bluetooth (for smartphone/tablet only) Bluetooth adapter: none   USB-A   USB-C Bluetooth: version 5.2 Bluetooth profiles: A2DP, AVRCP, BLE (for Microsoft Swift Pair, Google Fast Pair), HFP, HSP Operating range (Bluetooth) Up to 30m   98ft. Paired devices: Up to 8 Bluetooth devices Simultaneous Bluetooth connections: 2 Integrated USB cable length: ca. 75cm   29.5 inches Box contents: Speakerphone Link 390 Bluetooth adapter (variant dependent) Carry pouch Safety information	Unit	2	18,400.00	36,800.00

Obligation Request : *10-2026-00-0171*

Approved Budget for the Contract : 90,553.00

Funds Available:

*4-23-26*  
*Glen B. Medilla*  
 Signature Over Printed Name  
 Supplier / Date

**RUBY G. MANANGU**  
City Accountant





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Sir/Madam:  
Please furnish this office the following articles subject to the terms and conditions contained here:

Place of Delivery : Quezon City Citizen Services Department      Delivery Schedule      Thirty (30) Calendar Days upon issuance of Notice to Proceed ✓  
Payment Term : Credit

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
2	DIGITAL VOICE RECORDER (SONY ICD-UX570 DIGITAL VOICE RECORDER UX SERIES) / Built-in Memory: Up to 4 GB of built-in storage Expandable via microSD (SDHC/SDXC) cards Battery type (Provided): Built-in lithium battery with three-minute quick charge for one hour of recording Built-in Microphone: Yes Calendar Search: Yes LCD Backlight: Yes Maximum files per folder: 199 Maximum files (total): 5,000 files (including number of folder) PC Connectivity: Yes Playback Format: LPCM/MP3/AAC/WMA Recording Format: Linear PCM/MP3 USB Connection Charging: Yes FM Radio Recording: Yes Reduce background noise with Auto Voice Recording Display: OLED screen (better navigation) Direct USB built in for easy connection to PC Size & Weight: Approx. 102.8 x 36.6 x 12.2 mm, 48g	Unit ✓	5 ✓	8,395.00 ✓	41,975.00 ✓

Total Amount : 78,775.00

Total Amount In Words (Pesos): Seventy-Eight Thousand Seven Hundred Seventy-Five Pesos and 00/100 Only

Obligation Request : *NU-2026-04-0771*

Approved Budget for the Contract : 90,553.00

Funds Available:

*g*  
RUBY G. MANANGU  
City Accountant



*g* - 4-23-26  
Glenn B. Medilla  
Signature Over Printed Name  
Supplier / Date  
MA. JOSEFINA G. BELMONTE  
City Mayor



**TERMS AND CONDITIONS**

1. **AWARDEE** shall be responsible for the source(s) of its supplies/materials/equipment and shall make deliveries in accordance with the following, as applicable:
  - 1.1. Specifications/Descriptions provided in the Contract/PO/SDA;
  - 1.2. Ordinance No. SP No. 3017, S-2021, otherwise known as the Quezon City Green Public Procurement Ordinance of 2021 and its Implementing Rules and Regulations (IRR);
  - 1.3. Executive Order No. 16, S-2021, also known as Establishing the Quezon City Healthy Food Procurement Policy;
  - 1.4. Executive Order No. 3, S-2025, also known as Guidelines in Reducing Plastic Wastes in Quezon City Government Department and Offices;
  - 1.5. Republic Act No. 12009 "An Act Revising Republic Act No. 9184 Otherwise Known as the "Government Procurement Reform Act", and for Other Purposes and its Implementing Rules and Regulations (IRR)".
 Failure by the **AWARDEE** to comply with the same shall be a ground for non-acceptance of the goods and for imposition of damages against **AWARDEE**.
2. When required pursuant to Republic Act No. 12009 and its Implementing Rules and Regulations (IRR), the **AWARDEE** shall, prior to Contract signing, post a Performance Security based on the Total Contract Price of the awarded items, in the form and amount prescribed under RA 12009 and its IRR. The form and amount of performance security shall be those indicated in RA 12009 and its IRR, as applicable.
3. When the **AWARDEE** fails to satisfactorily deliver goods/services under the contract within the specified delivery schedule, inclusive of duly granted time extensions, if any, the **AWARDEE** may be held liable for damages for the delay and shall pay the **QUEZON CITY GOVERNMENT** liquidated damages, an amount equal to one-tenth (1/10) of one percent (1%) of the cost of the delayed goods/services scheduled for delivery for everyday of delay until such goods/services are finally delivered and accepted by the Quezon City Government. If **AWARDEE** has not completed the delivery within the extended period and cumulative amount of liquidated damages reaches ten percent (10%) of the total amount of the awarded items, the Quezon City Government may rescind the Contract and impose appropriate sanctions over and above the liquidated damages to be paid, pursuant to the provisions of RA 12009 and its IRR, as applicable.
4. For purposes of assessment and enforcement of the liquidated damages provided under paragraph 3 hereof, the **QUEZON CITY GOVERNMENT**, upon written notice to the **AWARDEE**, is hereby authorized to deduct any amount due as liquidated damages from any amount due or may become due and owing to the **AWARDEE** or from any and all bonds or securities posted by the **AWARDEE** in favor of the Quezon City Government, at the option of the latter. It is hereby agreed and understood that the assessment of liquidated damages are cumulative and not alternative remedies of the **QUEZON CITY GOVERNMENT**, under this Contract.
5. The Warranty provision for goods under Section 90 of RA 12009, as applicable, shall be observed under the Contract, and the applicable Warranty Security shall be posted by **AWARDEE**. Rejected deliveries shall be construed as non-delivery of product(s)/item(s) so ordered and shall be subject to liquidated damages, subject to the provisions of Section 71.1.4 of the IRR of RA 12009.
6. **AWARDEE** shall furnish the End-user through the **CITY GENERAL SERVICES DEPARTMENT**, the articles, described above;
7. The **QUEZON CITY GOVERNMENT** reserves the right to accept or reject delivered articles if found not in conformity to the specifications, terms and conditions stipulated.
8. This Contract may be terminated, in whole or in part, at anytime for the convenience of the Government upon thirty (30) days written notice, if determined that conditions are existent which make the project implementation economically, financially, or technically impractical and/or unnecessary, such as, but not limited to, fortuitous event/s or changes in law, and national government policies.
9. Upon the execution and issuance of the Contract, all rules and guidelines governing implementation of procurement contracts under RA 12009 and its IRR, as well as its amendment, if any, shall be applicable.
10. This contract shall also serve as **NOTICE TO PROCEED**, to take effect on APR 23 2025 and to expire on MAY 23 2026.

CONFORME:

Glenn B. Medillen  
SIGNATURE OVER PRINTED NAME

Owner  
IN THE CAPACITY OF

4-23-26  
DATE

Duly authorized to sign this Purchase Order for and on behalf of Wyper International Systems Engineering Source  
COMPANY NAME

**SUBSCRIBED AND SWORN** to before me this \_\_\_\_\_ day of \_\_\_\_\_ at \_\_\_\_\_, Philippines. Affiant personally known to me and were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02- 8-13-SC). Affiants exhibited to me his/her \_\_\_\_\_ with his/her photograph and signature appearing thereon with No. \_\_\_\_\_.

Doc. No. \_\_\_\_\_  
Page No. \_\_\_\_\_  
Book No. \_\_\_\_\_  
Series of \_\_\_\_\_

\*\*\*This Purchase Order shall be deemed invalid without Notary Seal (for project amounting to Php2,500,000.00 and above only)